

RFQ-Car Rental Services

Description: Anera is seeking professional car rental services to support the implementation of its project activities and administrative work in Lebanon. To that end, Anera is requesting quotations from eligible bidders for long-term (yearly) car rental services.

Eligibility: A Bidder shall meet the following criteria to be eligible to participate in Anera procurement of Services:

1. Registered in the Ministry of Finance (with a copy of the Commercial registration /VAT)
2. Registered in the Ministry of Tourism for providing car rental services in Lebanon.
3. A **minimum of five years** of good working experience in the requested service in Lebanon (Please fill Annex 1 and 1.1).
4. Capability to deliver all the requested fleet within **One Week** from contract signing.
5. To fix the prices for one year and accept the return and exchange of vehicles during the term of the agreement without any penalty on Anera.
6. The bidder should have the required type of vehicles and should have an available number of vehicles to replace damaged or malfunctioning ones preferably within 3 hours.
7. Meet Anera's internal procurement policy requirements.

Specifications:

Vehicle Model	Year	Odometer
Kia Sportage Or Similar	2018 or more recent	Does not exceed 25,000 km

How to Apply:

All bidders must send us the offers signed and stamped by email to the below address:

procurement@anera.org

Deadline for Submission: **18 February 2021 at 4 PM**. All offers submitted after the deadline will not be considered.

Only shortlisted suppliers will be contacted.