**Terms of Reference (TOR) for Children's Life Skills Trainer**

**1. Introduction** This document outlines the terms of reference for the Children's Life Skills Trainer, detailing the scope, objectives, deliverables, and responsibilities involved in conducting life skills training sessions for children’s participants.

**2. Scope of Work** the Children's Life Skills Trainer will conduct 16 life skills training sessions for two groups of children. Each group will attend 16 sessions, resulting in a total of 32 sessions.

**3. Objectives**

* Equip children with essential life skills to enhance their personal development.
* Foster effective communication, decision-making, basic financial literacy, and other key competencies.
* Promote holistic well-being and active participation in community and family life.

**4. Deliverables**

* 32 life skills training sessions (16 sessions per group).
* Training materials for each session.
* Refreshments for participants during each session.
* Assessments to identify participants' life skills strengths and weaknesses.
* Progress and evaluation reports.

**7. Roles and Responsibilities**

* **Children's Life Skills Trainer:**
  + Conduct engaging and age-appropriate training sessions.
  + Prepare and distribute training materials.
  + Ensure the provision of refreshments for participants.
  + Conduct assessments to identify participants' life skills strengths and weaknesses.
  + Track attendance and progress of participants.
  + Conduct engaging and informative training sessions.
  + Develop and implement tailored curricula for diverse needs.
  + Instruct life skills through interactive sessions and practical exercises.
  + Customize teaching methods for different learning styles and abilities.
  + Track progress, offer guidance, and maintain detailed records for individuals' development in life skills training.
  + Prepare and distribute training materials.
  + Ensure the provision of refreshments for participants.
  + Track attendance and progress of participants.
  + Submit progress and evaluation reports as required.
* **Participants:**
  + Attend all scheduled sessions.
  + Actively engage in training activities.
  + Provide feedback for program improvement.

**8. Evaluation and Reporting**

* Conduct initial assessments to identify life skills strengths and weaknesses.
* Regular feedback from participants.
* Progress reports after every 8 sessions.
* Final evaluation report at the end of the training program.