

Terms of Reference (TOR) for Psychologist

Scope:

Provide psychological support and counseling for beneficiaries, both on an individual and group level, support DPNA staff to improve the quality of specialized services provided to individuals at risk in the different centers.

Generic Duties:

1. Assess the needs of the targeted beneficiaries, in collaboration with the staff.
2. Support DPNA staff to improve the quality of specialized services provided (specialized psychological services, group therapy, emotional support groups, and individual counseling) for CP survivors and individuals at risk.
3. Monitor the activities (awareness and support groups), within the center, and provide management advice to improve the activities implementation;
4. Report to the Project Manager and Protection Officer any problems and training needs identified during the monitoring of the implementation of psychological activities.
5. Provide general psychological feedback and progress after each psychological session to help in the case management process, while respecting client confidentiality.
6. Inform the Protection Project Manager about any difficulty met in DPNA activities implementation;
7. Be available to participate in meetings with the staff.
8. Provide the Project Manager with a weekly report on the activities conducted.
9. Accomplish any other assignments given by the supervisor

Specific Duties:

1. Conduct support groups and individual counseling with beneficiaries.
2. Inform about cases that need mental health referral, after the basic psychological session provided;
3. Assist in referrals to mental health agencies (psychiatric hospitals and shelters).

Reporting:

- Provide the facilitators with an overview of the support provided through the case management. This overview will consist of a brief of what has been done, as well as a narrative component that explains the status of each case, challenges and opportunities, and the suggested way forward for each case
- Every week, the psychologist will provide the Protection Project Manager a plan of her/his activities during the week, to be developed in deep in the monthly report.

Deliverables:

- Total number sessions requested is 20 sessions from February 26th to March 31st, 2025
- Each session will be for a maximum of 4 hours

Education:

- Master's or Bachelor's Degree in Clinical or Adjustment Psychology.

Competencies: (Knowledge, Skills & Abilities)

Professional Competencies:

- Minimum 3 years of relevant work experience in a clinical setting and with at least 1 NGO;
- Understanding and commitment to child's rights and protection;
- Experience providing individual counseling services;
- Computer literacy (Word, Excel, Outlook);
- Analytical and reporting skills;

Behavioral competencies:

- High confidentiality and respect;
- Cultural awareness.
- Ability to work under pressure;
- High degree of adaptability and flexibility;
- Excellent interpersonal and communication skills.
- Teamwork
- Planning and Organizing
- Initiative
- Humanitarian motivation and commitment to DPNA values
- Respect of DPNA policies and procedures

Application Process:

Interested candidates should submit a proposal outlining their approach to the evaluation, a detailed work plan, CV, examples of similar work, and a proposed budget.

1. Deadline for Applications:

All applications must be submitted by **February 21, 2025 @3 PM.**

• **Evaluation and Selection Criteria:**

Evaluation and Selection criteria will be divided as follows: Technical 60%, Financial 40%.

Technical Evaluation	Maximum Points
Technical Proposal (Approach+ Workplan)	30
CV – Personnel Background/Experience	15
Similar Previous Experience/ Profile	15

• **Request for Clarifications:**

For inquiries, please contact **Procurement Office** on procurement@dpna-lb.org

- **Important:**

- Any Offer received after the deadline will be rejected.
- Any Offer received without the subject will be rejected.
- Any offer received to other email addresses will be rejected.
- DPNA Office working hours is from Monday to Friday (8:30 AM – 4:30 PM)

- **Application Process:**

Interested candidates should submit a proposal outlining their approach to the evaluation, a detailed work plan, CV, examples of similar work, and a proposed budget to procurement@dpna-lb.org copying dpna@dpna-lb.org under the subject: **Psychologist – Shabakeh 2.0 Project**