

11 July 2024

## Terms of Reference (TOR)

07/GIZ-2/24

**Project: Implementing community-based food security while enhancing the agricultural sector, protecting the environment, and adapting to climate change in Lebanon-Hasbaya (IFEEL2)**

The project is funded by The German Federal Ministry for Economic Cooperation and Development (BMZ) and implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) in partnership with Al-Shouf Cedars Association.

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**Al-Shouf Cedar Association**

**Seeks a**

**Money Transfer Service Provider**

**To Guarantee Smooth Transfer of the Daily Wages for the Workers within the Cash for Work Program**

Location: Hasbaya

Duration of service: 5 months, till 15 November 2024

Collaboration beginning: 19 July, 2024

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## 1. The Action

The project addresses food security issues by providing immediate support to vulnerable households through food parcel distribution and income generation and enhances the agriculture sector to guarantee sustainability, all in the context of protecting the environment, and adapting to climate change. Over a period of twelve months, the project will:

**Distribute food parcels:** mouneh (provisions) based on a list prepared by a nutritionist to meet the basic needs of an average household for one month. The distribution of the parcels will be accompanied by the nutritionist who will provide nutrition awareness on issues such as: food losses and food safety, nutritional balance, and budgeting for food at the household level. The contents of the box are lentils, chickpeas, dry beans, bourghul, flour (white and whole grain), salt, tomato paste, oregano mixture, Kishk, Awarma, olive oil and carob molasses.

**Provide “living or active goods”:** such as seeds, and /or seedlings, and/or animals, and/or compost, to support up to 200 beneficiaries, with the aim of improving agricultural production and sustainably enhancing the food security of vulnerable households.

**Conduct cash-for-work:** for the empowerment of the vulnerable communities (who cannot find alternative jobs) knowing that the work will follow the Forest Landscape Restoration guidelines of Shouf Biosphere Reserve (SBR) and the Climate Change Mitigation interventions, targeting mainly sustainable agriculture.

**Organize “mouneh” based awareness sessions:** through sessions and educational activities related to nutrition/food security, mainly for parents and children, in one or more farmer markets in the region.

The implementing partner of the project is Al-Shouf Cedar Association. It is supported by the local authorities, and local communities, in addition to the Ministries of Environment and Agriculture.

## 2- The geographical scope of the service

The project activities will be mainly implemented in 13 locations/villages in Hasbaya (Hasbani & Arkoub municipality unions): Elkfeir, Hasbaya, Mimes, Elkhalwat, Kawkaba, Ain Kinia, Chwayya, Ain Jarfa, El Hebarieh, El Fardess, Kfarhamam, Chebaa, and Marj El Zouhour.

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### **3- The Service**

The service to be performed by the supplier is within the scope of “Money transfer service” and shall be performed in close cooperation with IFEEL II team.

#### **The supplier will:**

Transfer around 550 transactions to Lebanese & Syrian beneficiaries, with the total amount around of 89,600 USD. (Around 200 beneficiary approximately \$480.00 each, divided into 2 or 3 transfers).

### **4- Submission and approval of documents:**

Proposals must be submitted electronically to the procurement’s email address.

The proposal must include the following documents:

a) Financial Offer.

b) Technical Offer:

- Provide a list of requested documents from beneficiaries to be eligible for transfer reception (the beneficiaries are Lebanese and Syrian).
- Specify the timeframe from the moment a payment request is received to the point when branches are fully equipped with the necessary funds for transactions.
- Determine the number of nearby points of sale close to the functioning area of the project.

c) Registration certificate “MOF”

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## **5- Evaluation Criteria**

The below selection grid will be used in the evaluation process:

Price or cost proposal	<b>30%</b>
The flexibility in covering wider range of beneficiaries according to their various types of identification documents	<b>40%</b>
The timeframe from the moment a payment request is received to the point when branches are fully equipped with the necessary funds for transactions	<b>20%</b>
The number of nearby points of sale close to the functioning area of the project.	<b>10%</b>

## **6- Language requirements**

The offer should be submitted in English or Arabic.

## **6- References**

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