

Request for Quotation





FROM:	Placemaking M.E. Region
Address 1:	Beirut- Mount Lebanon – Matn - Bahrsaf
Address 2:	
City:	Bahrsaf – Main street – Rony Jalkh Bldg – 1 st Floor
Country:	Lebanon
Phone #:	+961 71 881098
E-mail:	pro.placemaking@gmail.com

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

Placemaking MENA Organisation hereby request you to submit price quotation(s) for the supply of the item(s) listed on the attached Bidding Form titled 'RFQ No. RFQ-PMER-2021-001

Request for Quotation Details

RFQ #:	RFQ-PMER-2021-001	Currency of Bid (3-letter code):	USD
RFQ Issuing Date:	1/4/2021	Bid Validity Period (days):	90 Days
RFQ Closing Date:	12/4/2021	Required Delivery Date:	14/4/2021
RFQ Closing Time:	4:00 PM	Required Delivery Destination:	Bcharry

For Placemaking MENA to Complete				For Supplier to Complete		
Item #	Description	Unit/ Measure	Quantity Required	Quantity Offered	Unit Price	Total Price
1	اجار سقالة نموذجية لاعمال دهان البناءات مع الواح بوندي بدون سلالم داخلية مع يد عاملة لل فك و التركيب	متر مربع m ²	22,500			
2	اجار سقالة نموذجية لاعمال دهان البناءات مع الواح بوندي مع سلالم داخلية مع يد عاملة لل فك و التركيب 	متر مربع m ²	1,500			
3	Lightweight scaffolding tower (3-5 m height) 	Piece	1			
Remarks: <i>A field visit is preferred to be conducted by bidders for more precision and understanding of the field characteristics.</i>				Total Amount (without VAT)		
				VAT Amount (if applicable)		
				Total Amount (Including VAT)		

Delivery Lead Time (from receipt of Placemaking MENA Purchase Order):

Bid Validity Period: 90 Days (Calendar) days

I certify that I have read and understood the Placemaking MENA General Conditions of Contract for the Procurement of Goods and Placemaking MENA Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____ Appointment:

Print Name: Date:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. **THE RFQ BID FORM CANNOT BE EMAILED TO ANY Placemaking MENA EMAIL ADDRESS**

The sealed envelope must be deposited into the Placemaking MENA Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official Placemaking MENA Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2010).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

Placemaking MENA reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. Placemaking MENA will attempt to notify all suppliers of the outcome of their Quotations by (DATE)

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a. Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b. Technical Evaluation: All Bids received will under go a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.

c. Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, Placemaking MENA will award the contract(s) (Placemaking MENA Purchase Order or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to: pro.placemaking@gmail.com

Under Placemaking MENA 'S Anticorruption Policy Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. Placemaking MENA will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.