

Call for Individual Consultant Expert in Public Financial Management 2025

I. About Financially Wise

Financially-Wise is a Lebanese NGO whose mission is to advance economic and financial capabilities of youth and to develop modern day educational tools for this purpose.

For the past two years Financially-Wise has committed its efforts to bridge the knowledge gap in core matters that impact the financial well-being and to promote citizen's engagement to public affairs through several digital learning initiatives and technical assistance.

II. Background information

Lebanon faces compounding crises that have significantly strained public service provision and existing governance systems. Municipalities, as the primary agents of local governance, are at the forefront of addressing these challenges. Citizens can play a central role in shaping the municipal response provided they are associated with its design and implementation. Unlike policies developed at the central level, actions and interventions designed and implemented by local authorities are perceived as more relevant to citizens for two reasons: (i) it directly affects their daily lives, (ii) citizens have better chances of influencing and benefiting from it.

A first step towards building this relationship between municipalities and citizens can be achieved through the promotion of fiscal transparency at the local level so that citizens are informed of how municipal resources are raised, allocated and spent and by putting in place participatory mechanisms.

The present project focuses on promoting fiscal transparency and citizen engagement at the local level by creating awareness on Public Financial Management, fiscal transparency and participatory budgeting through training and capacity building targeting municipal staff and elected members across Lebanon. The intervention is expected to develop the knowledge and skills of local authorities on the mentioned topics and guide municipalities through the design and implementation of a fiscal transparency and public participation tool.

This project is implemented under the "Building Integrity and National Accountability in Lebanon" project (BINA').

III. Scope of Work

The overall outcome of this project is to improve and raise the awareness of local authorities on fiscal transparency and participatory budgeting and equip them with the knowledge and know-how to put in place more transparent practices, ultimately paving the way for citizen participation and better accountability.

The activities under these TORs include:

- Developing a training module on Municipal Public Finance, fiscal transparency, participatory budgeting, and include a sub-module on project design and costing.
- Delivering training sessions on the above topics in selected municipalities across Lebanon.
- Drafting an assessment framework and methodology to evaluate the initiatives that will be proposed by municipalities, take part in the assessment exercise and select the initiatives that will be implemented.
- Providing coaching sessions to support the implementation of the fiscal transparency or participatory initiatives that will be implemented in selected municipalities

IV. Expected Deliverables :

1. A set of training materials covering public finance and fiscal transparency for municipalities including PowerPoint presentations, exercises and readings.
2. The delivery of at least three training sessions related to the above topics to municipalities across Lebanon.
3. An assessment guide and template.
4. The assessment report includes a justification of the results and selection of the initiatives. Eight coaching visits and post-visit reports.

V. Qualifications Education :

- A university degree in economics, public administration, and/or equivalent professional certifications.

VI. Experience:

- Thorough understanding of the rules and legislation governing municipal work in Lebanon.
- Familiarity with municipal challenges.
- Demonstrated track record in capacity building projects and training delivery to various audiences.
- A minimum of 10 years' experience in creating training material/ curricula based on adult-learning techniques.
- Thorough knowledge of Public Finance systems and practices in general with focus on fiscal transparency, budgeting and administrative processes in the public sector etc.
- Prior experience in conducting assessments in the field of public finance or the monitoring and evaluation of PFM processes or projects.

- Good command of information technology tools.
- Fluency in written and spoken Arabic. Good command of English and/or French is preferable.
- Experience with International Organization is a plus.

VII. Indicative timeline

The assignment will take place between February and September 2025, for a total number of working days estimated to **be 18**.

VIII. How to Apply

Interested Individuals are requested to submit the following documents:

- CV
- Financial Proposal
- MoF registration number (if applicable)

Deadline: Friday, February 28, 2025

Submission: Please submit the required documents to the following email address: admin@financially-wise.org with the subject “Expert in Public Financial Management”.