

Terms of Reference (TOR)

Ref# 007

Ohio Braiding Trainer for Cash for Work Project

1. Description

The project comprises three types of cash for work activities targeting 900 workers: food production activities, including the production and distribution of daily meals and preserves baskets to 500 vulnerable families in targeted neighborhoods; agricultural activities including urban farming, small-scale farming; and crafts activities. Food production activities and Agriculture will run for 5 cycles, while the craft activities will run for 4 cycles. Each cycle will start with a period of training, part of which will be technical, and will differ from one sub-activity to another, and part of which will be cross-cutting across all sub-activities, over two days. The latter part will include onboarding training on PSEA, code of conduct, non-violent communication, work ethics and well-being. Once training is complete, the workers will move on to the production phase.

Objective:

The objective of the training is to equip participants with the necessary skills to master the Ohhio Braiding technique and produce high-quality handmade products such as blankets, cushions, and accessories. The trainer will deliver practical, hands-on sessions and ensure participants gain confidence in applying the technique independently.

Scope of work:

The Trainer will be responsible for:

1. Designing and delivering a comprehensive training program on the Ohhio Braiding technique.
2. Developing a detailed training agenda and relevant materials.
3. Demonstrating the step-by-step process of Ohhio Braiding and guiding participants in creating various items.
4. Ensuring all participants receive individual attention and support during the training sessions.
5. Providing information on sourcing materials, product care, and potential market opportunities.
6. Assessing participants' progress and providing constructive feedback.
7. Preparing a final report, including an evaluation of the training and recommendations for future initiatives.

Deliverables:

- Training agenda, materials selection and BOQ preparation, in addition of designs selection.
- The trainer should deliver 3 days of trainings and 18 days of work supervision to ensure that the products are well made.
- Final report summarizing the training outcomes and participants' progress.

Qualifications and Experience:

The ideal trainer should have:

- Proven experience in Ohhio Braiding or similar handcraft techniques.
- Experience in facilitating practical, hands-on training sessions.
- Strong communication and teaching skills.
- Ability to adapt the training to different skill levels.
- Knowledge of sustainable crafts and materials is a plus.

Application Process:

Interested Applicants are requested to submit:

- Detailed CV highlighting relevant experience
- Fill the attached financial offer