

02 October 2023

Ref: 23/GIZ/23

Terms of Reference (TOR)

Project: Implementing community-based food security while enhancing the agricultural sector, protecting the environment, and adapting to climate change in Lebanon (IFEEL)

The project is funded by The German Federal Ministry for Economic Cooperation and Development (BMZ) and implemented by Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) in partnership with Al-Shouf Cedars Association.

Al-Shouf Cedar Association

Seeks

Bus Transportation Service

To cover approximately 200 trips

Announcement Date: 02 October 2023

Deadline for Inquiries: 10 October 2023

Deadline for Offers Submission: 16 October 2023, 4:30 PM Beirut time

Notification of award and rejection: 20 October 2023

Contract signature: 23 October 2023

Location: Shouf Biosphere Reserve (Shouf & West Bekaa), Aley & Zahle

Duration of service: 7 months, till May 2024

Collaboration beginning: 24 October, 2023

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1. The Action

The project addresses food security issues by providing immediate support to vulnerable households through food parcel distribution and income generation and enhances the agriculture sector to guarantee sustainability, all in the context of protecting the environment, and adapting to climate change. Over a period of two years, the project will:

Distribute food parcels: mouneh (provisions) based on a list prepared by a nutritionist to meet the basic needs of an average household for three months. The distribution of the parcels will be accompanied by the nutritionist who will provide nutrition awareness on issues such as: food losses and food safety, nutritional balance, and budgeting for food at the household level. The contents of the box are: lentils, chickpeas, dry beans, bourghul, flour, salt, tomato paste, oregano mixture, Kishk, Awarma, olive oil and apple jam.

Conduct voucher for training: to provide beneficiaries with the skills needed to enhance food production to address the food security challenge. The subjects are: nutrition, sustainable agriculture, sustainable biomass management, forest management, compost, biofuel (briquettes and pellets, animal production & agro-food industries, traditional cooking, ethnobotanical herbs, and the Farm Business School (FBS).

Conduct cash-for-work: for the empowerment of the vulnerable communities (who cannot find alternative jobs) knowing that the work will follow the Forest Landscape Restoration guidelines of Shouf Biosphere Reserve (SBR) and the Climate Change Mitigation interventions, targeting mainly sustainable agriculture.

Link production to marketing: leading to the promotion of farmer markets, and the development of agreements between service providers in the regions and the farmer markets or farmers for supply purposes.

Conduct an assessment/ feasibility study for the development of an Agricultural Services Center (ASC): which could also serve as an agricultural school or training venue.

The implementing partner of the project is **Al-Shouf Cedar Association**. It is supported by the local authorities, and local communities, in addition to the Ministries of Environment and Agriculture.

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2. The geographical scope of the service

The buses will be used to transport beneficiaries within each of the following areas; Aley , Shouf , West Beqaa, Zahle. The buses will be covering the following villages:

Shouf: Ain Zhalta, Barouk, Batloun, Maasser, Khreibeh, Mrusti, Jbaa, Niha, Baadarane, Brih, Ain Wzein, Kahlounieh, Mazraet el Chouf, Haret Jandal, Ain Qani, Ammatour, Moukhtara, Jdeideh, Warhanieh

Aley: Bmohray, Ain Dara, Mreijat, Sawfar, Badghan, Charoun, Azzounieh, Aghmid, Ramlieh, Mechkiti, Mecherfeh

West Bekaa: Kefraya, Ain Zebdeh, Kherbet Qanafar, Aitanit, Saghbine, Bab Mareh, Machghara, Qaraoun lake villages (Sohmor, Yohmor, Jeb Jannin, Qaraoun, Tal Dnoub, Lebaya, Zlaya, Kalya, Ain El Tine, Maydoun)

Zahleh: Qaa El Reem, Hezzerta, Qab Elias, Taalabeya

3. The service

- The bus transportation service will cover around **200 trips**
- The winning bidder will transport beneficiaries from a meeting point in each of the 3-5 villages to the training sites while ensuring the well-being of adult passengers and their children.
- Up to 35 passengers are expected to be using the bus
- The bidder should make sure that up to **4 buses** are readily available during the agreement period.
- The service provider should make sure that the buses are clean and regularly checked as part of the routine maintenance.
- The service provider should collaborate closely with the program facilitators to plan efficient routes between program locations, ensuring timely arrivals and departures.

4. Evaluation Criteria

The below evaluation grid will be used in the evaluation process:

| | |
|----------------------------------|-----|
| Price or cost proposal (Annex 2) | 30% |
| Technical Offer (Annex 1) | 60% |
| Past Performance/ References | 10% |

5. Submission and approval of documents:

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Proposals must be submitted by hand to Al-Shouf Cedar Association headquarters at the below-mentioned address.

Al-Shouf Cedar Society HQ, Maasser El Shouf – Village square – Facing public garden (Available from 8:30 AM till 4:30 PM)

The proposal must include a technical offer (Annex 1) and a financial offer (Annex 2), which must be submitted **in two separate envelopes to avoid being disqualified.**

- a) Fill out the forms in Annex 1 & 2 signed and stamped.

Envelope 1: Technical offer (Annex 1)

Envelope 2: Financial offer (Annex 2)

- b) Registration certificate “MOF”
- c) VAT registration certificate

6. Language requirements

All requested deliverables should be submitted in English or Arabic.

References

Procurement officer, Tarek Yazbek ; tarek@shoufcedar.org

Project coordinator, Mira Yehya; mira@shoufcedar.org

TOR activities period:

7 months