



بتمويل مشترك من الاتحاد الأوروبي



التعاون  
الألماني

DEUTSCHE ZUSAMMENARBEIT



الجمهورية اللبنانية  
وزارة الشؤون الاجتماعية



تنفيذ

Deutsche Gesellschaft  
für Internationale  
Zusammenarbeit (GIZ) GmbH



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# REQUEST FOR TENDER DOCUMENT PROPOSAL FOR THE PROCUREMENT OF: GREENERY

RFT-PMER-2020-001

## Under The Project

Local Development Programme for Urban Areas in North Lebanon (UDP\_NL)

"Embellishing The Facades of Bsharri"

## Funded By

The European Union and Germany.

And

Implemented by the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in partnership with Placemaking M.E. Region and the Ministry of Social Affairs.

<b>RFTP Release Date</b>	Tuesday, October 27, 2020
<b>Performance Period</b>	16 November 2020 till 20 June 2021
<b>Submission Deadline</b>	Monday, November 9, 2020 at 4:00 pm



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PLACEMAKING M.E. REGION hereby request you to submit price tenders for the supply of the item(s) listed on the attached Bidding Form titled RFT-PMER-2020-001

Request for Tender Details			
<b>RFT Number</b>	RFT-PMER-2020-001	<b>Currency of Bid</b>	USD
<b>Issuing Date</b>	Tuesday, October 27, 2020	<b>Validity Period</b>	3 Months
<b>Closing Date</b>	Monday, November 9, 2020	<b>Delivery Date</b>	16 November 2020
<b>Closing Time</b>	4:00 PM	<b>Delivery Destination</b>	Bsharri Village – Saint John Square – مبنى بيت المهندس - Placemaking M.E Region office - Bsharri District – North of Lebanon - Lebanon

<b>FROM</b>	<b>Placemaking M.E. Region Region</b>	<b>TO</b>	
<b>Address</b>	Beirut - Mount Lebanon – Matn - Bahrsaf	<b>Address</b>	
<b>City</b>	Bahrsaf – Main street – Rony Jalkh Bldg – 1 <sup>st</sup> Floor	<b>City</b>	
<b>Country</b>	Lebanon	<b>Country</b>	
<b>Phone #</b>	0096170115575 – 0096171881098	<b>Phone #</b>	
<b>E-mail</b>	<a href="mailto:Placemaking.me.region@gmail.com">Placemaking.me.region@gmail.com</a>	<b>E-mail</b>	



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For the Purchaser to Complete				For Supplier to Complete		
Item #	Description	Unit	Quantity Required	Quantity Offered	Unit Price	Total Price
1	Parthenocissus quinquefolia	Height 1.75-2 m - branches 3 minimum- Pot 30	811			
2	Grass	m <sup>2</sup>	972			
3	lavandula angustifolia	Pot 16	218			
4	julgans regina (walnut)	Clear trunk 2m - Calibre 14 inches	8			
5	Pelargonium geranium	Pot 12 pink colour	500			
6	Petunia	175-200 cm Pot 30	10			
7	Thuya occidentalis emerald		13			
8	Cupressus macrocarpa Gold Crest	175-200 cm Pot 40	6			
9	Rhynchospermum jasminoides	Pot 20	2			
10	Lagerstoemia indica	175-200 cm Pot 40	23			
11	lonicera japonica	1.75 -2 m from soil level - Pot 40 cm	18			
12	tulbaghia	Pot 20	12			
13	juniperus horizontalis	40-50 cm Pot 25	8			
14	Acer Saccharinum	Clear trunk 2m - Caliber 12-14 14-16 inches	7			



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15	populus nigra italica	Clear trunk 2m - Caliber 12-14 14-16 inches	22			
16	Viburnum opulus compactum	Pot 20	2			
17	Agricultural Soil	Truck	1			
18	Peatmoss	300 L Bag	1 Bag			
19	Organic Fertilizer	25 Kg Bag	1 Bag			
20	Chemical Fertilizer 20-20-20	25 Kg Bag	1 Bag			
<b>Remarks:</b>		<b>Total Amount (without VAT)</b>				
		<b>VAT Amount (if applicable)</b>				
		<b>Total Amount (with VAT)</b>				

## RFT INSTRUCTIONS

### 1. SUBMISSION OF BID

You must submit one original of the RFT Bid Form in a sealed envelope, clearly marked with the RFT number and the Bidders name.

The sealed envelope must be deposited into the PLACEMAKING M.E. REGION Tender Box at the address stated on page one before the RFT Closing Date and Time. It is the Bidders responsibility to ensure that the sealed envelope is deposited into the Tender Box.

Any Bids not received on the official PLACEMAKING M.E. REGION Bid Form, or in a sealed envelope may be disqualified for non-compliance with these RFT Instructions.

All Bids received in pencil will be disqualified.

### 2. PRICES

All Bids must include all customs and taxes payable in the country of delivery unless the RFT specifically requests a Bid is other than DDP.

All Bids must be in the currency stated on the RFT Bid Form. Bids in any other currency may be disqualified.



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PLACEMAKING M.E. REGION reserves the right to correct any incorrect calculations on the Bid Form.

### 3. VALIDITY OFFER

Your Bid must be valid for the 'Bid Validity Period' as stated on the Bid Form. Bids not meeting the Bid Validity Period may be disqualified.

PLACEMAKING M.E. REGION will attempt to notify all suppliers of the outcome of their Quotations by **16<sup>th</sup> of November 2020**.

### 4. EVALUATION OF BID

All Bids received and accepted will be evaluated on a 'line item' basis as follows:

- a. Administrative Evaluation: Evaluated to ensure compliance with all the RFT requirements and to ensure that all Bids and calculations are readable and acceptable.
- b. Technical Evaluation: All Bids received will undergo a Technical Evaluation based on 'best value for money'. Bids that comply with the requested items, specifications, and delivery conditions will be classed as 'responsive' (acceptable). Only Bids classed as 'responsive' (acceptable) will progress onto the 'Financial Evaluation'. 'Non-responsive' bids (not-acceptable Bids) will no longer be under consideration at this stage.
- c. Financial Evaluation: All 'Responsive' Bids will undergo a Financial Evaluation

### 5. CONTRACT AWARD

Under the 'best value for money' principle, PLACEMAKING M.E. REGION will award the contract(s) (PLACEMAKING M.E. REGION Purchase Order or Service Contract) to the 'lowest responsive bid' except where other considerations are warranted. These other considerations can be – total cost of ownership; cost of on-going consumables; price vs warranty; quality vs price.

### RFT ENQUIRIES

All enquiries and questions should be addressed to: **pro.placemaking@gmail.com**



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**Under PLACEMAKING M. E's Anticorruption Policy, bidders shall observe the highest standard of ethics during the procurement and execution of such contracts. PLACEMAKING M.E. REGION will reject a Bid if it determines that the Bidder recommended for award, has engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, the Contract.**

**ON BEHALF OF PLACEMAKING M.E. REGION**

**NAME:** Kazem Kheir

**POSITION:** Procurement Officer

**SIGNATURE:**

*Kazem Kheir*

**DATE:** Monday, October 26, 2020

**OR THE SUPPLIER**

I certify that I have read and understood the PLACMAKING M.E. Region's General Conditions of Contract for the Procurement of Goods and PLACEMAKING M.E. Region's Code of Ethics. I further certify that the above-mentioned company has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for, or in executing, any Contracts.

Sign &  
Stmap

Appointment:

Print  
Name:

Date:

*Please stamp this Bid Form with your Company Stamp*