

RFQ- Office Equipment

Anera is looking for a reputable company to provide Office Equipment.

BIDDERS: A Bidder shall meet the following criteria to be eligible to participate in Anera procurement of Goods:

1. All bidding companies must be registered in the Ministry of Finance where a copy of the Commercial /VAT.
2. The bidder has the capability to deliver all the requested items/services within FIVE working days.
3. Meet Anera's internal procurement policy requirements.

Specifications:

<u>Product</u>	<u>Description</u>	<u>Quantity</u>
Tablets	Tablet, 7 inch Android, 16 GB ROM, 1 GB RAM , 1 year warranty Including Screen Protector and Cover	1,025
Laptops	Core i5 16GB RAM 1TB HDD VGA 2GB 15.6 FHD 1 Year Warranty + Case	100
Laptops	Core i7-1065G7 1.3GHz, 16GB DDR4 RAM, 256GB NVME, 15.6 Inch (1366x768), 1 Year Warranty + Case	5
Office Licenses	Microsoft office 2019 Professional	105
Windows Licenses	Windows 10 Professional	105
Monitors	27" inch LED Monitor including HDMI cable 1 Year Warranty	5
Wireless Keyboards and mice		5

How to Apply:

All bidders must send us the offers by email signed and stamped including delivery date to the below address:

procurement@aneralebanon.org

Deadline for Submission: **18 February 2021 at 4 PM**. All offers submitted after the deadline will not be considered.

Only shortlisted suppliers will be contacted.