



Programme Title: Supporting vulnerable girls & boys to access quality education in Lebanon -Dirasa & Makani.

PCA Reference #: LEBA/PCA2023638

Programme Document Reference #: LEBA/PCA2023638/PD20231152

Expected Start date: November 2023

Expected End date: November 30,2024

Request For Quotation (RFQ)

RFQ#: UNIHOP 0031 /2023

Subject: Invitation to quote price of supplying Food Meals

Date: Feb.12,2024

To the care of:

Name of supplier:

Address :

Tel. number :

Dear Sir,

You are invited to submit a quotation for supplying Food & Beverage as per the following:

Items Description: Refreshment Meal Box

1 Big Croissant (Chocolate or Cheese)

1 dessert (Big cookie or Muffin)

1 Juice (180 ml)

2 seasonal fruits

2 small water (0.5 L)

Number of items & Locations:

- South Governate around 250 Meals per week = around 1,000 Meals per month = 3,000Meals from March ,2024 to May,2024.
- **Delivery Terms:** Up to 3 times per week (The 250 meals are split into 2 or 3 batches and delivered to the listed region Tyre & surroundings.)

Price : including VAT and delivery (التوصيل)

Noting That:

- a) **Price should be in USD currency**
- b) Whether your quote are inclusive or exclusive of VAT, if not otherwise stated, we will assume your quotes are inclusive of VAT.
- c) Payment terms.
- d) Quotation must be signed by an official authorized to bind the offer.
- e) Quotation expiry date.



- f) Quotation should be submitted in a sealed envelope or Scanned by email to the attention of the undersigned within the period indicated above.
- g) Quotation should clearly mention the RFQ number**

Delivery:

The offer and this document shall be signed and presented to the HOOPS Office, not after **20 February 2024** at the following address:

Hoops Club, Beirut, New Airport High way, Near Fantasy World, Ground floor

The offer can be also provided by mail hibafarhat26@hotmail.com/ all the documentation in hardcopy have to be sent to HOOPS Offices.

Information on the single quote procedure can be obtained from HOOPS Office, address. Telephone: 00961-1-454597

Communication:

Short listed suppliers will be contacted not later than 2 days from 20 February 2024.

General Conditions

Terms of Payment

The offered prices must be DDP (Delivery Duty Paid) and must be inclusive of any other costs (packaging, transportation, insurance ...) to the final destination.

The total offer price shall be shown in USD.

Payments shall be made in USD.

The payments shall be made as follows:

- a) Monthly after supplier's delivery note and invoice, following Hoops acceptance of goods.

Terms and Method of Delivery

All the items to be delivered to Locations Specified in the Purchase Order .

Warranty Obligations

The Supplier shall warrant that the goods are new, unused, of the most recent models and incorporate all recent improvements in design and materials, unless otherwise provided in the contract. The Supplier shall be responsible for making good any defect in, or damage to, any part of the goods which may appear or occur during the warranty period and which:

- a) results from the use of defective materials, faulty workmanship or design of the Supplier; or
- b) results from any act or omission of the Supplier during the warranty period; or
- c) appears unfit in the course of an inspection made by, or on behalf of, HOOPS.

The Supplier shall at his own cost make good the defect or damage as soon as possible and practicable.

Applicable Law and settlement of disputes

The agreement shall in all respects be construed and interpreted in accordance with the Lebanese Law. The Parties shall make every effort to settle amicably any dispute that may arise between them. Once a dispute has arisen, the Parties shall notify each other in writing of their positions on the dispute and any solution that they consider possible. If the amicable dispute-settlement procedure fails, the Parties will submit to the Beirut Court, provided however that the Contracting Authority at its own discretion, may elect to waive the competence of the Lebanese law and the Beirut Court to bring an action against the Contractor before any court of competent jurisdiction, in the domicile of the Contractor itself, the applicable law being the law of the Country of the buyer's domicile.

We look forward to receiving your response.



Deadline : 20/02/2024

Sincerely yours,

Hoops Club

Title : Procurement Department

Tel : 01-454597

RFQForm0022020