

Terms of reference  
MACAN-IL-00078

Subject: Call for Trainer – Skateboard Trainer  
Reference: MACAN-IL-00078  
Posted Date: 27.11.2023  
Deadline: 05.12.2023

### ABOUT INJAZ LEBANON

INJAZ Lebanon is a non-profit organization, an affiliate of Junior Achievement (JA) Worldwide, with a mission to equip youth with the skills and mindset they need to become entrepreneurs and business leaders stimulating their communities. It is also a member of INJAZ Al-Arab, a regional network of 14 countries across the MENA region. INJAZ Lebanon delivers programs in partnership with the business sector focusing on entrepreneurship, work readiness, and financial literacy.

### Overview

INJAZ Lebanon is seeking an experienced Skateboard Trainer to conduct engaging workshops in the North of Lebanon. The training program is designed for young individuals aged between 17 and 28, encompassing both those with prior knowledge of skateboarding and beginners. The workshops will be hosted at the recently designated public park in the Al Minaa - North Lebanon, exclusively dedicated to skateboarding practices.

### Workshop Overview

**Duration & Location** (Date and time will be determined later)

Location	Classes	Days	Sessions	Hours per Session	Total hours
Al Minaa - North Lebanon	One Workshop	8 Days	8 Sessions	1.5	12

### Objectives:

The objective of the skateboarding training is to empower young individuals aged between 17 and 28 by offering comprehensive skateboard training suitable for both those with prior knowledge and beginners. The training aims to contribute to skill development through engaging workshops, providing participants with a sense of achievement and competence. The utilization of the recently designated public park in the Minaa - North Lebanon, as a dedicated space for skateboard training ensures an optimal environment for enhancing skills. Beyond individual development, the training seeks to make a positive impact on the North Lebanon community by fostering teamwork, sportsmanship, and a collective sense of accomplishment through skateboarding workshops. Additionally, the program plays a crucial role in

building community collaboration, emphasizing the importance of preserving and utilizing the designated skateboarding space for the benefit of the entire community.

### **Scope of Work**

Schedule: 8 Days, one session in each day and each session supposed to be 1.5 Hours

The skateboarding Trainer will cover the following:

- Introduction to Skateboarding
- Skateboarding Fundamentals
- Skill Progression
- Skateboarding Safety
- Community Engagement and Collaboration
- Skateboarding and Personal Development.
- Interactive Sessions and Group Activities.

### **Role and Responsibility**

- Foster Positive Atmosphere:
- Contribute to creating a positive atmosphere within the community through skateboarding workshops.
- Encourage teamwork, sportsmanship, and a sense of accomplishment among participants.
- Community Collaboration:
- Play a key role in building a spirit of collaboration among community members.
- Work towards the preservation and optimal use of the designated skateboarding space.

### **Deliverables:**

In addition to facilitating the workshop, the selected trainer will be responsible for consolidating the insights, recommendations, and action plans generated during the workshop into one comprehensive report/document. The report should include the following:

1. Workshop Overview
2. Participant Profiles
3. Workshop Objectives
4. Content Covered
5. Attendance and Participation
6. Challenges and Successes
7. Recommendations

### **Qualifications:**

- The applicant should have at least 2 years of relevant work experience in skateboarding
- Any recognized certifications in the mentioned services are a plus.
- The applicant should have good communication skills, empathy, and the ability to motivate individuals.

- Ability to multi-task and to work a flexible or alternative workweek schedule based on project needs.
- Availability to deliver the workshops starting the month of **Dec 2023**.

#### **Evaluation Criteria:**

The service provider will be selected based on:

- Relevant Work experience in the field, and portfolio.
- The financial proposal.

#### **Payment Conditions:**

1. Payment shall be made by wire transfer or through Payment Order/Telegraphic Transfer/over-the-counter payment after submission of an appropriate and acceptable original invoice with all the requested to INJAZ Lebanon.
2. INJAZ Lebanon operates through bank Audi and won't handle any transfer or withdrawal charges (To be charged to the trainer)

#### **How to Apply:**

To apply, please submit the following documents via email to [firas@injaz-lebanon.org](mailto:firas@injaz-lebanon.org) and [joseph.a@injaz-lebanon.org](mailto:joseph.a@injaz-lebanon.org) no later than **1.12.2023**. Please mention in the subject line **MACAN-IL-00078-Skateboard Trainer**  
Quotations that are received by INJAZ Lebanon after the deadline indicated above, for whatever reason, shall not be considered for evaluation.

#### **Submission Requirements:**

- **(CV):**
  - Include a comprehensive CV that highlights your educational background, work experience, and relevant achievements.
- **Portfolio:**
  - Past projects
  - Relevant Experience
- **Certifications:**
  - Attach copies of any recognized certifications in career services or related fields.
- **Financial Proposal:**
  - The financial proposal should include your **hourly rate, inclusive of all costs.**

Thank you