



Lebanon

To:		Date :	02/05/2023
From:	Federation Handicap International	Purchase Ref:	RFQ2023-008
For :			

Quotation request for Refreshment

Item description	Quantity	Unit	Remarks
Drinkable water	1	Bottle of 330 ml	Plastic ; expiry of more than 6 months
Juice orange flavor	1	Bottle of 200 ml	cartoon ; expiry of more than 6 months
Juice Apple flavor	1	Bottle of 200 ml	cartoon ; expiry of more than 6 months
Juice Mango flavor	1	Bottle of 200 ml	cartoon ; expiry of more than 6 months
Juice pineapple flavor	1	Bottle of 200 ml	cartoon ; expiry of more than 6 months
Juice Strawberry banana flavor	1	Bottle of 200 ml	cartoon ; expiry of more than 6 months
Mini Cake (Envelope with different flavors)	1	Pc	packed ; expiry of more than 6 months
Bouchee Zaatar	1	Dozen	
Bouchee Cheese	1	Dozen	
Bouchee sbenigh	1	Dozen	
mini croissant zaatar	1	Dozen	
mini croissant Cheese	1	Dozen	
mini croissant chocolat	1	Dozen	
Manoushe Cheese	1	Pc	
Manoushe Zaatar	1	Pc	
Sandwich for lunch with soft drink	1	Box	
Petit four	0.5	Kilo	
Petit four	1	Kilo	
nescafe 2 in 1	1	bag	
nescafe 3 in1	1	bag	
cartoon cups	1	bag of 50	
sugar cubes	1	box	
stirring	1	bag of sticks	
cartoon plate	1	pack of plates	

**Delivery conditions**

- Delivery adress : Beirut –Ras Al nabaa Abdul El Moula Chaar Street Chaar building 9th Floor
- Risks and insurance related to the transportation of the items to the above mentioned address will be the responsibility of the supplier
- Door to Door delivery

**Payment conditions :**

- Payment after delivery inspection and written acceptation
- All payments will be carried out in Fresh USD via bank transfer or Check to the Supplier's bank account.
- Bank fees will be handled by the Supplier.

**General conditions:**

- If the supplier does not attach his Sales Terms and Conditions of Sell with its quotation ,
- HI Terms and Conditions will apply by default (available upon request to HI)

**Additional specifications:**

**Minimum information to provide on the quotation**

- 1 - Name, address, phone and contact person**
- 2 - Characteristics of the items offered (to attach documentation if relevant)**
- 3 - Quantity available**
- 4 - Delivery time or Ex stock + location (If relevant)**
- 5 - Unit price**
- 6 - Total price**
- 7 - Currency of the offer**
- 8 - Validity of the quotation**
- 9 - Date, stamp and signature.**

Unless otherwise specified on the quotation form, conditions below prevail:

- All packing, loading, unloading and transport costs will be the responsibility of the supplier, and are included in the price.

**To submit an offer**

**Response required before :**

**Friday 26<sup>h</sup> May 2023**

- Offers shall be sent to the email: tenders@lebanon.hi.org (PDF signed , stamped) and an excel version.

**Note: This quotation request is not an order and does not commit HI on any obligation.**

## QUOTATION FORM

Date :

Validity :

<b>Category:</b>	<b>Refreshment</b>
<b>Purchase Reference:</b>	<b>RFQ2023-008</b>

N°	Description	Quantity	Unit	Unit Price	Tax	Total Price with VAT	Currency
1	Drinkable water	1	Bottle of 330 ml				USD
2	Juice orange flavor	1	Bottle of 200 ml				USD
3	Juice Apple flavor	1	Bottle of 200 ml				USD
4	Juice Mango flavor	1	Bottle of 200 ml				USD
5	Juice pineapple flavor	1	Bottle of 200 ml				USD
6	Juice Strawberry banana flavor	1	Bottle of 200 ml				USD
7	Mini Cake (different flavor)	1	Pc				USD
8	Bouchee Zaatar	1	Dozen				USD
9	Bouchee Cheese	1	Dozen				USD
10	Bouchee sbenigh	1	Dozen				USD
11	mini croissant zaatar	1	Dozen				USD
12	mini croissant Cheese	1	Dozen				USD
13	mini croissant Chocolat	1	Dozen				USD
14	Manoushe Cheese	1	Pc				USD
15	Manoushe Zaatar	1	Pc				USD
16	sandwich for lunch with soft drink	1	Box				USD
17	Petit four	0.5	Kilo				USD
18	Petit four	1	Kilo				USD
19	nescafe 2 in 1	1	bag				USD
20	nescafe 3 in1	1	bag				USD
21	cartoon cups	1	bag of 50				USD
22	sugar cubes	1	box				USD
23	stirring	1	bag of sticks				USD
24	cartoon plate	1	pack of plates				USD
<b>TOTAL =</b>							<b>USD</b>

### SPECIFIC INFORMATION

1. Offer / Quotation Validity:       6 Months                       12 Months                       If not, please specify:
2. Delivery Cost :                               Included                               If not, please specify:
3. Delivery Lead Time :                       Specify:
4. Terms of payment:                               Cheque                               Bank transfer                       If not, please specify:

### SUPPLIER INFORMATION

<p><b>Company name (without acronym)</b></p> <p><b>Contact person:</b></p> <p><b>Phone:</b></p> <p><b>Address:</b></p>	<p><b>E-mail:</b></p> <p><b>Company registration number:</b></p> <p><b>Or supplier ID number:</b></p> <p><b>Stamp:</b></p> <p><b>Signature:</b></p> <p><b>Date:</b></p>
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