



## Employment Intensive Infrastructure Programme in Lebanon (EIIP)

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### Request for Quotation (RFQ0017-2022) EIIP Beneficiary Surveys

#### 1. Introduction

The Employment Intensive Infrastructure Programme in Lebanon (EIIP) is a programme of the International Labour Organization (ILO), funded by Germany through the German Development Bank (KfW), implemented through close coordination with the Ministry of Labour and Ministry of Social Affairs and participating Municipalities.

Currently in its fourth Phase, the EIIP Lebanon builds on the lessons learned from previous phases focusing on improving livelihoods and decent employment creation for Lebanese host community members and Syrian refugees. The core strategy of the project is to use the Employment Intensive Investment Programme approach (EIIP) to improve and/or rehabilitate public infrastructure while applying Local Resource Based Technology (LRBT) and Decent Work Principles (DWP), complemented by training for contractors and capacity building with public institutions. *Sustainable asset creation and emphasis of decent work are key differentiators compared to traditional cash for work Projects.* The strategy has been adapted to the new context including the deepening economic crisis with a larger share of vulnerable Lebanese.

#### **Phase IV comprises of two complementary objectives:**

Project Objective 1: *Decent employment and income generated for Lebanese host communities and Syrians refugees through sustainable infrastructure and green works, and specific COVID-19 related measures.*

Project Objective 2: *Enhanced capacity for job creation and asset management through institutional development and contractor training and improved employability of workers through on the job training.*

The expected and desired impact of the program includes:

- Improved employment figures in the form of short-term job opportunities during the construction period and potential longer-term opportunities through operation and maintenance.
- Indirect employment impacts through sourcing material and equipment from local suppliers.
- Induced impacts resulting from additional local consumption through the wages generated by the project.
- Spin-off effects by increasing access of local businesses and farms to markets.
- Spin-off effects of capacity building programs targeting direct beneficiaries, women, PWDs, local governments, contractors and other organisations.

- Positive impact of EIIP on Social Cohesion (change in percentage of participants who express hope in their future economic situation, percentage of participants with increased interaction with members of different communities/ groups, etc.).

EIIP Lebanon will now hire a consultancy firm, specialized in project impact analysis (hereinafter referred to as the consultant), to assess the impact of the project at individual and community levels, and compare those with the expected and desired impacts, and where possible identify any unintended and/or negative impact.

## 2. Objective

The EIIP Beneficiaries' surveys will be used to assess the projects' outcomes and impacts on the direct beneficiaries. The consultant should therefore focus on identifying the following aspects throughout the study:

- The effect of EIIP projects on the direct beneficiaries and their households, including improved **livelihoods** and **social cohesion**, with a separate focus on females and people with disabilities
- Improved access to **decent employment** for Lebanese Host Community Members and Syrian Refugees, with a separate focus on females and people with disabilities
- **Improved employability** of EIIP beneficiaries through on the job training, with specific focus on females and people with disabilities

## 3. Scope of the assignment

The study should cover projects undertaken under the Phase IV of the EIIP as per the below list:

Road Maintenance		
Cluster	Project	Duration
Aley Clust, Mt Lebanon	Road mtc. 30.3 km	Jul 21-Sep 22
Laqlouq Cl. Mt Lebanon	Road mtc. 26.5 km	Jul 21-Sep 22
Akkar Clust. Akkar	Road mtc. 33.5 km	Jul 21-Aug 22
Saida Clust. South	Road mtc. 30.7 km	Jul 21-Jul 22
Hasbaya Cl South	Road mtc. 32.1 km	Aug 21-Aug 22
Ehden Clust. North	Road mtc. 35.4 km	Aug 21-Oct 22
Response to Beirut Blast		
Municipality	Project	Duration
Beirut	Repair Police Station	Sep 21-Feb 22
Beirut	Repair Customs bldg.	Jan 22-Dec 22
Beirut	Ped network Karantina	Feb 22- Dec 22
Municipal Projects		
Municipality	Project	Duration
Hrar Akkar	Agricultural Roads 10 km	May22-Nov22
Mhamra Akkar	School Block	Mar 22- Nov 22
Tamnin el T. Bekaa	Agricultural Roads 10 km	Mar22-Oct22

Qab Elias Bekaa	Sidewalk 2 km	Mar 22- Aug 22
Damour Mt Lebanon	Agricultural Roads 5 km	Jul22- Dec22
Nabatieh South	Cultural Center	Jun22-Dec22
Mansoura Bekaa	Agricultural roads	Oct22- Feb23
<b>Rehabilitation of SDCs</b>		
<b><i>Municipality</i></b>	<b><i>Project</i></b>	<b><i>Duration</i></b>
Yohmor, South	Rehabilitation of SDC	Aug22-Dec22
Arab Salim, South	Rehabilitation of SDC	Aug22-Dec22
Haouch el Oumara, Bekaa	Rehabilitation of SDC	Aug22-Dec22
Rahbe, Akkar	Rehabilitation of SDC	Aug22-Dec22

The consultant shall consider conducting EIIP beneficiary surveys as the main data collection measure. As such, it is important to include a representative sample from all groups of beneficiaries (based on type of project) and use a mixed method of data collection to be gathered through both quantitative and qualitative methods of enquiry. Furthermore, a statistically sound sampling methodology should be designed in close coordination with the designated ILO-EIIP team. The consultant should also consider sampling control groups for comparison purposes.

In coordination with the designated team at EIIP, the consultant shall refine the survey methodology and survey tools.

Register of direct beneficiaries (employees) with phone numbers will be provided by the ILO. All phone calls are to be incurred by the consultant and are to take place at their own office. Additionally, travel and field visits shall be planned in coordination with ILO-EIIP team, with transport costs to be included in consultant's proposal.

The consultant shall also consider having open-ended discussions with some of the beneficiaries (specially those who had been trained on the job) to better capture their perceptions about their experiences and benefits gained or lack thereof.

A preliminary analysis of the results shall be presented to the EIIP team for validation. A draft and a final report shall be produced, including introduction, methodology, analysis, recommendations, and lessons learnt. All raw data shall be shared electronically with ILO.

#### **4. Specific tasks and responsibilities of the consultant**

- Develop a detailed inception report and work plan to be approved by ILO-EIIP team
- Desk review and analysis of available secondary data, in addition to review of results from relevant studies to be duly shared by ILO-EIIP team upon contract signature
- Establish the methodology of the study with sampling framework and data collection approach to be approved by ILO-EIIP team
- Design the survey instrument (both the quantitative questionnaire and discussion guidelines) to be approved by ILO-EIIP team
- Pilot-test survey instruments and act on relevant corrections if deemed necessary in coordination with ILO-EIIP team

- Train field interviewers and collect data through the surveys, discussion, and field visits when necessary
- Collate and analyse the data
- Submit draft report and initial findings to get feedback from ILO-EIIP team
- Submit final report

## **5. Responsibilities of the ILO-EIIP team**

- Provide all relevant information to the consultant in a timely manner, including registers of all direct beneficiaries, project logical frameworks, as well as results of relevant surveys
- Timely review and duly approval of all documents shared by consultant during the course of the assignment
- Provide regular technical support and feedback
- Provide regular support for engaging all participants

## **6. Timeframe and logistics**

The work shall be completed within three months from the beginning of the commencement date and shall tentatively take place from the first week of 12 Jan 2023 till the 12<sup>th</sup> of April 2023.

## **7. Expected deliverables**

- Inception report of the study, including a comprehensive methodology that covers the sampling framework, survey instruments to be employed, data collection and analysis method and overall work plan.
- Submission of major findings through a draft report and PPT presentation
- Submission of final report (including the raw data collected as annex)

## **8. Proposed Format of final report**

The final report shall include the following sections:

- Executive Summary
- Introduction
- Background and rationale of study
- Objectives and scope
- Methodology
  - Sampling framework
  - Survey tools
  - Data collection and analysis methods
- Study findings and analysis
- Conclusion and lessons learnt
- Annexes
  - List of participants surveyed with date and time. It is recommended to assign codes to each participant to respect anonymity

- Survey instrument/questionnaire employed
- Database where all information collected from the study is stored

## 9. Qualifications of consultant

The consultancy company wishing to be considered for the services described herein should have the following qualifications:

- At least five years' experience in relevant consultancy field
- Technical capacity: the Consultancy Company had worked on at least three major projects in fields related improved livelihoods and social cohesion in the past five years with UN agencies or INGOs.
- Comprehensive List of qualified personnel.
- Economic and financial standing: total annual turnover and company financial statement should be presented.
- The company should be registered in Lebanon (registration documents should be presented).
- Interested bidders should not be identified on the Consolidated United Nations Security Council Sanctions List (CUNSCSL), World Bank's Listing of Ineligible Firms and Individuals, and lists of sanctioned and/or suspended vendors maintained by UN and European Union.

## 10. Quotation submission

Quality of proposal, including cost and work plan will be considered in the selection criteria for the consultant. The cost shall be broken down into main components and the proposal shall include daily fees.

The consultant shall include a resume of past work of similar nature and references, and CVs including contacts for key staff for this assignment, address, and date of birth.

**Proposal, including supporting documentation must be received by email to [bey-procurement@ilo.org](mailto:bey-procurement@ilo.org) on or before 08 Dec 2022**

**Request for clarification deadline: 30 Nov 2022**