

Terms of Reference (TOR)

Agriculture Consultant for Theoretical and Practical Training of Farmers

A. Project title: Improving the Social and economic resilience of vulnerable host and refugee communities in Lebanon

B. Project number: LBN 1005

C. Project Donor: The German Federal Ministry for Economic Cooperation and Development (BMZ)

D. Project Partners

1. Welthungerhilfe – Lead partner
2. RMF Lead implementing partner in Akkar and North-Lebanon
3. Lebanese Organization for Studies and Training – Lead Implementing partner in Bekaa and Baalback el Hermel
4. Fondazione Giovanni Paolo II – Lead technical partner related to cooperatives

E. Project Duration:

The project started at the beginning of November 2022 and the implementation phase will end in December 2025.

F. Project Main Activities implemented by RMF in the North and Akkar:

1. conduct cross-sectional and marketing studies to define targeted value chains, villages, and tailor project activities
2. provide capacity building and in-kind support for 450 farmers working across the targeted agriculture value chains
3. provide capacity building and in-kind support for 15 MSMEs working across the targeted agriculture value chains
4. implement community projects through cash-for-work activities targeting 320 vulnerable community members
5. implement 6 networking events

G. Objective of the Consultancy

The main objective of this consultancy is to conduct theoretical and practical training for farmers working across the targeted agriculture value chains in Akkar and North Lebanon.

The value chains targeted under this project are:

- Peanuts
- Onion and garlic
- Pomegranate

- Aromatic plants (with a focus on the Zaatar /*Origanum Syriacum* production)
- Greenhouse vegetables (with a focus on tomato, cucumber, and zucchini)

The consultant will provide training aiming at improving the production, yield, and production process, with special emphasis on Good Agricultural Practices (GAP):

- Soil fertility management
- Integrated weed management
- Integrated pest management
- Water management

As well as training on:

- Pruning
- Good Hygiene Practices during Harvesting.
- Composting and permaculture principles
- Post-harvest practices.- Bookkeeping, pricing
- Marketing and enhancing the sales of agricultural products,

H. Scope of Work

- The consultant(s) will be responsible for conducting theoretical and practical training for 450 farmers working across the targeted agriculture value chains in Akkar and North Lebanon.
- The consultant will work closely with RMF and other project partners to develop training modules tailored to the farmers' needs and requirements of the Project team.
- The consultant will also provide technical assistance and support to the farmers to ensure that they are able to apply the knowledge and skills acquired during the training.
- The consultant will report to the Project Manager at RMF and will work closely with the project team in Akkar and North Lebanon.
- The consultant will be required to provide regular updates and progress reports on the training activities.
- The consultant will be responsible for delivering the following:
 - o Develop and deliver training modules for farmers
 - o Provide technical assistance and support to the farmers
 - o Develop and deliver a final report on the training
 - o Conduct coaching sessions for the farmers
 - o Conduct site visits to the farmer's lands while taking a soil sample from each farmer's land
 - o Provide a fertilization plan for each farmer based on the soil test results (group meeting/session).

To note: RMF will be covering the soil test fees.

I. Consultant Qualifications

The consultant should have the following qualifications and experience:

The consultants or wishing to be considered for the services described herein should have the following qualifications:

- Academic Qualifications: A Master’s degree in Agriculture or a related field
- Years of experience: Minimum of 10 years of experience in agricultural training and capacity building
- Technical experience:
 - a. Experience in developing and delivering training modules for farmers in terms of topics and value chain.
 - b. Knowledge of best practices and techniques related to agricultural production, post-harvest handling, and marketing
 - c. Excellent communication and interpersonal skills
- Competencies:
 - a. Fluent in Writing and spoken English and Arabic.
 - b. Good Knowledge in preparing timely reports on the progress of the work.
 - c. Valid driving license is a must.
- Previous knowledge/experience in Akkar and North Lebanon

The consultant should provide the following:

- CV / Resumé
- Registration Card in the Order of Engineer
- Financial offer
- Portfolio or List of similar projects implemented
- Reference letters (min. 3 references from 3 different clients you performed similar works/services)
- Team Resumes (if any)
- Technical offer/proposal

The consultant could include in its offer a proposal regarding his/her support team composition and structure with recent CVs. The requested team should have diversified skills highlighting their role in the provision of training, coaching sessions, soil sampling, and fertilization plan. The team composition should showcase the responsibilities of each trainer/coach per value chain.

The consultant may apply for one or more value chains (preferably covering all value chains).

The consultant offer will be evaluated based on the following:

Evaluation		Score Weight	Points Obtainable
1.	Eligibility and qualifications		
	Master’s Degree in agriculture Engineering or relevant field = 20 points; Ph.D.: 25 points	8.33%	25
	Minimum of 10 years of experience in agricultural training and capacity building. Minimum 10 years = 20 points; for 11 years and above =25	8.33%	25

	Proven experience in carrying out similar projects (training and coaching, field guidance) Minimum 5 projects = 20 points; for 5 projects and above = 25 points	8.33%	25
	Previous knowledge/experience in Akkar and North Lebanon= 25 points	8.33%	25
2.	Proposed Methodology, training outline, and Implementation Plan		
	1. Methodology 2. Training outline (for each value chain) 3. Training plan: number of days, number of sessions, duration of each session, the division between theoretical and practical, and timing of each session in relevance to the production cycle of each value chain. 4. Coaching plan including the soil sampling, the fertilization plan, and the follow-up session	33.33 %	100
3.	Financial offer		
	the financial offer will be evaluated based on the daily rate proposed and the number of days considered for each cycle of training, the number of days set for the site visits and coaching as well as the number of farmers that will be visited per day. As well as the total budget proposed	33.34 %	100
	Total	100%	300

J. Language requirements

All requested reports/deliverables shall be written in English.

Training materials should be elaborated in Arabic

K. Duration:

The consultancy will be for a period of 30 months, starting in June 2023 and ending in November 2025.

The consultant is expected to deliver all the required services within this period.

L. Payment terms

The Consultant is expected to complete and submit:

- the approved deliverable
- relevant invoice and timetable

to be able to process the payment