



## **Training in Labor Market Analysis**

Première Urgence – Aide Médicale Internationale (PU-AMI) is a non-profit, non-political and non-religious International Non-Governmental Organization (INGO). The INGO's objective is to bring a global response to the basic needs of populations suffering from acute humanitarian crisis, to allow them to recover and lead them to autonomy and dignity.

In Lebanon, PU-AMI intervenes in several sectors: shelter and rehabilitation, food security and livelihoods, health and infrastructure in three regions, namely the Akkar district in North Governorate, Beirut and Mount Lebanon Governorates, and Saida and Jezzine districts in the South Governorate.

### **GENERAL INFORMATION**

Vulnerability of Syrian refugees in Lebanon has increased due to the protraction of the crisis, poor socioeconomic conditions, limited skills and capacities, legal livelihood constraints, and gaps in overall assistance.

This situation impacts most vulnerable population in term of income generation, with many unable to find jobs, cover their basic needs and resorting to negative coping mechanisms. The objective of this PU-AMI livelihood project is to **improve short-term food security and improve income generating skills of targeted people through the creation of livelihoods trainings and job matching activities.**

More specifically, PU-AMI will implement activities to support beneficiaries, Syrians and Lebanese nationals, to find jobs in various economic sectors. Support to those beneficiaries will be done through technical trainings and support in seeking jobs through training and coaching sessions.

### **OVERALL CONSULTANCY MISSION**

To implement its activities in an effective and qualitative manner, PU-AMI is looking for a consultancy mission able to build the capacity of its program team and the development of program tools in **rapid labor market analysis.**

#### **Content of the mission:**

1. **Training to PU-AMI teams on how to conduct a rapid labor market assessment in Lebanon**
  - **Components:** what is a market assessment (in general and specific to labor), which indicators and data to collect, which information to analyze, which are the stakeholders to interview.
  - **Based in:** PU-AMI office, Beirut, LEBANON
  - **Period:** 1 days between 1<sup>st</sup> and 20<sup>th</sup> December 2018
  
2. **Support PU-AMI teams in the development of program tools**
  - **Components:** support tool development in rapid labor market analysis (review of methodology, analysis plan and data to be collected)
  - **Based in:** Home-working
  - **Period:** 1 day between 15<sup>th</sup> and 28<sup>th</sup> December 2018

#### **General objective:**

1 – 10 participants from PU-AMI program teams are trained in labor market analysis and PU-AMI develop its internal capacity (tools and processes)

#### **Specific objective:**

1. Participants understand the main components and methodology of a labor market analysis
2. Participants are able to implement rapid labor market analysis, providing snapshots of the labor market at local level.

#### **METHODOLOGY:**

Location: The training will take place in Beirut in PU-AMI office or in a rented place

**Organization:** The training is offered to 10 participants among PU-AMI teams who all have experience in implementation of livelihood activities, monitoring evaluation and assessments.

1. **Training:** The training will consist of a one-day training during the month of December. It will last 6 hours in total.
2. **Support to tool development:** Following the training, the consultant will provide technical recommendations on the pack of tools developed by PU-AMI teams (i.e. training attendants) that will be used in upcoming market assessments.  
This technical support will last to a maximum of 1 working day and can be implemented remotely by the consultant.

Other tasks related to the organization of the training (room preparation, transportation, consumables, etc.) will be managed directly by PU-AMI.

*Table 1 Example of training planning for each group*

		December				January				
Weeks		1	2	3	4	5	6	7	8	Total
1 - Training	Days		1							1
2 - Tool development support	Days			1						1
<b>Total</b>	<b>Days</b>									<b>2</b>

**Training content:**

The Training of trainer in employment and job seeking (1) will last 1 days (i.e. 40 to 60 hours) and should include sessions on:

- What is a market analysis, how to define a market?
- How to quickly assess the labor market at local level?
- Which methodology to implement?
- Which indicators / data should be evaluated / collected?
- Other if relevant

Detailed sessions contents should be described in the technical offer.

The training can be provided in Arabic or English but the support documents have to be also translated in English.

**INPUT PROVIDED BY PU-AMI**

PU-AMI will have the responsibility of the training organization (participant’s invitation and transportation, availability of the training room, logistic support for the projection equipment, refreshments).

**OUTPUTS EXPECTED FROM THE CONSULTANT**

The consultant must provide the following elements:

Before the training:

- A training outline and a detailed summary of each session with the pedagogic support in English.

After the training:

- Technical recommendations on proposed project tools

**QUALIFICATIONS:**

**-Mandatory requirements:**

**Language skills:** Fluent in English, Fluency in Arabic is a plus

**Education degree:** Diploma in economy or other related

**Work experience:** Previous experience in training on similar topic. Experience in provide Training-of-trainers.

**Computer skills:** Power Point

**-Other:**

- Excellent communication and animation skills
- Strong experience in training

## HOW TO APPLY:

Expressions of interest should be sent before:

**Friday 9<sup>th</sup> November 2018**

To ensure consideration, your complete, detailed Call for Expression of Interest must be submitted to the following address:

- ✉ By e-mail, Interested suppliers should send the required qualification documents in PDF format to [lib.recruitment.coo@pu-ami.org](mailto:lib.recruitment.coo@pu-ami.org)
- ✉ By mail, to PU-AMI office: In Beirut: Nehmeh Bldg, Sanine Street, Ain El Remmaneh, Chiyah, Beirut

- Please indicate in the e-mail or in the envelope subject field:

**PU-AMI/LEB/2018/Mar\_Training/Name of your organization**

- Send an updated CV and resume of previous relevant consultancy missions in similar trainings
- Send a technical offer including: methodology, detailed plan of the training, tools that will be used, the agenda of the training (including precise duration in hours of each session)
- A detailed bill of the delivery of service. Daily or hourly rate should be clearly mentioned.

Offers will be evaluated based on:

- Experience and qualification of the trainer
- Quality of the offer
- Cost-efficiency of the offer