

Terms of reference
MACAN-IL-00079

Subject: Call for Trainer – Gardening Trainer
Reference: MACAN-IL-00079
Posted Date: 28.11.2023
Deadline: 05.12.2023

ABOUT INJAZ LEBANON

INJAZ Lebanon is a non-profit organization, an affiliate of Junior Achievement (JA) Worldwide, with a mission to equip youth with the skills and mindset they need to become entrepreneurs and business leaders stimulating their communities. It is also a member of INJAZ Al-Arab, a regional network of 14 countries across the MENA region. INJAZ Lebanon delivers programs in partnership with the business sector focusing on entrepreneurship, work readiness, and financial literacy.

Overview

INJAZ Lebanon is seeking an experienced Gardening Trainer to conduct engaging workshops in the North of Lebanon. The training program is designed for young individuals aged between 17 and 28, spanning 8 days with a total of 12 hours, and is open to both those with prior knowledge of gardening and beginners. The workshops will be hosted at the recently designated public park in Al Mina - North Lebanon, covering multiple fields.

Workshop Overview

Duration & Location (Date and time will be determined later)

Location	Classes	Days	Sessions	Hours per Session	Total hours
Al Minaa - North Lebanon	One Workshop	8 Days	8 Sessions	1.5	12

Objectives:

The objective of the gardening training is to empower young individuals aged between 17 and 28 by providing comprehensive gardening training suitable for both those with prior knowledge and beginners. The training aims to contribute to skill development through engaging workshops, offering participants a sense of accomplishment and competence in the field of gardening. The utilization of the recently designated public park in Al Minaa - North Lebanon, as a dedicated space for gardening training, ensures an optimal environment for enhancing gardening skills.

Scope of Work

Duration and Schedule:

- The training program will span 8 days.
- Each workshop day will consist of 1.5 hours, resulting in a total of 12 training hours.

Content and Curriculum:

The Gardening Trainer is expected to cover a diverse curriculum, including:

- Fundamentals of gardening for beginners.
- Advanced gardening techniques.
- Plant selection, cultivation, and maintenance.
- Sustainable and eco-friendly gardening practices.
- Hands-on practical sessions and interactive learning activities.

Role and Responsibility

The Gardening Trainer is encouraged to use engaging and participatory training methods, fostering a dynamic and interactive learning environment. This may include group activities, demonstrations, and Q&A sessions.

Deliverables:

- Detailed workshop curriculum outline.
- Engaging and informative workshop sessions.
- In addition to facilitating the workshop, the selected trainer will be responsible for consolidating the insights, recommendations, and action plans generated during the workshop into one comprehensive report/document.

The report should include the following:

1. Workshop Overview
2. Participant Profiles
3. Workshop Objectives
4. Content Covered
5. Attendance and Participation
6. Challenges and Successes
7. Recommendations

Qualifications:

- The applicant should have at least 2 years of relevant work experience in gardening
- Any recognized certifications in the mentioned services are a plus.
- The applicant should have good communication skills, empathy, and the ability to motivate individuals.
- Ability to multi-task and to work a flexible or alternative workweek schedule based on project needs.
- Availability to deliver the workshops starting the month of **Dec 2023**.

Evaluation Criteria:

The service provider will be selected based on:

- Relevant Work experience in the field, and portfolio.
- The financial proposal.

Payment Conditions:

1. Payment shall be made by wire transfer or through Payment Order/Telegraphic Transfer/over-the-counter payment after submission of an appropriate and acceptable original invoice with all the requested to INJAZ Lebanon.

2. INJAZ Lebanon operates through bank Audi and won't handle any transfer or withdrawal charges (To be charged to the trainer)

How to Apply:

To apply, please submit the following documents via email to firas@injaz-lebanon.org and joseph.a@injaz-lebanon.org no later than **05.12.2023**. Please mention in the subject line **MACAN-IL-00079-Gardening Trainer**.

Quotations that are received by INJAZ Lebanon after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

Submission Requirements:

(CV):

- Include a comprehensive CV that highlights your educational background, work experience, and relevant achievements.

Portfolio:

- Past projects
- Relevant Experience

Certifications:

- Attach copies of any recognized certifications in career services or related fields.

Financial Proposal:

- The financial proposal should include your **hourly rate, inclusive of all costs**.

Thank you