



TERMS OF REFERENCE (TOR)

Consultant - Civil or electrical Engineering services for assessment, design, and supervision for the implementation of light rehabilitation works (Installing of PV solar systems, sewerage networks, ...)

Project title: “Fostering Unity through Accessible WASH Services in North Lebanon” Project

A. Project Duration:

The project started at April 15, 2024 and the implementation phase will end on April 14, 2025.

B. Project Main Activities implemented by RMF in the North Lebanon (T5):

1. To support local authorities and access to basic services – WASH - through the implementation of light rehabilitation works to improve the sanitation and infra-structure situation, Solarization of water stations, and installation of chlorination systems for water treatment in North Lebanon.

C. Objective of the Consultancy

The main objective of the consultancy is to supervise the implementation of two type of interventions (Solarization projects, Sanitation Improvement interventions...) to be implemented in the area of T5/ Northern Governorate.

D. Scope of Work

Under the supervision and in coordination with the Project Manager, the consultant is expected to perform the following tasks:

- Site visits and assessment of the selected interventions
- Prepare tender dossier and Bid Analysis report (where applicable)
- Provide technical propositions and feasibility reports
- kick-off meetings with the selected bidders (if needed)
- The Consultant shall supervise the contractor’s work.
- site supervision
 - a. Ensure site visits as frequently as needed,
 - b. Ensure that the environment is preserved,
 - c. and take any other action needed for the success of the projects.
- All documents will be reviewed by RMF. The Consultant shall make all the needed adjustments and reply to all questions until the satisfaction of RMF.
- The timeframe to reply to RMF questions is 24 hours.
- All documents should be submitted as editable files.
- Visibility requirements should be respected.
- All documents produced are the property of the Project.

E. Consultant Qualifications

The consultant wishing to be considered for the services described herein should have the following qualifications:

- Academic Qualifications: A master's degree in engineering (civil or electrical)
- Years of experience: Minimum of 7 years of relevant experience (civil works, solar projects and solid waste management) and preferably working experience with agencies (INGO, LNGO and UN) to be familiar with the adopted approach
- Technical experience: Proven experience in carrying out similar projects
- Competencies:
 - Fluent in Writing and spoken English and Arabic.
 - Good Knowledge in preparing timely reports on the progress of the work.
 - Valid driving license is a must.
- Previous knowledge/experience in North Lebanon (T5)
- Previous knowledge/experience in implementing solid waste interventions, infra-structure and solarization projects
- Willing to travel to the site of work.

The consultant should provide the following:

- CV
- Registration Card in the Order of Engineer
- Financial offer
- Portfolio or List of similar projects implemented
- Reference letters

The consultant offer will be evaluated based on the following:

Evaluation		Score Weight	Points Obtainable
1.	Eligibility and qualifications		
	Degree in Engineering (civil or electrical) = 25 points;	16.67%	25
	Minimum of 7 years of relevant experience in the consultancy field. Minimum 7 years = 20 points; for 8 years and above =25	16.67%	25
	Proven experience in carrying out similar projects, (working with similar agencies (UN, INGO, LNGO) Minimum 5 projects = 20 points; for 5 projects and above = 25 points	16.67%	25
	Previous knowledge/experience in Solid Waste Management, Solar projects and infra-structure projects = 25 points	16.67%	25
2.	Financial offer	33.32 %	50
	Total	100%	150

F. Language requirements

All requested reports/deliverables shall be written in English. (Arabic if requested)

G. Duration:

The duration of this assignment **is between August 2024 and March 2025.**

H. Payment terms

The Consultant is expected to complete and submit:

- the approved deliverable
- relevant invoice and timetable

to be able to process the payment

I. Quotation template:

	QUOTATION		
TASKS	Working Days	Rate	Total (USD)
Tender preparation, designs, DWGs, Site supervision, Submittals review (material submittals, calculations, shop drawings, shading analysis reports, as-built drawings, bid analysis report, etc.) and Reporting	9		
Total			

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