



**Date: 4/6/2024**

**REQUEST FOR QUOTATION: RFQ20240013**

**FOR THE SUPPLY OF: Soil e- DNA analysis**

**QUOTATION TO BE RECEIVED BY: 11/06/2024 COB**

The LEBANON REFORESTATION INITIATIVE requests your price quotation for the supply of e-DNA kits for soil analysis of four Agroforestry sites.

Each vendor will be evaluated on quality of service and competitive prices while responding to the specifications mentioned in this Request for Quotation (RFQ).

1. All quotes provided should meet the specification(s) listed, and include the following information for the criteria listed, which shall be used in evaluating the best bidder:

\*Please quote us your best price as per below:

| Item   | Qty   | Price |
|--|-------|-------|
| <b>e-DNA Soil Kit to test soil biodiversity in 4 demo plots</b>  | 24.00 |       |
| <b>The kits should include the buffer needed for testing 3 markers: invertebrates, fungi &amp; bacteria (all categories)</b> |       |       |
| <b>The testing will be done in 2 seasons (Sep 2024 &amp; Sep 2025)</b>   |       |       |
| <b>3 tests will be done in every site per season. Thus total of 24 kits are needed</b>                                       |       |       |
| <b>Shipment of kits and buffer to Lebanon for 2 seasons of sampling and testing</b>  | 1.00  |       |
| <b>Return shipment of samples for analysis for 2 seasons: Sep 2024 and Sep 2025</b>  | 1.00  |       |
| <b>Report of data analysis: for Sep 2024 and 2025 samples</b>  | 1.00  |       |
| <b>Kits should be delivered to LRI offices in Lebanon maximum by early August 2024</b>                                       |       |       |

## 2-PROPOSAL PREPARATION AND SUBMISSION REQUIREMENTS:

A-Technical proposal: the service provider needs to provide the below:

\*Company documents (Company registration, VAT registration (if applicable), bank account details, Company Authorized signatory name )

\*Capabilities statement including years of the company's experience in the sector, portfolio of customers with similar contracts.

\*Technical details about the product and service offered.

B-Financial proposal: the service provider shall submit a quotation in response to the above needed items. The quotation should specify the payment terms (method, timeline).

## 3- CRITERIA FOR EVALUATION:

LRI will evaluate proposals based on a best-value determination using the following criteria:

\*Product Quality: 30%

Price: 40%

\*Service Quality: 30%

## 4- QUOTE SUBMISSION DEADLINE: Date: 11/06/2024 COB

## 5- PAYMENT TERMS:

- All invoices should be stamped as per MOF regulations.
- Payments are processed via wire transfer
- Payments will be issued within 15 to 30 days from date of invoice acceptance

## 6- CONTRACT MECHANISM:

Further company documentation may be required before awarding the contract.

LRI will award the contract to one supplier by signing a Purchase Order with the selected provider.



جمعية التدريج في لبنان  
LEBANON REFORESTATION INITIATIVE

7- MODE OF SUBMISSION OF QUOTE:

**Quote(s) shall be submitted by email to:**

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|--|
|  |
| Name: Procurement Officer  |
| Address: Hekmeh Jdeideh St, Sagesse Theater Building, 2nd & 3rd floors, Jdeideh, Lebanon |
| Email: <a href="mailto:procurement@lri-lb.org">procurement@lri-lb.org</a>                |
| Phone: 01 - 872 785  |



## SPECIAL CONDITIONS

### SOURCE AND NATIONALITY INFORMATION

Lebanon Reforestation Initiative retains the right to request an original certificate of source for any item being procured under this RFQ. No items may be provided from a prohibited source and must be available in country at the time of purchase.

### VALIDITY OF QUOTES

Quotes submitted shall remain open for acceptance for a minimum of 30 days from the last date specified for receipt of quotes. The selected Bidder(s) shall supply the amounts of goods requested at the quoted prices for the delivery/performance period specified in this RFQ.

### BASIS OF SELECTION

Bidders should provide their lowest competitive quotes. All Bidders will be notified in writing should there be a significant change to the listed requirements. A Purchase Order will be issued to the responsible Bidder that is judged to be most advantageous to Lebanon Reforestation Initiative in terms of quality of service, delivery schedule and cost. Lebanon Reforestation Initiative may accept any item or group of items of a bid. Lebanon Reforestation Initiative reserves the right to make an award on any item for a quantity less than the quantity stated, at the unit prices quoted.

Lebanon Reforestation Initiative may reject any quote that is determined to be nonresponsive. A responsive quote is one that complies with all terms and conditions of the RFQ. A quote must be complete, signed by an authorized signatory and delivered no later than the submission time and date indicated on the first page of this RFQ. Lebanon Reforestation Initiative may reserve the right to waive any minor discrepancies in a quote.

This RFQ does not legally obligate Lebanon Reforestation Initiative to award a contract. Lebanon Reforestation Initiative reserves the right to fund/award any or none of the submitted quotes. No commitment is made, either expressed or implied, to compensate Bidders for costs incurred in the preparation and submission of their quotes.

### ANTI-TERRORISM CERTIFICATION

The Bidder, to the best of its current knowledge, did not provide within the previous 10 years, and will take all reasonable steps to ensure that it does not and will not knowingly provide, material support or resources to any individual or entity that commits, attempts to commit, advocates, facilitates, or participates in terrorist acts, or has committed, attempted to commit, facilitated, or participated in terrorist acts.

The Bidder also verifies that it does not appear on

1. List of Parties Excluded from Federal Procurement and Non-Procurement Programs (<https://www.sam.gov>);
2. Specially Designated Nationals List (<http://sdnsearch.ofac.treas.gov/Default.aspx>); and
3. The list established and maintained by the United Nations 1267 Committee with respect to individuals, groups, undertakings and other entities associated with Al-Qaida (<https://www.un.org/sc/suborg/sites/www.un.org.sc.suborg/files/1267.htm>).