

Subject: Request for Quotations

Company Name		PRF Number	
Registration No. <small>(7.5% deduction if not available)</small>		Date of Quotation	
Address		Expected Delivery Date	
Telephone		Validity of Quotation	
E-mail		Payment Terms	

Description of services and/or goods billed:

Procurement of Preferred Supplier for MEL Consultant

Right to Play would like to invite you to submit your price offer based on details identified in the below table. Friday, October 6, 2023 is the last date to submit your offer

Description	Qty	Type of Unit	Unit Price	Total Price
Prepare an inception report outlining the study's plan, objectives, and methodology. This report should serve as a roadmap for the evaluation study	2.00	Days		
Design both quantitative and qualitative data collection tools that align with the evaluation's objectives and methodologies.	2.00	Days		
Hire a team of enumerators (enumerators' fees)	4.00	Enumerators		
Lead the training and supervision of a team of enumerators for efficient and accurate data collection, ensuring adherence to ethical standards.	1.00	Days		
Oversee and participate in the data collection process, ensuring data is collected according to the established plan and timeline.	6.00	Days		
Analyse collected data and prepared an initial draft of the evaluation report, including key findings, trends, and recommendations.	5.00	Days		
Organize and facilitate a validation workshop with project stakeholders to validate the findings and recommendations, promoting a participatory and collaborative approach.	1.00	Days		
Based on feedback and validation workshop outcomes, revise the evaluation report, and submit the final version, ensuring it meets high-quality standards and effectively communicates the results.	3.00	Days		
			Subtotal	0.00
			Tax Rate	11%
			Sales Tax	0.00
			Total	0.00

- Prices in **USD**
- Please send your offer **Signed and Stamped** .
- Right to Play is not obliged to award all items to one supplier.
- Right to Play is not bound to accept the lowest offer.

Additional comments by the supplier:

Signature & Company Stamp by the supplier

very important please read

cash letter or bank transfer =

(if cash letter please attach ID and authorization letter)
(if bank transfer please attach official bank transfer)

Name of Authorized Person

