

Goods Supplier

Medical Equipment

Lebanon

CONTEXT

The European Institute for Cooperation and Development (IECD) is a French non-governmental organization (NGO) founded in 1988 and operating in the field of social and economic development in partnership with local institutions. IECD's main sectors of action are vocational training and professional integration, assistance to micro and small enterprises, and access to education for the most vulnerable. IECD has been operating in Lebanon since 1989 and opened a regional office in Beirut in 2007.

Semeurs d'Avenir (SDA), association created in 2010, is the operational partner of IECD. As part of its partnership with IECD, SDA implements projects in the field of entrepreneurship, education, training, and professional integration.

IECD and SDA are soliciting proposals from qualified service providers, to submit proposals to provide transportation services to students in different locations in Lebanon.

SCOPE OF WORK

The supplier is expected to supply us with medical equipment as listed in the attached RFQ.

HOW TO APPLY

One Folder Consisting of two proposals:

Technical proposal:

Interested suppliers are invited to submit their proposal in English based on the TOR, the proposal should include:

- Pictures and technical specifications of the submitted items.
- List of previous clients who used similar service.

Financial proposal:

- A comprehensive financial offer based on the attached RFQ.

PAYMENT TERMS

Payment schedule will be defined at the contract stage based on mutual agreement between consultant and IECD.

Payment shall be issued within 15 working days upon the submission of the invoice.

In case the consultant is not registered with the Ministry of Finance, a deduction of 8.5 % should always be considered.

The consultant has to select one of the below payment modalities and to mention it in the RFP:

- **Payment through bank transfer to Bank Audi account**, if the consultant has a Bank Audi account. This modality imposes zero transfer charges.
- **Payment through Bank transfer to bank other than Audi** if the consultant doesn't have an Audi Account. The consultant must bear the charges fees.
- **Payment through OMT:** Consultant to bear the fees imposed by OMT. **The fee is 2.3% of the total amount of the invoice.**

EVALUATION CRITERIA

A technical evaluation will be conducted to all the bidders based on the above-mentioned technical proposals submitted.

The weighted evaluation will be done as follows:

- Technical proposal grade: 70% of the total evaluation
- Financial proposal grade: 30% of the total evaluation

As for the technical qualifications they will be evaluated based on the following criteria:

Qualifications	Scale	Disqualified
Matching Photos to the requested specifications	70%	Below 45%
Previous experience and references	30%	Below 15%
Total	100%	Below 60 %

OTHER INFORMATION

Job Location: Lebanon.

Contract Type: Goods Supply Contract.

Starting date: September 2024.