



Program Title : "Enhancing Learning and Skills to Youth Affected by the Syrian Crisis in Tripoli III"

PR no(s): رقم طلب الشراء	Date RFO sent out: تاريخ إرسال طلب عروض الأسعار	
	Date quotation due back: تاريخ استحقاق إرجاع عرض السعر	
	Proc. person responsible: مسؤول المشتريات	

SUPPLIER NAME: معلومات المزود		RETURN QUOTATION TO: LRC إرجاع المناقصة إلى الجمعية أو مدير	
Contact name الاسم		Contact name الاسم	Hajar Hamad
E-mail/ البريد الإلكتروني		E-mail/ البريد الإلكتروني	lebr relief.hajar@gmail.com
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Mobile/ موبايل		Mobile/ موبايل	78234313
Address/ العنوان		Address/ العنوان	Tripoli,Boulevard Str ,Boulevard BLD.6Th floor

Date items required by: تاريخ استحقاق المواد المطلوبة	
Delivery address: عنوان الاستلام	
Delivery method (if applicable): طريقة التوصيل (في حال وجودها)	
Payment terms: شروط الدفع	

Line item no. رقم البند	Description of Goods / Services وصف المواد / الخدمات المطلوبة <small>(Add attachment for technical specification if very detailed) (مصاب ملحقات في حال وجودها)</small>	Unit / Form الوحدة	Quantity required الكمية المطلوبة	For supplier to fill in: يتم تعبئتها من قبل المزود			Availability date تاريخ توفر المواد
				Currency العملة	Unit Price سعر الوحدة	Total Price السعر الكلي	
	<p>Purchase of Third Party consultancy to evaluate and certify the competencies of trainees selected by LebRelief Lebanon, to define their ability to perform work. The third party will also prepare the <b>assessment methodology</b> including</p> <ol style="list-style-type: none"> <li>1- Design the approach to be used for the assessment</li> <li>2- Preparation of a questionnaire that will be used during evaluation of the trainees to assess their technical knowledge, as well as the grading system and the grades evaluation criteria based on the Wall Painting curriculum.</li> <li>3- Decide on the method of observations to be made.</li> <li>4- Preparation of the compliance checklist that will be used during practical evaluation.</li> <li>5- Preparation of the evaluation plan, in an optimized timeframe.</li> </ol> <p><b>2. Results and analysis</b></p> <ol style="list-style-type: none"> <li>1- A results' analysis tool will be developed for an accurate feedback on trainees competencies, based on the Questionnaires and Checklists</li> <li>2- All filled questionnaires and checklists will be collected and sorted for analysis.</li> <li>3- Results will be used to determine and document the strengths and areas to improve, for each trainee.</li> </ol> <p><b>Reporting of findings and issuance of certificates</b></p> <ul style="list-style-type: none"> <li>• A final assessment report will be prepared and submitted, stating all results with their analysis and observations.</li> <li>• At the end of the assessments, and based on successful results, a Certificate of Qualification will be awarded to the trainee.</li> <li>• In case of negative assessment results, a new assessment could be scheduled, in coordination with Caritas Lebanon.</li> </ul>	days	85				
	<p><b>** The assessment will be undertaken on Sites decided by LebRelief in Akkar and Tripoli Regions.</b></p> <p><b>** Nbre of Participants to be tested is 850 Youth participants</b></p>						
				Sales tax (if applicable)			ضريبة المبيعات (إن وجدت)
				Delivery charge (if applicable)			أية شحن (إن وجدت)
				Other charges (if applicable)			شحنات أخرى (إن وجدت)
				<b>TOTAL</b>			المجموع الكلي

Additional information required from supplier: معلومات أخرى مطلوبة من المزود	
[1] Quote validity period مدة صلاحية عرض السعر	
[2] Copy of ID card for all the supplier is required نسخة عن البطاقة الشخصية للمزود	
[3] lead time to finish all work is needed to be specified الوقت المطلوب لإنهاء كافة الأعمال	
Other عروضات أخرى	

Supplier confirmation of offer تأكيد المزود لعرض السعر	Supplier stamp ختم المزود
Name الاسم	
Title المهنة	
Signature التوقيع	
Date التاريخ	