

CURRICULUM PROOFREADING & ADAPTATION

REQUIRES A COVER LETTER?

Yes

APPLICATION SUBMISSIONS GUIDELINE:

Send CV and cover letter to support@swwslb.com ; social.workers.syndicate.leb@com

Deadline for submission: 22/2/2022

CONTACT PERSON NAME:

Batoul El Chami (Human Resources Officer)

DESCRIPTION:

Under the supervision of the SWSL president and the Project Coordinators, the specific responsibilities will be as follows:

S/he will:

- Conduct a comprehensive review of the developed Psychosocial Support (FPSS) curriculum/methods (Arabic language)
- Develop and adapt related mission, vision and ethical guidelines to meet SWSL requirements
- Conduct qualitative research with the beneficiaries to be able to identify quotes, stories and other related subjects
- Ensure grammatical accuracy, consistent, logical formatting and coherence
- Ensure that all content is free of spelling mistakes, and professionally and logically presented removing redundant content.
- Share his/her expertise to support the curriculum and its content
- Check and edit statements and life testimony for accuracy
- Ensure that the content is aligned with the SWSL policies and procedures

Qualifications:

Required

- Bachelor's degree in Social Work
- Minimum 2 years of related experience in Medical/Social Work
- Demonstrate experience of having undertaken similar assignments
- Research Expertise
- Strong understanding of humanitarian protection principles and standards
- Fluent in Arabic and English. French is a plus

Additional

- Sharp eye for details
- Analytical skills
- Organizational and time management skills

PERIOD OF EMPLOYMENT: 7 DAYS

CONTRACT TYPE:

Consultancy

SALARY RANGE:

150 (USD)/Day for 7 days