

Terms of Reference (TOR)
Ref# 021
Sewing Trainer for Cash for Work Project

1. Description

The project comprises three types of cash for work activities targeting 710 workers: food production activities, including the production and distribution of daily meals and preserves baskets to 400 vulnerable families in targeted neighborhoods; agricultural activities including urban farming, small-scale farming and composting; and crafts activities including quilting, and possibly wood work, pottery, shoemaking, or copper production. In addition, we propose a Full-Stack Web Development VT targeting 25 women from vulnerable neighborhoods. All sub-activities will run for 5 cycles, and each cycle will start with a period of training, part of which will be technical, and will differ from one sub-activity to another, and part of which will be cross-cutting across all sub-activities, over two days. The latter part will include onboarding training on PSEA, code of conduct, non-violent communication, work ethics and well-being. Once training is complete, the workers will move on to the production phase.

2. Objectives

Scope of Work:

The primary objective of hiring a sewing trainer is to enhance the sewing skills of participants, provide expert guidance, and foster creativity in sewing techniques. The trainer will be responsible for conducting engaging and informative training sessions to inspire participants and develop their sewing abilities.

The sewing trainer will be responsible for the following tasks:

a. Curriculum Development:

- Collaborate with our team to create a comprehensive sewing curriculum that covers both beginner and advanced sewing techniques.
- Design lesson plans, learning materials, and handouts that are easy to comprehend and follow.

b. Training Delivery:

- Conduct sewing workshops, classes, and training sessions as per the agreed-upon schedule.
- Provide hands-on demonstrations of various sewing techniques and methods.
- Deliver theoretical knowledge on sewing principles, fabric selection, pattern creation, and finishing touches.
- Tailor training sessions to accommodate participants' varying skill levels and learning styles.
- Encourage a positive and interactive learning environment that fosters creativity and camaraderie among participants.

c. Skill Assessment and Feedback:

- Assess the progress of participants regularly and provide constructive feedback to help them improve their sewing abilities.
- Offer individualized coaching to address specific challenges and areas of improvement.

d. Training Materials Maintenance:

- Ensure all training materials are up-to-date and relevant to the current sewing trends and practices.
- Maintain an organized inventory of sewing tools, fabrics, and supplies required for the training sessions.

Qualifications and Expertise: The ideal candidate for the sewing trainer position should possess the following qualifications and expertise:

- Proven experience as a sewing instructor or demonstrable expertise in sewing techniques.
- In-depth knowledge of various sewing styles, patterns, and sewing techniques.
- Strong communication and presentation skills, capable of explaining complex concepts in a clear and understandable manner.
- Patience and a genuine passion for teaching and mentoring aspiring sewers.
- Demonstrated ability to engage and motivate learners of diverse backgrounds and skill levels.
- Flexibility in adapting teaching methods to meet the individual needs of participants.
- Ability to manage a classroom setting and handle questions and challenges effectively.

Duration and Remuneration:

The Sewing Trainer will be at Ruwwad Al-Tanmeeya for 2 months.

How to Apply:

Interested quilting instructors should submit their CV to Hoda.r@ruwwadaltanmeeya.org