

HADATHA Association
Procurement and Logistics Department
REQUEST FOR QUOTATION (RFQ)



RFQ Ref: HAD-WHH-RFQ-023-009	RFQ Date:	12/29/2023
OR Ref: HAD-WHH-OR-023-051		

	Supplier Name
LAST DATE FOR RECEIPT OF OFFERS January 4, 2024	To:
	Street:
	City / Country:
	Tel /Fax No:
	Email:
	Attention:

Please complete, sign, stamp and return to:

Name:	Hadatha Association
Street:	Hadatha Street, Hadatha Bldg, 2nd floor, Berkayel
City / Country:	Akkar, North Lebanon, Lebanon
Tel/Fax No:	+961 (0)6 370 541
E-mail:	safa.hadatha@outlook.com

Delivery Address: Berkayel-Akkar
Required Delivery Date: 1/20/2023

IN ACCORDANCE WITH THE DESCRIPTION LISTED HEREUNDER

No.	Description / Specification required <i>(Commodity or Service)</i>	UNIT	Quantity <i>(incl. unit)</i>	Unit Price	Total Price
1	Hadatha Facilitator for round table discussions and meetings : Roundtables facilitation for the participants from local stakeholders and community members from Lebanese and Syrians (male and female), 20 roundtables(Two sessions /round table) ,each session 1.5 hour , One round table per community (10 North lebanon and Aakkar,10 Baalbak Hermel area),	session	40		
2					

Guaranteed Delivery Time/Period	Sub Total:
<i>(Date on which the supplier guarantees that the goods will be ready for collection or delivered, if ordered)</i>	Delivery:
Date:	Tax:
Payment conditions as per usual terms	Others: (Please specify)
Bank	Discount:
	Grand Total:

Delays	
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Supplier Name:	Supplier Official Stamp:
Supplier Signature:	
Prices valid for (days)	Signed
	Hadatha Logistician / Project Manager