**Tech Livelihoods Intervention Situational Analysis Quotation**

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| **Deliverable** | **Draft for AUB / MCF** | **Feedback to consultant** | **Final submitted to AUB / MCF** | **INSERT YOUR OFFER** in US Dollars or its equivalent in Lebanese Pounds (LBP) |
| Work plan including 1) outline of desk review (topics covered, proposed secondary data), 2) methodology for evaluation of existing AUB digital skills training program; and 3) methodology for situational analysis field work including data collection tools, primary research activities, and analysis. | March 4 | March 6 |  |  |
| Desk review report and bibliography  Recommendations for specific areas within Lebanon for intervention | March 11 | March 13 | Included in final report |  |
| Draft situational analysis report.  Draft evaluation of existing AUB Digital Skills Training program *(can be an annex or specific sub-section of situational analysis report)* | March 23 | March 25 |  |  |
| Full situational analysis report and accompanying presentation.  *Number of pages should not exceed 35 pages.*  *Presentation length should be approx. 15 minutes.* | March 30 | April 4 | Presentation to MCF and AUB teams on April 7 or 8  Final Submission April 9 |  |
| **Transportation/Travel** | n/a | n/a |  |  |
| **Total** | | | |  |

Kindly note that the service provider will be responsible for the settlement of all taxes applicable to payments if there is no evidence of registration at the Lebanese MOF; AUB will apply the applicable withholding tax, which is currently at the rate of 7.5%.