



Term of Reference

Psychologist

Organization: Digital Opportunity Trust (DOT)

Location: Beirut, Lebanon

Duration: 1 Year

Reporting To: Project Manager

Introduction:

Digital Opportunity Trust (DOT) is a local non-governmental organization operating within the global DOT network across Africa, the Middle East, Asia, and the Americas. DOT is dedicated to providing marginalized individuals, especially women and youth, with access to information and communication technologies (ICT) to foster education, economic opportunities, and entrepreneurship.

Role Summary:

DOT Lebanon is seeking a Psychologist to provide psychological support and counseling services to beneficiaries. The selected candidate will focus on addressing the mental health and psychosocial needs of project participants to enhance their overall well-being and empower them for successful engagement.

Key Responsibilities:

- *Assess the needs of targeted beneficiaries and conduct psychosocial assessments to identify mental health needs and challenges.*
- *Use relevant psychological tests and assessment instruments as needed.*
- *Develop action and treatment plans based on assessment findings and assign appropriate time frames.*



- *Provide individual and group counseling sessions to address emotional and psychological issues.*
- *Maintain accurate and confidential records of counseling sessions.*
- *Offer support and coping strategies for stress, anxiety, trauma, and related concerns.*
- *Make referrals to external mental health services as needed.*
- *Coordinate with the Project Manager and other relevant staff on program implementation and reporting.*
- *Undertake other duties as assigned by the Program Manager and Country Director.*

Qualifications and Experience:

- *Master's Degree in Psychology or Counseling Psychology, preferably in a humanitarian or NGO context.*
- *Minimum 5-7 years of experience in Psychology or Counseling Psychology, education, or development work.*
- *Outstanding organizational and time-management skills.*
- *Strong interpersonal and communication skills.*
- *Cultural sensitivity and the ability to work effectively in a multicultural environment.*
- *Commitment to DOT Lebanon's mission and values.*
- *Strong computer skills.*

Duration

The expected duration of this assignment is one year.

Application Details and Process:

Interested applicants must submit their resume along with any supporting documents showcasing their qualifications, experience, and skill set via email to Procurementlb@dotrust.org. Additionally applicants will need to submit their proposal based on an hourly rate rather than a monthly amount.

The subject of the email should be "Applicant for the Psychologist position."

Hiring date: May 3, 2024

Deadline for Submission: April 28th, 2024.