

Request For Quotation

FROM:	DANISH REFUGEE COUNCIL
Address 1:	Zahle, Main Road
Address 2:	Nicols Khoury building
City:	Zahle
Country:	Lebanon
Phone #:	81137179
E-mail:	rfq.lbn.bka@drc.ngo

TO:	
Address 1:	
Address 2:	
City:	
Country:	
Phone #:	
E-mail:	

The Danish Refugee Council (DRC) with funding from Danida SPA donor request you to submit price quotation(s) for the supply of the item(s) listed on the attached Bidding Form titled 'RFQ No. **RFQ-LBN/BKA/23/071 For Construction Material, Equipment, and Road Signs.**

Request for Quotation Details			
RFQ #:	RFQ-LBN-BKA-23-0071	Currency of Bid (3-letter code):	USD
RFQ Issuing Date:	4-9-2023	Bid Validity Period (days):	
RFQ Closing Date:	15-9-2023	Required Delivery Date:	TBD
RFQ Closing Time:	12:00 pm	Required Delivery Destination:	Zahle
Questions to the RFQ	rfq.lbn.bka@drc.ngo	Required Delivery Terms:	DDP (INCOTERMS 2020)

LOT#1- CONSTRUCTION MATERIALS.

For DRC to Complete				For Supplier to Complete		
Item #	Description	Unit/ Measure	Quantity Required	Quantity Offered	Unit Price (without VAT)	Total Price
1	Cement Bag 50 kg. Cost include upload delivery and download to site	PIEC	50			
2	Fine Mix Aggregate. بودة Cost include upload delivery and download to site	CBME	6			
3	White cement. 50kg bag. Cost include upload delivery and download to site	PIEC	5			
4	Fine Aggregate. سرك Cost include upload delivery and download to site.	CBME	28			
5	Sand. Cost include upload delivery and download to site	CBME	6			
6	Masonry block 10cm Cost include upload delivery and download to site	PIEC	140			
7	Masonry block 15cm Cost include upload delivery and download to site	PIEC	70			

RFQ INSTRUCTIONS

8	Ready mix concrete The concrete compressive strength should be equal to 25 MPa after 28 days and should reach the site after about 30 minutes from its departure from the concrete mixer.	CBME	35			
9	Asphalt pavement Asphalt for 50 m2 Asphalt thickness: 8cm Divinol thickness: 10 cm Note: Paving Service should include all materials & processes needed	CBME	4			
10	Construction steel wire	KILO	10			
11	T12 steel rebars L=4.5m	TON	0.90			
		Total Amount (without VAT)				

LOT# 2 - CONSTRUCTION EQUIPMENTS.

1	Pickup on-site from 8 Am to 2 Pm.	DAYS	30			
2	Road cutting Machine Delivery to 21 bus stop .	HOUR	30			
3	Diesel Generator Cost include fuel and Delivery to 24 bus stop . Capacity: 10Kva	HOUR	20			
4	Compactor 1 TON Compactor 1 Ton Cost include fuel and Delivery to 24 bus stop .	HOUR	15			
5	Water trucking Water truck 5000L. Cost include delivery .	TRIP	4			
6	Excavator 10 ton	HOUR	6			
7	Bobcat	HOUR	20			
		Total Amount (without VAT)				

LOT# 3 – TRAFFIC SIGNS.

1	Steel circular traffic sign. circular shape of diameter=60cm. To be printed on or add a sticker of the "no-parking" sign. The nails/screws/bolts used for installation should be provided with the sign and their cost is included within this price	PIEC	41			
2	Steel rectangular shaped traffic sign. rectangular shape of length=45cm, width=30cm,	PIEC	41			

RFQ INSTRUCTIONS

	To be painted with white color. To be printed on or add a sticker as traffic sign. Design of traffic sign will be sent later. Check attached photo for the details. The nails/screws/bolts used for installation should be provided with the sign and their cost is included within this price.					
3	Galvanized steel pipe. The price includes the installation of the pipe using فلنشة أرض. The fees of all the accessories, tools, equipment, and nails/screws used for installations should be included in this price. There is no additional cost for the installation process.	PIEC	58			
4	Different steel traffic sign. Some of the pieces will be rectangular, others circular, and the rest triangular. However, the quantities distribution will be defined later.	PIEC	10			
		Total Amount (without VAT)				

LOT#4 – PAINTING MATERIAL AND TOOLS.

1	Masking tape brown 2cm- تليزيق ورق	PIEC	30			
2	Putty knife 2 inch	PIEC	2			
3	Putty knife 3 inch	PIEC	2			
4	Putty knife 4 inch	PIEC	3			
5	Putty knife 6 inch	PIEC	3			
6	Roller handle small for 10cm paint roller	PIEC	8			
7	Undercoat-oil primer each piece is one gallon. similar to "NOULA undercoat" or "TRIVOLI undercoat". Has to be oil primer and white color	PIEC	6			
8	Small moher paint roller-10cm length	PIEC	10			
9	Adjustable plastic handle paint brush 3 inch	PIEC	4			
10	adjustable plastic handle paint brush 2 inch	PIEC	4			
11	Ready to use putty fine for walls. Each piece is one barrel which is equivalent to 5 gallons. Similar to "TIVOLI putty fine for walls". معجونة للحيط ناعمة	PIEC	1			

RFQ INSTRUCTIONS

12	Interior acrylic emulsion paint-طرش داخلي. طرش داخلي similar to "TIVOLI paints" Each piece is a barrel of paint that is equivalent to 5 gallons of paint. Color: 4 pieces of light grey color and only 1 piece will be of yellow color (it is preferred to choose the color from the catalogue when the supplier is selected).	PIEC	5			
13	Paint brush 3 inch	PIEC	4			
14	Plastic bucket for mixing paint	PIEC	2			
15	Interior acrylic vinyl paint-بويا داخلي. بويا داخلي half matte similar to "TIVOLI paints" Each piece is a gallon of paint that is equivalent to 4Kg of paint. Color: white	PIEC	3			
		Total Amount (without VAT)				

Note:

- 1) Delivery will be to DRC warehouse in Zahle, including the uploading/unloading of items.
- 2) Payment will be made after delivery is done within 20 working days.
- 3) DRC has the right to award each lot for more than one supplier.

Delivery Lead Time (from receipt of DRC Purchase Order): (Calendar) days

Bid Validity Period: (Calendar) days

I certify that I have read and understood the DRC General Conditions of Contract for the Procurement of Goods and the DRC Code of Ethics. I further certify that the above mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Signed: _____

Position:

Print Name:

Please stamp this Bid Form with your Company Stamp

RFQ INSTRUCTIONS

Submission of Bid

You must submit one original of the RFQ Bid Form in a sealed envelope, clearly marked with the RFQ number and the Bidders name. The bid can be delivered directly to the tender box, mailed or delivered by courier services, or alternatively send by email to the following dedicated, secure & controlled email address: rfq.lbn.bka@drc.ngo

THE RFQ BID FORM CANNOT BE EMAILED TO ANY OTHER DRC EMAIL ADDRESS

The sealed envelope must be deposited into the DRC Tender Box at the address stated on page one before the RFQ Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official DRC Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFQ Instructions.

All Bids received in pencil will be disqualified.

Prices

All Bids must include all customs and taxes payable in the country of delivery unless the RFQ specifically requests a Bid is other than DDP (INCOTERMS 2020).

All Bids must be in the currency stated on the RFQ Bid Form. Bids in any other currency may be disqualified.

DRC reserves the right to correct any incorrect calculations on the Bid Form.

Validity of Offer

Your Bid must be valid for the 'Bid Validity Period as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified. DRC will attempt to notify all suppliers of the outcome of their Quotations by 18-Sep-2023.

Evaluation of Bids

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a) Administrative Evaluation: Evaluated to ensure compliance with all the RFQ requirements and to ensure that all Bids and calculations are readable and acceptable.
- b) Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c) Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

Contract Award

Under the 'best value for money' principle, DRC will award the contract(s) (DRC Purchase Requisition or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

RFQ Enquires

All enquires and questions should be addressed to the email given in the RFQ Detail's section! All Q&A's will be shared with all invited suppliers.

Under DRC's Anticorruption Policy, Bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. DRC will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.

Best Regards.

Supply chain Department - 4-September-2023
