

## **Terms of Reference Poultry Training**

### **1. Context**

AVSI is an Italian NGO working in Lebanon since 1996 in the agriculture (rural development, agricultural vocational education, irrigation schemes rehabilitation, technical assistance to farmers), social and emergency domains.

In collaboration with the Ministry of Agriculture (MoA) and the Lebanese NGO Biladi Dialogue for Heritage, AVSI is currently working in the seven Agricultural Vocational Schools (AVS) in Lebanon within the framework of a project supported by UNICEF entitled “Agriculture Vocational Education for vulnerable adolescents in Lebanon.6”.

Within the context of this project, an assessment has been conducted to identify new vocational training courses for youth working in the agriculture sector; Poultry training was identified as one of the main topics. This training will be delivered all over Lebanon for young vulnerable beneficiaries.

### **2. Recipient of this document**

This TOR is intended to recruit a Poultry specialist having the experience and qualifications to develop a competency-based curricula and assessment tools for vulnerable youth (15-25 years old) and deliver the trainings to teachers.

### **3. General conditions**

#### **a. Objectives**

The Terms of Reference (TORs) describe the role of the Specialist who elaborate, develop and deliver the training materials tailored to the participants needs. The training consists of 35 hours and shall be adapted for both face to face and online training.

In order to develop the content, the specialist will have to hold coordination meetings with the head of AVSI technical team.

The specific objectives for this work will be the following:

- 1) Review, validate and upgrade the available materials with AVSI technical team;
- 2) Develop 35 hours’ technical training with training guidelines that can be used by AVSI technical team in different contexts;
- 3) Develop online training tools and materials for facilitation of remote learning;
- 4) Design practical training sessions to promote experimental learning and familiarize the beneficiaries with new tools and techniques;
- 5) Develop adequate evaluation tools for both face to face and online trainings to evaluate the improvement of beneficiaries enrolled in the training;

- 6) In coordination with the technical team, deliver the training to teachers on the training materials and assessment tools developed;

### **b. Implementation**

The training materials development is expected to be done before 8/12/2021. The trainings are expected to be delivered on 15/12/2021. The consultant must take into account the prospect of online trainings when necessary due to the COVID-19 health crisis.

### **c. Deliverables**

#### **Training materials:**

The specialist will submit a *technical training* curriculum for the “Poultry” which should include:

- Training outline: Training objectives, duration, outcomes, activities, and evaluation tools, etc.;
- Training content: Time table and training content including training book, online, presentation, videos, info graphics etc., practical sessions description and materials needed, evaluation tools (face to face and online) – design included.

All the documents required should be provided in both English and Arabic languages.

### **d. Selection of the service provider**

The service provider will be selected based on:

- ✓ Professional expertise in Poultry;
- ✓ Professional expertise in curricula development;
- ✓ Professional expertise in online pedagogic materials development;
- ✓ Experience working with NGOs and collaborating with governmental institutions for the development of programs destined to vulnerable communities (5%);
- ✓ Quality and efficiency of the technical proposal (25%);
- ✓ Financial proposal (50%).

### **d. Documents to be presented & deadline:**

The service provider should present the below documents as part of his/her offer:

- ✓ Technical proposal including workplan
- ✓ Financial offer including the desired payment schedule
- ✓ Service provider fiscal number (if available)
- ✓ Service provider portfolio or CV

*Above mentioned documents should be submitted by email to [michelle.boustany@avsi.org.lb](mailto:michelle.boustany@avsi.org.lb) before November 5<sup>th</sup> 2021 4:00pm.*