

Supplier Profile and Registration Form

Section 1: Supplier Details and General Information

1. Name of Supplier: _____
2. Street Address: _____
Post Code: _____ City: _____
3. PO Box: _____
4. Telephone: _____ Fax: _____
5. Website: _____
6. Contact Person: Name: _____
Position/Title: _____
Phone No: _____
Email Address: _____
7. Parent Company or Name of Owner: _____
8. Type of Business: Corporate/Limited ____ Trader: ____ Manufacturer: ____
9. Year Established: _____
10. Number of Employees: Full Time: _____ Part Time: _____

Section 2: Financial Information

11. Company Registration No: _____ VAT No: _____
12. Bank Name: _____
13. Bank Account: _____
14. Account Name: _____
15. Annual value of sales for the last 3 years:
2017: _____ 2016: _____ 2015: _____
16. Has the Company been audited in the last 3 years? **Yes/No**
** Copies of previous audit reports might be requested by AVSI any time*

Section 3: Experience

19. Has the Company ever been bankrupt, or is in the process of being wound up, having its affairs administered by the courts, has not entered into an arrangement with creditors, has not suspended business activities, is not the subject of proceedings concerning those matters, or is not in any analogous situation arising from a similar procedure provided for in national legislation or regulations? **Yes /No**
20. Has the Company ever been convicted of an offence concerning its professional conduct by a judgment which has the force of res judicata. **Yes/No**
21. Has the Company ever been guilty of grave professional misconduct proven by any means? **Yes/No**
22. Has the Company ever not fulfilled its obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which it is established, or those of the country where the contract is to be performed? **Yes/No**
23. Has the Company ever been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the European Communities' financial interests? **Yes/No**
24. Has the Company ever been declared to be in serious breach of contract for failure to comply with our contractual obligations, following another procurement procedure or grant award procedure financed by the European Community budget? **Yes/No**
25. Has the Company ever been in any disputes with any Government Agency, the UN, or International Aid Organisations? **Yes/No**
26. List any National or International Trade or Professional Organisations which your Company is a member of.
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Section 6: Certification

I, the undersigned warrant that the information provided in this form is correct, and in the event of changes, details will be provided as soon as possible.

Name: _____

Company Stamp

Signature: _____

Title/Position: _____

Date: _____

NOTE: Please be informed that AVSI has decided not to do business with companies, or any affiliates or subsidiaries, which engage in any practice inconsistent with AVSI Code of Ethics and AVSI Child Protection Policy, copies of these 2 documents are attached for your approval & signature.