

Call Title: PROVISION OF MOVABLE FIELD TOILETS
Call Reference: SADDER-PR2024-PM016
Call Posting Date: APRIL 25, 2024
Closure Date: Friday, May 17, 2024, COB
Country: LEBANON
Duty Station: LEBANON
Call Type: REQUEST FOR QUOTATION (RFQ)
Duration:

Tender Submission Guidelines

Bidders should send their Technical and Financial offers to procurement@rmf.org.lb and procure.du@rmf.org.lb and mention in the email subject the Call Title: "PROVISION OF MOVABLE/FIELD TOILETS".

Bidders should provide both soft copies filled and generated hardcopies stamped, signed and dated. Only short-listed applicants will be contacted.

Tender Submission Deadline / Timetable

The deadline for submission of the proposals/tenders is Friday, May 17, 2024 @ 4:00 pm (Beirut Time).

About Rene Moawad Foundation (RMF)

The Rene Moawad Foundation (RMF) was established in 1991 with the Mission of Promoting social, economic and rural development in Lebanon and the MENA region and contributing in building a responsible civil society that promotes democratic values, justice, pluralism and moderation. RMF works in 5 core areas including Livelihood and Economic Growth, Decentralization and Governance, Health and Social Safety Net, Education and Protection and Agriculture.

About "SADDER"

SADDER - Sustainable Agricultural Development to Diversify and Export Regionally (2023-2027) is a project funded by the Kingdom of the Netherlands and implemented by the Rene Moawad Foundation (RMF).

"SADDER" will incorporate enhanced methodologies and best practices. It will aim to support Lebanon's economy through the agriculture sector by assisting stakeholders within the selected value chains, Table Grapes, Avocados, Cherries, and Apples, in meeting both local and export market requirements, ultimately leading to increased income, self-sustainability of various agricultural sectors, as well as job creation and retention.

Purpose of the Tender

The purpose of this Tender is to solicit competitive offers for 75 Movable/Field Toilets with the specifications listed in the technical requirements below as an action aiming to empower farmers within the 4 value chains to be compliant with the Global-GAP certifications' requirements.

The goods required by RMF are described in the **Annex**:

BOQ_ FINANCIAL PROPOSAL_ SADRPM016_ Provision of Movable Field Toilets

RMF reserves the right to negotiate, accept or reject any or all proposals and quotations at its sole discretion and to pursue or act further on any responses it considers advantageous. RMF does not bind itself to accept the lowest prices or any proposal. All proposals will be irrevocable after the tender's closing date.

Eligibility, Participation, and subcontracting

Participation in tendering is open on equal terms to any natural and legal persons or company provided the bidder is registered as a Corporation in Lebanon or with Legal Representation in Lebanon. Tenders should take into consideration DDP incoterm deliveries in Lebanon.

Language

Offers, all correspondence and documents related to the tender exchanged by the bidder and the RMF must be written in English.

Supporting documents and printed literature that the bidder provides may be in another language, provided they are accompanied by an accurate translation into English.

For the purposes of interpretation of the tender, the version in English will prevail.

Offer Validity

Bidders are bound by their tenders for a period of a minimum of **Twelve (12) months** after the deadline for submitting tenders. In exceptional cases, before the period of validity expires, RMF may ask bidders to extend the period for a specific number of days, which may not exceed **Sixty (60) days**.

Scope of Works

The awarded supplier should supply the goods in the timing requested while maintaining the provision of the same quality of items based on the datasheets approved.

Budget and Payment Terms:

The offer should include a detailed breakdown of all prices, and any other tools that may be recommended by the applicant. Anything that is optional or can be offered on top of what was requested above, shall be marked separately, and proposed as add-ons with a separate price in the "OTHER ITEM SPECIFICATION" section of the BOQ_Financial Proposal.

The total price for the offered goods and services is <##,###.##> <USD >. This price includes VAT. The offered price includes the execution/delivery/installation in designated locations of the items described in the technical offer, as well as all the related incidental costs, such as transport, logistics, etc., when required.

All costs incurred by the bidder in preparing and submitting the tender are not reimbursable. All such costs will be borne by the bidder.

RMF shall generally make payment through banking channels (Payment Order or Bank Transfer) to the selected bidder between 3 to 4 weeks upon receipt of the following documents and any other documents/reports that may be specified in the Contract, to be sent directly to RMF:

- (a) Invoice
- (b) Delivery Note
- (c) signed Goods Received Note (by RMF representatives and Supplier)

Evaluation Criteria:

The items will be evaluated based on the specifications requested. The financial offer will be evaluated only for the accepted tenders who passed the technical evaluation.

Evaluation and Selection criteria will be divided as follows: Technical 50%, Financial 50%.

Type of Contract

The awarded contract will be a Long Time Agreement (LTA) since the quantities mentioned in the BOQ are not final and may vary according to the needs of RMF. The quantity in the BOQ and the total quantity will be requested to be delivered by separate batches over the lifetime as mentioned in the **Offer Validity** above and per the below procedure.

The official commitment from RMF for the supply of the goods will be through and governed by the terms of the RMF Purchase Order (PO), The PO will be provided based on the orders under this Agreement.

Each PO must be signed by an authorized RMF signatory per the specimen signature list attached. Upon receipt of an approved original PO the Supplier will deliver the items within 1 week or as stated on the PO.

Force Majeure

Given the volatile situation in the region, the implementation of the Long-Term Agreement or the delivery of the services might be canceled or modified due to the event of force majeure like changes in rules and regulations of Lebanon, military operations, natural disasters, etc. In such a case, RMF has the right to cancel/ terminate the contract or suspend deliveries until it is possible.

Submission Part – Requested Documents

The Bidder must provide sufficient information in the proposal to demonstrate compliance with the requirements set out in this proposal.

The offer should include the tenderer's information (legal entity name, address, commercial registration number, financial registration number, contact person), the technical and financial offer as per guidelines below.

Appendix A – Technical Proposal

The technical proposal should include the following:

- RFQ completed and stamped (attached)
- Company registration documents
- Commercial Register Certificate
- Certificate of Registration at Ministry of Finance
- Copy of the ID of the representative/owner of the company
- Supplier legal documents
- Any other necessary Legal documents.
- Full Specifications/Technical Details/Datasheet of all the items/equipment listed in the BOQ, signed
- Warranty Details
- Blueprints
- Delivery and installation fees
- Delivery time

Along with the procurement of Movable/Field Toilets, the following services are required and should be included in the technical proposal and financial proposal where applicable:

- Delivery of items as per Offer Validity where methodology of delivery will be agreed upon with vendor upon contract signature.
- The bidder should include costs for distribution and transportation directly to farmers' locations. This includes ensuring timely delivery and safe transportation of the equipment.
- The bidder should provide after-sales support, including maintenance services and assistance with any issues that may arise post-purchase and per guarantees.

Appendix B – Financial Proposal

- BOQ_ FINANCIAL PROPOSAL_ SADRPM016_ Provision of **Movable Field Toilets**

All costs and charges of goods and services mentioned in the technical proposal should be included in the financial proposal.

Failure to provide all the above may result in disqualification of the proposal.

Questions and Clarifications:

All questions or request for clarifications to be sent by email to the following address:

[procurement@rmf.org.lb] specifying the email subject as:

[**SADRPM016_ PROVISION OF Movable Field Toilets** – Request for Clarification]

The applicants shall submit any questions in writing within 4 days of the launch of the RFQ and shall receive answers 2 working days after.

All questions and answers will be shared with all applicants.

Annex: Movable Toilet Technical Specifications

- Quantity required: 75 units.
- Unit size 100cm x 105cm x 200cm h.
- Sides/walls are covered with Sandwich Panels, thickness 50 mm, color white or ivory, connected by 4 Galvanized Steel profile at 4 corners.
- Insulated door, 80 cm width, on one side (one fix frame and one active frame) with an In-Use Indicator mechanical door lock, and external spring for automatic closing.
- Top tank (Galvanized steel) for clean water (dimension: 100 x 100 x 20 cm) 200ltr serves also as a roof.
- Bottom tank (Galvanized steel) for black water (minimum 25% more volume capacity than the top tank) at least 250ltr serves as base floor with necessary slope and a main drainage 5"valve.
- A PVC Arabic toilet seat installed in the base with water tap, a hose connected with water sprayer, inside. Drainage connected with a smell trap to the bottom tank.
- One PVC wash basin mounted outside with water tap. Drainage connected to bottom tank.
- All necessary mechanical pipes (PPR) and related fittings to be installed serving the inside toilet and the outside sink. All pipes and fittings should be firmly fixed.
- A soap and paper towel dispensers should be installed outside, next to sink. A toilet paper holder should be installed on the inside.
- A step 60x 20 cm, welded to the main frame, made from hollow chore steel bars dim. 2 x 2cm, thickness of the steel bars 2 mm. A perforated plate thickness 2mm to be placed on top.
- The Unit is installed on a steel frame (steel bars at least 60x60x6mm) chassis with a leveling axis and a hanger, able to connect to a tractor/pickup truck, and elevated on two 13" new tires mounted on new rims, with two-wheel flaps (examples provided below). The wheel axis should be wide enough to ensure stability of the unit especially in off-road agricultural terrains. Minimum internal wheel axel length is 145cm and 170cm from central to central wheel track.

NB: Any Black steel not Galvanized along with any welding spots should be treated and painted with double layer matching color antirust paint.

Chassis and Hangar Examples:

