



## CALL FOR TENDER

### INSTRUCTIONS TO BIDDERS GHAWTH FOR RELIEF AND EMERGENCY

Date: 26/03/2024

Tender N°: T/002/2024

Ghawth is requesting through this tender a company to provide detailed written offers for the supply of the following items:

#### PRODUCT SPECIFICATIONS:

1. Description:

Lot #	Description	Qty	Category
1.	Diaylsis kits For Hemodialysis sessions	≥ 4000 Kits	Diaylsis

#### RESPONSIBILITIES OF THE CONTRACTOR:

1. Validity of the offer: 12 months

The answers to this tender should include the following elements:

- Signed and stamped Instructions to Bidders.
- Commercial Registration (The date of registration of the company is at least three years ago) Company profile (if available)
- Registration of the company or institution in the Ministry of Finance & VAT
- ID of the legal representative of the company.
- Only suppliers and/or companies with registration certificates are eligible to bid.

#### GENERAL CONDITIONS:

1. The **closing date** of this tender is fixed on **07/04/2024 3:00PM Local Lebanon time** in Gawth office at the following address: **1st floor, Abd El Hadi Mohaysen bldg, Khalda highway, Khalda, Beirut +961 81478339.**
2. Tenderers will fill, sign, stamp and return the Offer form according to Ghawth's format.
3. The offer must be submitted to the Ghawth procurement department in a sealed envelope stamped and signed by the company and indicating the tender title, date, and time of submission. The envelope must bear the mention "**T/002/2024 not to open before 07/04/2024**".
4. The offers must be submitted in **English**.



5. **ALL THE PAGES OF TENDER DOCUMENTS** (instructions to bidders, offer form) must be manually signed and stamped by the bidder.
6. Technical and financial bids should be separated into two separate sealed envelopes stamped and signed on the opening of the envelope and put them in one big envelope signed and stamped on the opening of the envelope.
7. Unsealed envelopes and late offers will not be considered.
8. The winning bidder will be awarded a contract that lasts till 30/04/2025.
9. To ensure that funds are used exclusively for humanitarian purposes and in accordance with donors' compliance requirements, all contract offers are subject to the condition that contractors do not appear on anti-terrorism lists, in line with Ghawth's anti-terrorism policy. To this end, Ghawth reserves the right to carry out anti-terrorism checks on contractors, its board members, staff, volunteers, consultants, financial service providers and sub-contractors.

*NOTE: Ghawth adopts a zero-tolerance approach towards corruption and is committed to respecting the highest standards in terms of efficiency, responsibility, and transparency in its activities.*

Name of Bidder's Authorized Representative: \_\_\_\_\_

Authorized signature and stamp: \_\_\_\_\_

Date: \_\_\_\_\_



**OFFER FORM GHAWTH**

Date:

Tender N : T/002/2024

**To be Filled by Bidder (COMPULSORY)**

**Details of Bidding Company:**

1. Company Name: \_\_\_\_\_

2. Company Authorized Representative Name: \_\_\_\_\_

3. Company Registration No: \_\_\_\_\_

4. Company Specialization: \_\_\_\_\_

5. Mailing Address: \_\_\_\_\_

Country/Governorate. /City/St name/Shop-Office No

a. Contact Numbers: (Land Line: \_\_\_\_\_ / Mobile No: \_\_\_\_\_)

b. E-mail Address: \_\_\_\_\_

I undersigned \_\_\_\_\_, agree to provide GHAWTH, non-profit NGO, with items answering the following specifications, according to the general conditions and responsibilities that I engage myself to follow.

**PLEASE FILL IN THE FOLLOWING TABLES:**

**NOTES:**

- All prices or discounts mentioned below should include transportation cost to mentioned locations



Item	Description	Price in USD	Item	Description	Price in USD
1	Diasafes plus filter 1x1 ST./Each		20	Bloodlines Accessory - Fistula Needle 17G ART. ROT. WING T15, N2	
2	Dialyzers - FX 60 Clasix		21	Bloodlines Accessory - Fistula Needle 17G VEN. ROT. WING T15,N2	
3	Dialyzers - FX 50 Clasix		22	FX40 CORDIAX	
4	Dialyzers - FX 80 Clasix		23	FX 8	
5	Dialyzers - FX 100 Clasix			<i>Total</i>	
6	Bloodlines – AV- Set – Online plus 5008-R			<i>VAT</i>	
7	Bloodlines – AV-Set FMC (Fa 204C/FV 204 C) – R			<i>G.Total</i>	
8	Bloodlines Accessory - Fistula Needle 16G ART. ROT. WING T15, N2				
9	Bloodlines Accessory - Fistula Needle 16G VEN. ROT. WING T15, N2				
10	HD Solution - GRANUDIAL AF 10 5 x 1 bag				
11	HD Solution - BIBAG 5008 650g 1x1 ST./EA				
12	Analysis system - Citrosteril 5				
13	Bloodlines - AV- Set - Online plus 4008-R				
14	Dialyzers - F140 Clasix				
15	Dialyzers - F180 Clasix				
16	Dialyzers - FX8 Clasix				
17	Bloodlines Accessory - Fistula Needle 15G ART. ROT. WING T15, N2				
18	Bloodlines Accessory - Fistula Needle 15G VEN. ROT. WING T15, N2				
19	Bloodlines Accessory - Fistula Needle 17G ART. ROT. WING T15, N2				



**COMMENTS:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**BIDDER'S TERMS AND CONDITIONS:**

1. Validity of the offer: 12 months
2. Terms of delivery: All over Lebanese areas.
3. Payment terms:
  - a) Singed and stamped PO.
  - b) Signed and stamped invoice.
  - c) Singed and stamped delivery note.
  - d) Payment after full correct delivery Within 2 weeks after contract signing.
  - e) Payment is made in US dollars via bank transfer or Bank cash letter.

**Name of Bidder's Authorized Representative:**

**Authorized signature and stamp:**