



Request for Proposal

Description of the Activity: Development of public sensitization awareness on mental health and for migrant domestic workers and training for migrant and refugee Civil Society Organizations (CSOs) working with domestic workers

Organization: One local Non-Governmental Organization (LNGO) partner

Component: Component 1.2 Enhanced Support for psycho-social wellbeing in Beirut

Procurement plan reference: LB-IRC-353431-NC-RFQ

Introduction

This Request for Proposal falls under the project entitled ‘Supporting Beirut’s Immediate Social Recovery Services’ funded by the World Bank. All activities carried out by the IRC partners under this project are fully funded by the Bank.

The August 4, 2020 Port of Beirut explosion (POB) compounded Lebanon’s existing economic and social challenges and disproportionately affected Beirut’s vulnerable populations. Since the explosion the efforts of civil society have been crucial for recovery and rehabilitation efforts. Several obstacles remain that challenge the effectiveness, inclusivity and sustainability of the broader recovery and rehabilitation process, which include coordination challenges between ongoing efforts and the ad hoc or temporary nature of interventions. The situation of Beirut’s population remains precarious and the need for support to recovery and reconstruction efforts urgent.

Several assessments conducted after the POB explosion highlight the priority areas for recovery and reconstruction, as well as the main weaknesses in the social safety net system in Lebanon. Consultations carried out by the World Bank with local Civil Society Organizations (CSOs) and NGOs in December 2020 revealed heightened vulnerabilities amongst the following three population groups affected by the blast in Beirut: (i) survivors and those at-risk of Gender-Based Violence (GBV); (ii) individuals suffering from deteriorated psycho-social wellbeing; and (iii) the elderly and persons with disabilities. The WB granted a funding opportunity to implement the project entitled ‘Supporting Beirut’s Immediate Social Recovery Services’ that focuses on reducing vulnerabilities prevalent amongst these three groups affected by the blast in Beirut

The World Bank (WB) has selected the IRC to act as the Implementing Agency (IA) to implement the Supporting Beirut’s Immediate Social Recovery Services project.

The International Rescue Committee (IRC) helps people whose lives and livelihoods are shattered by conflict and disaster to survive, recover, and gain control of their future. Founded in 1933 at the request of Albert Einstein, the IRC works with people forced to flee from war, conflict and disaster and the host communities that support them, as well as with those who remain within their homes and communities. At-work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. IRC reaches over a million children annually with education and child protection programs in 25 countries around the world.



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In response to the influx of Syrian refugees to Lebanon in mid-2012, IRC opened a country office and launched humanitarian assistance programming. IRC operates throughout Lebanon, with the main office in Beirut and field offices in Qobayat, Zahle, Tripoli, and Mount Lebanon. IRC's programs assist Syrian refugees and vulnerable Lebanese in host communities across multiple sectors: Education, early childhood development, livelihoods, protection, women's protection and empowerment, child protection, and health in close coordination with the Lebanese Government and broader Humanitarian Community.

The IRC's Health Program in Lebanon

IRC's Health approach in Lebanon is fully integrated with the National Public Health Center (PHC) Network under the Ministry of Public Health (MoPH) and focuses on systems strengthening of health activities and supporting health facilities run by national NGOs/CSOs to improve and increase access to primary healthcare services for vulnerable populations in Lebanon.

In Akkar, IRC currently reinforces the capacity of Primary healthcare centers (PHCCs) through financial and technical support by the subsidization of medical consultations, coverage of diagnostic exams fees, contribution to the running costs and other expenses of the PHCCs, capacity building, supporting in the application of accreditation standards.

IRC integrates Mental Health and psychosocial support (MHPSS) services into the supported health facilities, by recruiting specialized and non-specialized mental health professionals and providing training and capacity building programs to the PHCCs team on different MHPSS related topics.

Also, in coordination with local actors, IRC health program is conducting community-based interventions focusing on health promotion and education, and prevention of diseases.

The IRC health services are also being integrated with the other IRC sectors such as education and protection with the aim of providing multidisciplinary response to the beneficiaries in a holistic approach.

Objectives of the Request for Proposal (RFP)

The IRC aims to establish one partnership with one LNGO through an open competitive selection process, in Beirut and Mount Lebanon areas. The partnership will be in close collaboration with the National Mental Health Program (NMHP) and aims to achieve the following outcomes:

- A. Adapt public MH sensitization awareness campaigns already developed by an external service provider to migrant domestic workers in a 3-months timeframe. Expected deliverables:



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- Sub-grantee is translating the developed sensitization and awareness materials to different migrant domestic workers' main languages, reported through a narrative report.
- Sub-grantee is disseminating the sensitization and awareness materials on a national level, reported through a narrative report.

B. Train migrant and refugee CSOs working with domestic workers on *Efficient and Dignified Mental Healthcare Following Critical Incidents* (Safe identification and referral, Emotional Crisis Management, and Suicide safety and referral...). Expected deliverables:

- Sub-grantee is developing the training including all the training materials in close collaboration with the NMHP, reported through a narrative report.
- Sub-grantee is delivering the training to migrant and refugee CSOs working with domestic workers, reported through training narrative reports.

Project Locations

Under this Request for Proposal, IRC will support projects implemented on a national level, in specific Beirut and Mount Lebanon. In this RFP, the interested actor should submit only one application to cover the outcomes listed above.

Project Duration

IRC anticipates that the sub-grant issued under this invitation may have a start date in May 1, 2023. The project duration may extend for 6 months (October 31, 2023).

Project Cost

Under this opportunity, IRC anticipates providing one sub-grant with a maximum amount of \$62,510 USD. The budget submitted should respect the below segregation by activity:

	Year 1 (1 May 2023 – 31 October 2023)
Activity 1: Adaptation of public sensitization awareness materials for Migrant Domestic Workers	\$31,255 USD
Activity 2: Training for migrant and refugee CSOs working with domestic workers	\$31,255 USD



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The budget could include rental costs of the centres, running cost, staff, and activities cost; all costs should be added as direct costs only. The evaluation criteria of the submitted budget will take into consideration the best use of resources.

Project Payments Provisions and Reporting Deliverables

The payments provisions and mechanisms and frequency of the narrative and financial reports will be determined jointly between IRC and the selected partner following the PPCR (Partner's Project Capacity Review) scoring.

Proposal Package:

We expect to receive the following documents under this Request for proposal:

- Full Proposal Narrative
- Budget including Budget Notes and spending plans over the full period
- Checklist of supporting documents the actor is willing to provide for each type of payment
- Official Registration documents from the Ministry of Interior and the Ministry of Finance as applicable
- Organizational organogram, including the full structure and the technical capacities of key staff working on the project
- Internal Audit report if applicable
- External Audit report if applicable
- Child Protection (CP) policy, Prevention of Sexual Exploitation and Abuse (PSEA) policy and Code of Conduct.

Formats for the Proposal Narrative, Budget, and Budget Notes are included with this package. Please comply with those formats and complete all sections of each document. The application must be submitted in English.

Compliance requirements:

IRC is hereby notifying its possible partner about compliance requirements they should be willing to abide by. The IRC expects the sub-grant to abide by the WB Anti-Corruption Guidelines (Annex 1) and the IRC safeguarding policies (Annex 2) referenced to this RFP.

In addition, possible partners are expected to abide by the conflict of interest requirements as listed below:

- Neither the Subgrantee nor any individual employed or contracted by the Subgrantee shall engage in any personal, business or professional activity which conflicts or could conflict with any of their obligations in relation to the project.
- The Subgrantee undertakes to disclose to IRC any situation of actual potential conflict of interest that impacts their capacity to serve the best interest of IRC and/or the



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World Bank; and they understand that any misstatement or misrepresentation described herein may lead to their disqualification or dismissal by IRC, and/or sanctions by the World Bank. Notwithstanding the provisions of Section 34¹ on Confidentiality, IRC shall be allowed to inform the Bank of the disclosed actual or potential conflict of interest mentioned above.

Environmental and Social Framework (ESF)

- The Sub-grantee shall ensure that the Project is carried out in accordance with the [World Bank Environmental and Social Framework \(ESF\)](#) and the applicable Environmental and Social Standards (ESSs), in a manner acceptable to the Bank and agrees to adhere to the cleared and disclosed [Environmental and Social Commitment Plan](#).

Questions

There will be a Question & Answer session online on (date to be determined) (the link will be shared separately). Questions should be submitted in advance to lbwbirc.rfp@rescue.org upon expressing interest for application.

Submission

Please submit your application electronically to IRC's Partnerships Unit: lbwbirc.rfp@rescue.org with the subject line "Public sensitization and trainings – WB RFP". You do not need to submit hard copies. **Please submit your application by Monday April 24th, 2023.**

IRC feedback - Once the deadline for the Request for proposal (RFP) has passed, the IRC will evaluate the application.

Main Scoring Criteria

- Experience in designing, developing, and implementing national sensitization and awareness programs on mental health awareness.
- Proven ability to administratively support the implementation of national sensitization and awareness programs through recruitment, networking, PR, and promotion.

¹ The Subgrantee and its employees and agents understand that the IRC may disclose, and such parties will hold in confidence and not disclose, distribute, sell, copy, share or otherwise use, IRC's "Confidential Information," which includes but is not limited to (a) files, Bank or beneficiary information, records, drawings, specifications, equipment, and similar items relating to operations of IRC, and (b) any information that is (i) clearly and conspicuously marked as "confidential" or with a similar designation; (ii) identified by IRC as confidential and/or proprietary before, during, or promptly after presentation or communication; or (iii) disclosed to the Subgrantee in a manner in which IRC reasonably communicated, or the Subgrantee should reasonably have understood under the circumstances, that the disclosure should be treated as confidential, whether or not the specific designation "confidential" or any similar designation is used. Upon completion of its performance under or termination of a Sub-grant Agreement, the Subgrantee will return to IRC all Confidential Information, and any copies thereof.



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- Experience in content creation and dissemination on a national level through traditional media (TV, radio, billboards, newspapers...) and social media (different platforms such as Facebook, Instagram, twitter...) while abiding to a participatory approach through the active participation of targeted population.
- Experience in coordinating, collaborating, and/ or partnering with the National Mental Health Program and the Ministry of Public Health.
- Experience in coordinating, collaborating, and/ or partnering with migrant domestic workers in a person-centered approach.
- Team capacity with relevant experience and qualifications in translating content to different migrant domestic workers' main languages.
- Experience in monitoring and evaluating the progress of communications, sensitization, and awareness raising programs.
- Experience in developing and delivering training to humanitarian organizations.
- Team capacity with relevant experience and qualifications in developing and delivering training to humanitarian organizations.
- Efficient and effective use of resources.

What happens next?

Your application will be evaluated by a review panel with a minimum of three people and a maximum of five people, including technical and financial experts, all staff from IRC.

IRC will then negotiate the project activities and the budget to finalize the proposal. This will be followed by a thorough partner and project capacity assessment. Finally, the partner will sign a Partnership Agreement with the IRC, enabling them to receive funding for project activities in accordance with the final proposal and budget. Funding is not guaranteed until the Partnership Agreement is signed. The IRC reserves the right to provide or restrain fund for the submitted application.