



Al-Shouf Cedar Association
Maaser Al Shouf, Lebanon

May 22, 2023

TOR for the Procurement of Money Transfer Service Provider

Ref: 16/GIZ/23

Project: Implementing community-based food security while enhancing the agricultural sector, protecting the environment, and adapting to climate change in Lebanon (IFEEL)

The project is funded by The German Federal Ministry for Economic Cooperation and Development (BMZ) and implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) in partnership with Al-Shouf Cedars Association.

Al-Shouf Cedar Association

Seeks

Money Transfer Service Provider

Location: Park house, Maaser El Shouf, Lebanon

Announcement Date: 20 May 2023

Deadline for Inquiries: 24 May 2023

Deadline for submission of offers: 29 May 2023, 4:30 PM - Beirut time

Contract signature: 30 May 2023

Park house, Maasser el Shouf, Lebanon
PO.Box Beiteddine 1503-2010, T/F +9615350250/150
info@shoufcedar.org, www.shoufcedar.org

May 22, 2023

1- The geographical scope of the service

The supplier should be able to transfer money within Aley, Zahle, West Beqaa and Shouf areas in close proximity to the below villages:

Shouf villages: Ain Zhalta, Barouk, Batloun, Maasser, Khreibeh, Mrusti, Jbaa, Niha, Baadarane), Brih, Ain Wzein, Kahlounieh, Mazraet el Chouf, Haret Jandal, Ain Qani, Ammatour, Moukhtara, Jdeideh, Warhanieh

Aley: Bmohray, Ain Dara, Mreijat , Sawfar, Badghan, Charoun, Azzounieh, Aghmid, Ramlieh, Mechkiti, Mecherfeh

West Bekaa: Kefraya, Ain Zebdeh, Kherbet Qanafar, Aitanit, Saghbine, Bab Mareh, Machghara, Qaraoun lake villages (Sohmor, Yohmor, Jeb Jannin, Qaraoun, Tal Dnoub, Lebaya, Zlaya, Kalya, Ain El Tine, Maydoun) Zahleh:

Qaa El Reem, Hezzerta, Qab Elias, Taalabeya

2- The Action

The project addresses food security issues by providing immediate support to vulnerable households through food parcel distribution and income generation and enhances the agriculture sector to guarantee sustainability, all in the context of protecting the environment, and adapting to climate change. Over a period of two years, the project will:

Distribute food parcels: mouneh (provisions) based on a list prepared by a nutritionist to meet the basic needs of an average household for three months. The distribution of the parcels will be accompanied by the nutritionist who will provide nutrition awareness on issues such as: food losses and food safety, nutritional balance, and budgeting for food at the household level. The contents of the box are: lentils, chickpeas, dry beans, bourghul, flour, salt, tomato paste, oregano mixture, Kishk, Awarma, olive oil and apple jam¹.

Conduct voucher for training: to provide beneficiaries with the skills needed to enhance food production to address the food security challenge. The subjects are: nutrition, sustainable agriculture, sustainable biomass management, forest management, compost, biofuel (briquettes and pellets, animal production & agro-food industries, traditional cooking, ethnobotanical herbs,

1

May 22, 2023

and the Farm Business School (FBS). At the end of the training, participants will receive a 60 \$ voucher which they can reimburse in exchange for agricultural inputs from agriculture shops.

Conduct cash-for-work: for the empowerment of the vulnerable communities (who cannot find alternative jobs) knowing that the work will follow the Forest Landscape Restoration guidelines of Shouf Biosphere Reserve (SBR) and the Climate Change Mitigation interventions, targeting mainly sustainable agriculture.

Link production to marketing: leading to the promotion of farmer markets, and the development of agreements between service providers in the regions and the farmer markets or farmers for supply purposes.

Conduct an assessment/ feasibility study for the development of an Agricultural Services Center (ASC): which could also serve as an agricultural school or training venue.

The implementing partner of the project is **Al-Shouf Cedar Association**. It is supported by the local authorities, and local communities, in addition to the Ministries of Environment and Agriculture.

3- The Service

The service to be performed by the supplier is within the scope of ‘**Money transfer service**’ and shall be performed in close cooperation with IFEEL team.

The supplier will:

- A. Transfer around 1860 transactions with the total amount around of 255,000.00 USD
- B. Request the following documents while transferring the money:

For Lebanese individuals:

- ID (not necessarily with an updated ID photo)
- Or Valid passport
- Or Individual Civil Registration document

For Syrian individuals:

- ID (not necessarily with an updated ID photo)
- Or Validated passport

May 22, 2023

4- Submission and approval of documents:

Proposals must be submitted electronically to the procurement's email address.

The proposal must include the following documents:

- a) FINANCIAL OFFER (to be sent by email)
- b) Technical Offer: specifying the types of documents required by the receiving person.
- c) Registration certificate "MOF"

5- Language requirements

The offer should be submitted in English.

6- References

Procurement officer, Tarek Yazbek ; tarek@shoufcedar.org

Project coordinator, Mira Yehya; mira@shoufcedar.org

7- TOR activities period: 18 months