**Consultancy:** *Trainer on Conflict sensitivity and Do no Harm approach– Increased resilience of young women and men in Tripoli and surroundings*

**Location:** *Lebanon -Tripoli*

**Start date:** *Late November 2019*

**End date:** *December 2019*

**Deadline for applications:** *26 November 2019*

**About us**

 The British Council is the UK’s international organization for cultural relations and educational opportunities. We create friendly knowledge and understanding between the people of the UK and other countries. Using the UK’s cultural resources, we make a positive contribution to the countries we work with – changing lives by creating opportunities, building connections and engendering trust.

We work with more than 100 countries across the world in the fields of arts and culture, English language, education and civil society. Last year, we reached more than 75 million people directly and 758 million people overall, including online, through broadcasts and publications.

**About the Increased resilience of young women and men in Tripoli and surroundings**

The project aims to continue to increase the resilience of young women and men in 6 “hotspot” areas at risk of violent extremism (that is areas where significant recruitment to violent extremism has occurred) in Tripoli city and its neighbourhoods including the Beddawi Palestinian camps.

With increased resilience the young women and men aged between 13 and 25 will be able to identify, explore and create positive opportunities. More focus this year will be given to strengthen their relationship with the different key stakeholders including security forces within their community and among other communities with whom they are in conflict, which will enable them to contribute to the social, political and economic development of their community and to take different choices in their life.

**Purpose of the consultancy**

The purpose of the consultancy is to build the capacity of IRT project focal points in Tripoli. Earning how to do a “do no harm” analysis and learning how to integrate conflict sensitivity into the project cycle and work processes.

The consultant will be expected to work up to a maximum of 03 days for the duration of the contract.

For full details of Services and Deliverables see the attached Terms of Reference

**Person Specification**

See the attached **Terms of Reference** for details of the required skills, knowledge and experience.

**Requirements**

The consultant shall take out and maintain during the term with a reputable insurance company the following cover types with the following indemnity limits:

|  |  |
| --- | --- |
| **Insurance Cover** | **Indemnity Limit** |
| Public liability | **£200,000** per occurrence and in the aggregate (annual total of all losses) |
| Professional indemnity | **£100,000** per occurrence and in the aggregate (annual total of all losses) |
| Hostile environment | As appropriate for the activities associated with the contract |
| Medical and travel | As appropriate for the activities associated with the contract |

**How to apply**

Please submit your proposal according to the following structure:

* 1. Section 1: Cover page (supporting statement (max 750 words) demonstrating how you meet the requirements for this role)
	2. Section 2: Evidence of similar type of work done
	3. Section 3: Costs (all-inclusive daily rate, exclusive of tax)
	4. Section 4: CV

This invitation for expression of interest is not an offer or guarantee of award of business. All costs incurred in the preparation of the bid are the bidder’s responsibility.

All materials must be submitted in English

Your proposal should be submitted by Tuesday 26 November 2019 by email to the following:

Email: Dima.moussa@lb.britishcouncil.org and roy.elkhoury@lb.britishcouncil.org

Copying: Norma.wakim@lb.britishcouncil.org

**Evaluation Criteria**

Your application will be evaluated as set out below:

**Stage 1 (Long-listing)**: Applications will be checked to ensure that all mandatory requirements are met and that all essential criteria in the Person Specification have been addressed. Applications completed correctly, with all the required information will proceed to Stage 2.

**Stage 2 (Short-listing)**: Applications will be shortlisted with reference to each of the essential criteria in the Person Specification with the following scoring model:

10 - Excellent

 7 - Good

 5 - Adequate

 3 - Poor

 0 - Unacceptable

The following weightings will apply:

|  |  |  |
| --- | --- | --- |
| 1 | Education and qualification | 30% |
| 2 | Experience in similar type of work | 40% |
| 3 | Pricing approach | 30% |

Your Daily Rate will be evaluated for the purposes of the commercial evaluation. A maximum score of 10 will be awarded in Stage 2 to the applicant offering the lowest Daily Rate. Other responses will be scored by application of the following formula: (Lowest Daily Rate/Daily Rate being evaluated) x 10 (rounded to two decimal places) = Commercial Evaluation.

**Stage 3 (Interview)**: At the end of Stage 2, the two highest ranking bidders with a score of at least 5 points for each mandatory response will be invited to attend an interview. The interview may focus on any area of the Person Specification for this consultancy.