

REQUEST FOR QUOTATION

FOR

**Hydro geological analysis and topographical survey for Fnaydek Dumpsite reclamation
(NORTH LEBANON, AKKAR)**

DATE: 12 MAY 2020

PUBLICATION REFERENCE: EN/2018/398-054_850602_5.2.1.

Program: SWAM Akkar – COOPI Lebanon

To applicant for this request for quotation,

COOPI – Cooperazione Internazionale is a humanitarian, non-confessional and independent organization that fights against all kinds of poverty to make the world a better place. COOPI is based in Italy and has an office in Lebanon in Batroun.

COOPI is requesting quotation for the following service:

Hydrogeological analysis and topographical survey for Fnaydek Dumpsite reclamation (NORTH LEBANON, AKKAR)

1 REQUIRED SPECIFICATIONS

The offer should include:

- VAT registration: The applicant company should be registered in the VAT.
- Valid license to conduct the survey and any of the required work.
- comments and justification when needed to detail price breakdown
- Gantt chart for the duration of the study, including all steps
- CV of the company and past experience (see qualification and experience section)
- Site visit report (if possible)

The consultants/company should provide in the offer a tentative Table of Content, in which at least the following aspects should be considered:

- Historical background (beginning of the dump, other analysis done in the past, articles in the news etc...)
- Analysis of the current environmental condition in the surrounding (minimum 500 m from the dumpsite), (geophysical analysis, general data of the area/basin and of the dumpsite, hydrogeological analysis, geotechnical analysis,
- Quantities and quality of the waste within the dumpsite areas
- Morphological status of the area (up to 500 m surrounding the dumpsite)
- Analysis of the potential solutions to reclaim the site (technical financial)
- Analysis of a similar environment to be used and a reference

For all information, please refer to the attached Terms of References (TOR).

2 TIMETABLE

Deadline for submission of offer	2 weeks after reception of the RFQ	
opening session	TBC	
Foreseen date for the signature of the contract	TBC	

3 VALIDITY OF THE OFFER

The offer must remain valid for at least 60 days after the deadline for submission;

4 LANGUAGE OF THE OFFER

- The offer and its documents must be written in English;
- Supporting documents and printed literature provided by the bidder may be in another language, provided they are accompanied by a translation into English.

5 CURRENCY

Offer must be presented in LBP (Lebanese Pound).

6 CONTENT OF THE OFFER

The offer must contain the following completed documents and information:

- This RFQ signed and stamped
- Annex A completed in all its parts;
- Estimated duration of the service; with work plan (Gantt chart type)
- General information about the Company (Company CV);
- Non-exclusion clauses declaration (Annex B)
- Compliance to ethical standards declaration (Annex C)
- An example of the outcomes of the offered works (from previous similar project if possible).
- Copy of the TOR signed and stamped

All the pages of the offer must be stamped and signed by an authorized representative of the Company.

7 OFFER PRICE

- The offer must include the cost per item, indicating net amount, VAT and the total in **LBP as per ANNEX A**;
- Prices must include all related costs.

Annex A BILL OF QUANTITIES OF THE REQUIRED SERVICE

Details of the company applicant (please fill in the following table):

Company name		Company specialization	
Representative		Phone Number	
Registration Number		Email address	
Country of registration		Postal address	

Please fill in the following table:

S.N.	Description	Quantity	Unit	Unit Price without VAT (LBP)	Total Amount without VAT (LBP)
1	Hydro geological, geological and orgraphic survey and maps of the dump site area	1	Ls		
2	Topographic survey of the dump site area	1	Ls		
3	Presence of piezometers/wells upstream or downstream	1	Ls		
4	Soil/waste analysis At least 4 analysis				
4.1	(mandatory) Borehole depth 1.5 m	1	Ls		
4.2	(mandatory) Borehole depth 4.5 m	1	Ls		
4.3	(mandatory) Borehole depth 12 m	1	Ls		
4.4	(mandatory) Borehole depth 20 m	1	Ls		
4.5	(optional, see TOR) Borehole depth 25 m	1	Ls		
4.6	(optional, see TOR) Borehole depth 30 m	1	Ls		
4.7	(optional, see TOR) Borehole depth 40 m	1	Ls		
Total Amount excluding VAT					
VAT (if applicable) *					
Total Amount including VAT					

*The applicant company should be registered in the VAT for COOPI to be able to use the VAT exemption stamp (COOPI has the VAT exemption stamp which allows 80% of exemption on the VAT amount). The use of COOPI's VAT exemption stamp will be mandatory for contractual purposes.

Time for the completion of the Service:

Validity of the Offer (minimum 60 days):

Terms of Payment (cheque or bank transfer, please specify the recipient of the cheque, or the coordinates of the bank account for the bank transfer):

Date:

Signature and Company Stamp:

Annex B

Non-exclusion clauses declaration

To be completed and signed by the tenderer (including one from each partner in a consortium).

The undersigned.....

Owner of the Company/Organization:

Located in: Address..... Country.....

Tel./Fax.....e-mail.....

Declares that the company run and operated by the undersigned and myself:

1. We have examined and accept in full the content of the dossier for invitation to tender No. of We hereby accept its provisions in their entirety, without reservation or restriction.
2. We are submitting this application in our own right and (as partner in the consortium led by (name of the leader / ourselves)) for this tender (Lot No). We confirm that we are not tendering for the same contract in any other form. (We confirm, as a partner in the consortium, that all partners are jointly and severally liable by law for the performance of the contract, that the lead partner is authorised to bind, and receive instructions for and on behalf of, each member, that the performance of the contract, including payments, is the responsibility of the lead partner, and that all partners in the joint venture/consortium are bound to remain in the joint venture/consortium for the entire period of the contract's performance).
3. We are not in any of the situations excluding us from participating in contracts which are listed in Article 17 of the instructions to tenderers and in this declaration. In the event that our tender is successful, we undertake to provide the proof usual under the law of the country in which we are established that we do not fall into the exclusion situations listed in article 17. The date on the evidence or documents provided will be no earlier than 180 days before the deadline for submission of tenders and, in addition, we will provide a sworn statement that our situation has not altered in the period which has elapsed since the evidence in question was drawn up.
4. We also understand that if we fail to provide this proof within 15 calendar days after receiving the notification of award, or if the information provided is proved false, the award will be considered null and void.
5. We agree to abide by the ethics clauses that we have no potential conflict of interests or any relation with other candidates or other parties in the tender procedure at the time of the submission of this application.
6. We declare that we not fall into one of the following situations and shall be excluded from participation in a procurement procedure (articles 93 and 94 relative to EU Financial regulations) if we:
 7. are bankrupt or being wound up, are having affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
 8. Have been convicted of an offence concerning professional conduct by a judgment which has the force of res judicata.
 9. Have been guilty of grave professional misconduct
 10. Have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which we are established or with those of the country of the contracting authority or those of the country where the contract is to be performed.

11. Have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organization or any other illegal activity detrimental to the Communities' financial interests.
12. Have been declared to be in serious breach of contract for failure to comply with contractual obligations.
13. We will inform the Contracting Authority immediately if there is any change in the above circumstances at any stage during the implementation of the contract. We also fully recognise and accept that any inaccurate or incomplete information deliberately provided in this application may result in our exclusion from this and other contracts funded by the European Communities.
14. We note that the Contracting Authority is not bound to proceed with this invitation to tender and that it reserves the right to award only part of the contract. It will incur no liability towards us should it do so.

Name and surname:

Duly authorised to sign this tender on behalf of:

.....

Place and date:

Stamp of the firm/company:

Annex C

Compliance to ethical standards declaration

The undersigned.....

Owner of the Company/Organization:

Located in: Address..... Country.....

Tel./Fax.....e-mail.....

Declares that the company run and operated by the undersigned has not been convicted of or under investigation of any criminal offence or activity such as the following:

- manufacturing or commercialization of arms;
- activities producing serious negative impact on persons or the environment;
- employment of persons below the minimum legal age for employment;
- violation of civil rights;
- violation of workers' rights;
- scientific experimentation on weak or defenceless individuals or animals;
- exclusion/marginalization of minorities or entire categories of a population;
- direct relationship of complicity with a regime that notoriously disrespects human rights and/or is responsible for seriously compromising the environment;
- pornography, co modification of sex and paedophilia;
- Gambling.

I furthermore declare to be fully aware that if the present declaration results false, in part or in whole, COOPI has the right to null and void the present contract with my company or organization without notice.

In faith,

Location, date

Signature (and rubber stamped)