

Terms of reference  
MACAN-IL-00082

Subject: Call for Trainer – instrumentalist Trainer  
Reference: MACAN-IL-00082  
Posted Date: 15.12.2023  
Deadline: 22.12.2023

**ABOUT INJAZ LEBANON**

INJAZ Lebanon is a non-profit organization, an affiliate of Junior Achievement (JA) Worldwide, with a mission to equip youth with the skills and mindset they need to become entrepreneurs and business leaders stimulating their communities. It is also a member of INJAZ Al-Arab, a regional network of 14 countries across the MENA region. INJAZ Lebanon delivers programs in partnership with the business sector focusing on entrepreneurship, work readiness, and financial literacy.

**Overview**

INJAZ Lebanon is seeking a skilled Music Instrument Trainer to lead inspiring workshops as part of a comprehensive music training program. This initiative aims to empower young individuals aged between 17 and 28 by providing engaging training suitable for both beginners and those with prior knowledge. The Music Trainer will play a pivotal role in fostering musical skills, artistic expression, and a love for music among participants.

**Workshop Overview**

**Duration & Location** (Date and time will be determined later)

Location	Classes	Days	Sessions	Hours per Session	Total hours
Al Minaa - North Lebanon	One Workshop	8 Days	8 Sessions	1.5	12

**Objectives:**

The objective of the music instrument training program is to empower scout young individuals aged between 17 and 28 by providing comprehensive training in playing musical instruments, for example the trumpet, clarinet, alto saxophone, tenor and saxophone. The program aims to cultivate musical skills, enhance participants' understanding of these instruments, and foster a love for music. The Music Instrument Trainer will play a central role in creating a dynamic learning environment that caters to both beginners and those with prior knowledge.

## Scope of Work

### Duration and Schedule:

- The training program will span 8 days.
- Each workshop day will consist of 1.5 hours, resulting in a total of 12 training hours.

### The Music Instrument Trainer is expected to cover a diverse curriculum that includes the following key elements:

- Introduction and Instrumental Basics, and Musical Instruments
- Understanding the Music Scale: (Introduction to the concept of musical scales- Explanation of major and minor scales -Practical exercises to identify and sing different scales- Application of scales in playing instruments and creating melodies)
- Performance Techniques and Confidence-Building
- Cultural and Folk Music
- Event Planning and Final Rehearsal

## Role and Responsibility

The Music Instrument Trainer is encouraged to use engaging and participatory training methods, such as practical sessions, ensemble playing, interactive discussions, and Q&A sessions, tailored to each instrument, to ensure a dynamic and interactive learning experience.

### Deliverables:

- Detailed workshop curriculum outline.
- Engaging and informative workshop sessions.
- In addition to facilitating the workshop, the selected trainer will be responsible for consolidating the insights, recommendations, and action plans generated during the workshop into one comprehensive report/document. The report should include the following:
  1. Workshop Overview
  2. Participant Profiles
  3. Workshop Objectives
  4. Content Covered
  5. Attendance and Participation
  6. Challenges and Successes
  7. Recommendations

## Qualifications:

- The applicant should have at least 2 years of relevant work experience in music activities.
- Any recognized certifications in the mentioned services are a plus.
- The applicant should have good communication skills, empathy, and the ability to motivate individuals.
- Ability to multi-task and to work a flexible or alternative workweek schedule based on project needs.
- Availability to deliver the workshops starting the month of **Dec 2023**.

#### **Evaluation Criteria:**

The service provider will be selected based on:

- Relevant Work experience in the field, and portfolio.
- The financial proposal.

#### **Payment Conditions:**

1. Payment shall be made by wire transfer or through Payment Order/Telegraphic Transfer/over-the-counter payment after submission of an appropriate and acceptable original invoice with all the requested to INJAZ Lebanon.
2. INJAZ Lebanon operates through bank Audi and won't handle any transfer or withdrawal charges (To be charged to the trainer)

#### **How to Apply:**

To apply, please submit the following documents via email to [firas@injaz-lebanon.org](mailto:firas@injaz-lebanon.org) and [joseph.a@injaz-lebanon.org](mailto:joseph.a@injaz-lebanon.org) no later than **22.12.2023**. Please mention in the subject line **MACAN-IL-00082- instrumentalist Trainer**.

Quotations that are received by INJAZ Lebanon after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

#### **Submission Requirements:**

- **(CV):**
  - Include a comprehensive CV that highlights your educational background, work experience, and relevant achievements.
- **Portfolio:**
  - Past projects
  - Relevant Experience
- **Certifications:**
  - Attach copies of any recognized certifications in career services or related fields.
- **Financial Proposal:**
  - The financial proposal should include your **hourly rate, inclusive of all costs**.

Thank you