

Lebanon

To:			Date :				
From: For :	Federation Handicap Internation	on Handicap International Purchase Ref:		RFQ2024-018			
roi:	Quotation request for Refreshment and Catering						
	Item description	Quantity	Unit	Remarks			
Drinkable Water		1	Bottle of 330 ml	Plastic: With an expiry of more than 6 months			
Juice Oran	ge flavor	1	Bottle of 200 ml	Carton: With an expiry of more than 6 months			
Juice Apple flavor		1	Bottle of 200 ml	Packed: With an expiry of more than 6 months			
Juice Mango flavor		1	Bottle of 200 ml				
Juice Pineapple flavor		1	Bottle of 200 ml				
Juice Strav	berry banana flavor	1	Bottle of 200 ml				
Prepacked	Cakes (different flavors) (individually wrapped)	1	Piece				
Muffins (Di	ferent flavors) - Entirely wrapped	1	Dozen (12 pieces)				
Bouchee Zaatar		1	Dozen (12 pieces)				
Bouchee Cheese		1	Dozen (12 pieces)				
Bouchee Spinach		1	Dozen (12 pieces)				
Mini croissant zaatar		1	Dozen (12 pieces)				
Mini croiss	Mini croissant Cheese		Dozen (12 pieces)				
Mini croissant Chocolate		1	Dozen (12 pieces)				
Manoushe Cheese		1	Piece				
Manoushe Zaatar		1	Piece				
Lunch Sandwich + Soft Drink (Pepsi)		1	Box				
Petit four		0.5	Kilogram				
Petit four		1	Kilogram				
Nescafe 2	n 1	1	Bag of 30				
Nescafe 3	n1	1	Bag of 30				
Carton cup	Carton cups		Bag of 50				
Sugar cubes		1	Вох				
Wooden S	iring Sticks	1	Bag of sticks				
Carton Plates			Pack of plates				
Delivery co		•	•				

Delivery conditions

- Delivery address: Beirut, North, South, and Bekaa. (Please feel free to include delivery fees in the quotation.)
 Risks and insurance related to the transportation of the items to the above mentioned address will be the responsibility of the supplier

- Risks and insurance related to the transportation or the items to the above memories assumed to the conditions:

 Payment conditions:

 Payment after delivery inspection and written acceptation

 All payments will be carried out in Fresh USD via bank transfer or Check to the Supplier's bank account.

 Bank fees will be handled by the Supplier.

- General conditions:

 If the supplier does not attach his Sales Terms and Conditions of Sell with its quotation,
 If Terms and Conditions will apply by default (available upon request to HI)

 Additional specifications:

Minimum information to provide on the quotation

- Name, address, phone and contact person
 Characteristics of the items offered (to attach documentation if relevant)
 Quantity available
 Delivery from or Ex stock + location (If relevant)
 Unit price

- 5 Unit price
 6 Total price
 7 Currency of the offer
 8 Validity of the quotation
 9 Date, stamp and signature.

Inless otherwise specified on the quotation form, conditions below prevail:

- All packing, loading, unloading and transport costs will be the responsibility of the supplier, and are included in the price.

To submit an offer

Response required before: Tuesday, 3 September 2024

- Offers shall be sent to the email: tenders@lebanon.hi.org (PDF signed , stamped) and an excel version.

QUOTATION FORM							
Date :	Category:	Refreshmens and Catering					
Validity:	Purchase Reference:	RFQ2024-018					

N°	Description	Quantity	Unit	Unit Price	Tax	Total Price with VAT	Currency	Specification
1	Drinkable Water	1	Bottle of 330 ml				USD	
2	Juice Orange flavor	1	Bottle of 200 ml				USD	
3	Juice Apple flavor	1	Bottle of 200 ml				USD	
4	Juice Mango flavor	1	Bottle of 200 ml				USD	
5	Juice Pineapple flavor	1	Bottle of 200 ml				USD	
6	Juice Strawberry banana flavor	1	Bottle of 200 ml				USD	
7	Prepacked Cakes (different flavors) (individually wrapped)	1	Piece				USD	
8	Muffins (Different flavors) - Entirely wrapped	1	Dozen (12 pieces)				USD	
9	Bouchee Zaatar	1	Dozen (12 pieces)				USD	
10	Bouchee Cheese	1	Dozen (12 pieces)				USD	
11	Bouchee Spinach	1	Dozen (12 pieces)				USD	
12	Mini croissant zaatar	1	Dozen (12 pieces)				USD	
13	Mini croissant Cheese	1	Dozen (12 pieces)				USD	
14	Mini croissant Chocolate	1	Dozen (12 pieces)				USD	
15	Manoushe Cheese	1	Piece				USD	
16	Manoushe Zaatar	1	Piece				USD	
17	Lunch Sandwich + Soft Drink (Pepsi)	1	Box				USD	
18	Petit four	0.5	Kilogram				USD	
19	Petit four	1	Kilogram				USD	
20	Nescafe 2 in 1	1	Bag of 30				USD	
21	Nescafe 3 in1	1	Bag of 30				USD	
22	Carton cups	1	Bag of 50				USD	
23	Sugar cubes	1	Box				USD	
24	Wooden Stiring Sticks	1	Bag of sticks				USD	
25	Carton Plates	1	Pack of plates				USD	
				TOTAL =			USD	

	SPECIFIC INFORMATION						
1. Offer / Quotation Validity:	□ 6 Months	□ 12 Months □ If not, please specify:					
2. Delivery Cost :	□ Included	□ If not, please specify:					
3. Delivery Lead Time :	□ Specify:						
4. Terms of payment:	□ Cheque	□ Bank transfer □ If not, please specify:					

SUPPLIER INFORMATION

 Company name (without acronym)
 E-mail:

 Contact person:
 Company nor supplier

 Phone:
 Stamp:

 Address:
 Signature:

E-mail:
Company registration number:
Or supplier ID number:
Stamp:
Signature:
Date: