

Tabitha

REQUEST FOR QUOTATIONS

Serial No: 001/1695/2024

CLOSING DATE FOR QUOTATIONS: 22/05/2024

Description: Tabitha is seeking to rent a car for its ongoing project in Aley.

Introduction and Background:

Tabitha in partnership with Expertise France is implementing a project in the region of Gharb Al Aala and Chahhar - Mount Lebanon. The Project aims at minimizing environmental impact, reduce landfill waste, and create an eco-friendlier community through informed waste management practices and sustainable waste management initiatives.

Questions:

- Questions must be submitted in writing via email to e.ghaoui@tabithalb.org ; phone calls will not be accepted.
- Only written answers issued by Tabitha will be considered official and carry weight in the RFQ process and subsequent evaluation. Any verbal information received from employees of Tabitha or any other entity should not be considered as an official response to any questions regarding this RFQ.

Payment Terms:

- Monthly with each Purchase Order renewing the car rental.

Pricing:

Quotations in response to this RFQ must be priced on a fixed-price, all-inclusive basis, including delivery and all other costs. Pricing must be presented in **USD**. Offerors are requested to provide quotations on official letterhead or format.

• Selection Criteria and Awards:

The award will be made to a responsible offeror whose offer follows the RFQ instructions, meets the eligibility requirements, and is determined via a trade-off analysis to be the best value based on application of the following criteria. The relative importance of each individual criterion is indicated by the number of points below:

- Availability – 30%:* The availability of the cars requested.
- Price – 70%:* The overall cost presented in the offer.

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The following is an invitation to quote the following cars to be rented for a year:

NO	ITEM (Description of Goods)	Year of Manufacture	Unit	Qty	Unit Price	Total price
1	Nissan Sunny	Above 2020	Monthly	12		
2	Nissan Sentra	Above 2020	Monthly	12		
3	Kia Rio	Above 2020	Monthly	12		
4	Kia Cerato	Above 2020	Monthly	12		
5	Hyundai Elantra	Above 2020	Monthly	12		
					Total	

- Insurance fees and detailed information to be mentioned.
- Cars should have ABS.
- Cars should have parking sensors.
- If the company would like to price other cars with similar specifications they can.

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	This document is not a contractual agreement and does not, and should not be constructed as, committing Tabitha to any contractual obligation of any kind. The tender should be submitted in the company's letter head and should be duly franked by the company seal and should be submitted to the address:	
	All tenders/quotations must contain the following information against which a tick should be placed:	
1	The full name, address of the tendering company	<input type="checkbox"/>
2	Period of validity of quotation	<input type="checkbox"/>
3	Best price details including discounts	<input type="checkbox"/>
4	Full relevant products specification	<input type="checkbox"/>
5	Details of any guarantees/warranties regarding insurance	<input type="checkbox"/>
6	A company profile	<input type="checkbox"/>
7	Payment Terms	<input type="checkbox"/>
8	All necessary official documents related to the company	<input type="checkbox"/>

Name	Signature	Date
Dr. Najla Chahda Country director		08/05/2024
Isabelle Feghali Program Coordinator		08/05/2024

Vendor's Receipt		
Name	Signature and Stamp	Date
Name of Receiver		
Name of Company or Vendor		

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