

Price sheet for (II) outsourcing of human resources administration and management of contracts (Annex 2)

The price should be quoted either as a fixed price or as a percentage.

Sr. No.	Service requested	Quantity	Fixed Price	Percentage	Remarks
	Professional fees				
1	Management fees for outsourcing of administration and management of contracts, financial and logistic management of contracts *	per employee/consultant/month			
	Direct costs				
2	Rental car 4x4 with driver	per day		N/A	
3	Rental car 4x4 with driver	per week		N/A	
4	Rental car 4x4 with driver	per month		N/A	
5	Rental car 4x4 without driver	per day		N/A	
6	Rental car 4x4 without driver	per week		N/A	
7	Rental car 4x4 without driver	per month		N/A	
8	Rental touristic car with driver	per day		N/A	
9	Rental touristic car with driver	per week		N/A	
10	Rental touristic car with driver	per month		N/A	
11	Rental touristic car without driver	per day		N/A	
12	Rental touristic car without driver	per week		N/A	
13	Rental touristic car without driver	per month		N/A	
14	Cost of provision of a computer	per day		N/A	
15	Cost of provision of a computer	Per month		N/A	
16	Cost of provision of office space including desk and chair	per day		N/A	
17	Cost of provision of office space including desk and chair	per week		N/A	
18	Cost of provision of office space including desk and chair	per month		N/A	
19	Other charges (please specify)	per day/per week/per month per employees/ consultant			

*management fees to include any risk of compensation for termination of contracts of outsourced employees.

Sibylle Selwan - Contracts officer

Musonda Kasonde-Supply and Logistics Manager