

DATE: 11/08/2023

REQUEST FOR QUOTATION: No. RFQ/CDCS-008

PUBLIC GARDEN INSTALLATION-ZRARIYE

QUOTATION TO BE RECEIVED BY: 25/08/2023 COB

Development for People and Nature Association (DPNA) requests your price quotation for the following public garden installation In Zrariye specified in this Request for Quotation (RFQ).

All quotes provided should meet the specification(s) listed, and include the following information for the criterion listed, which shall be used in evaluating the best bidder:

- BOQ completed and stamped (attached).
- Company Profile.
- List of similar projects completed within the last 5 years.
- Time schedule/Workplan.
- Data Sheet.
- Commercial Register Certificate.
- Certificate of Registration at Ministry of Finance.
- Document reflecting that the company is not subject to legal proceedings from the court.
- Copy of the ID of the representative of the company.
- At least 1-2 references from previous similar experience.

OTHER REQUIREMENTS:

- Quote Validity Period;

The File should have the company name stated on the file from outside with the RFQ number;

QUOTE SUBMISSION DEADLINE:

Date: 25/08/2023 **Time:** 4 PM

MODE OF SUBMISSION OF QUOTE:

Applicants should submit their applications request in a sealed envelope (hard copy) to Development for People and Nature Association (DPNA) Office:

Name: Mohammad Kozbar – DPNA Procurement Unit
Address: Corniche El Bahri, Hassib Abdel Jawad Street, Azzam Bldg, 1 st floor, Saida,
Email: procurement@dpna-lb.org
Phone: +9617727005

SPECIAL CONDITIONS

VALIDITY OF QUOTES

Quotes submitted shall remain open for acceptance for a minimum of 6 months from the last date specified

for receipt of quotes. The selected Bidder(s) shall supply the amounts of goods requested at the quoted prices for the delivery/performance period specified in this RFQ.

BASIS OF SELECTION

Bidders should provide their lowest competitive quotes. All Bidders will be notified in writing should there be a significant change to the listed requirements. A Service Agreement will be issued to the responsible Bidder that is judged to be most advantageous to Development for People and Nature Association (DPNA) in terms of quality of service and cost. DPNA may accept any item or group of items of a bid. DPNA reserves the right to make an award on any item for a quantity less than the quantity stated, at the unit prices quoted.

DPNA may reject any quote that is determined to be nonresponsive. A responsive quote is one that complies with all terms and conditions of the RFQ. A quote must be complete, signed by an authorized signatory and delivered no later than the submission time and date indicated on the first page of this RFQ. DPNA may reserve the right to waive any minor discrepancies in a quote.

This RFQ does not legally obligate DPNA to award a contract. DPNA reserves the right to fund/award any or none of the submitted quotes. No commitment is made, either expressed or implied, to compensate Bidders for costs incurred in the preparation and submission of their quotes.

EVALUATION AND SELECTION CRITERIA:

Evaluation and Selection criteria will be divided as follows: Technical 60%, Financial 40%.

Technical evaluation		Maximum Points
Expertise of the Candidate submitting proposal		
1	Data Sheet	20
2	Candidate's relevant experience in the field of assignment	20
3	Time Schedule/Work Plan	10
4	Company profile/Official Documents	10
Total Technical Score		60

ITEM DESCRIPTION

As part of Gestion Citoyenne project Under Centre de Crise et de Soutien in partnership with Secours Populaire Français, DPNA is requesting price offer for public garden installation In Zrariye area.

Information regarding the Bid are mentioned in the attached BOQ. Suppliers interested in applying should submit the required documents.

REQUESTS FOR CLARIFICATION

Bidders are required to submit any request for clarification in respect of this call by e-mail to procurement@dpna-lb.org or by Phone Call to +9617727004

IMPORTANT:

- Please note that Bid Submissions are not to be sent to the e-mail address above.
 - Any Offer received after the deadline will be rejected. Any Offer received via email will be rejected.
 - For a better visualization of the works planned, a field visit to the targeted area is possible
 - All works should be delivered maximum by September 7, 2023.
- Read More at: <https://daleel-madani.org/civil-society-directory/development-people-and-nature-association/calls/call-tender-renovation-football-field-updated> Copyrights © 2019 Lebanon Support. All rights reserved.

RESPONSE TO REQUEST FOR QUOTES (SAMPLE TO BE FILLED, PRINTED, AND SIGNED)

SUPPLIER NAME: معلومات المزود:		RETURN QUOTATION TO: DPNA ارجاع المناقصة الى:	
Contact Name: الاسم		Contact Name: الاسم	Mohamad Kozbar
Email: البريد الالكتروني		Email: البريد الالكتروني	procurement@dpna-lb.org
Phone: الهاتف		Phone: الهاتف	+9617727004
Fax: الفاكس		Fax: الفاكس	+9617727004
Mobile: موبايل		Mobile: موبايل	
Address: العنوان		Address: العنوان	Corniche El Bahri, Hassib Abdel Jawad Street, Azzam Bldg., 3rd floor, Saida, Lebanon