Assessment grid for the technical evaluation of tenders for small-scale contracts (CV + price)

giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Organisational unit		Project title	**Risk Management Office (RMO)**		Date	**04/04/2023**
Officer responsible for the commission					PN	**18.9207.4-002.00**
Assessor					Contract no.	

	(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
			(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1.	**Qualifications of proposed staff (according to rules and criteria in the Terms of reference)**													
1.1	Expert 1:													
1.1.1	General qualifications													
	- Education	20												
	- Professional experience	30												
1.1.2	Experience in the region/knowledge of the country	30												
1.1.3	Language skills													
	English and Arabic	20												
Subtotal for 1.1		**100**		**0**		**0**		**0**		**0**		**0**		**0**
1.2	Expert 2:													
1.2.1	General qualifications													
	- Education													
	- Professional experience													
1.2.2	Experience in the region/knowledge of the country													
1.2.3	Language skills													
	Enter languages													
Subtotal for 1.2		**0**		**0**		**0**		**0**		**0**		**0**		**0**
	Total for technical assessment	**100**		**0**		**0**		**0**		**0**		**0**		**0**
	Technical assessment in %			**0.00%**		**0.00%**		**0.00%**		**0.00%**		**0.00%**		**0.00%**
3.	**Total for financial assessment**													
	Overall assessment in %													
	= (assessment score for qualifications of staff - highest score for qualifications of staff) x 70 % + (lowest financial bid - tenderer's financial bid) x 30 %													
Specific advantages/risks (see supplementary sheet)														
	Rank													

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU