

LRPS-2023-9180611- LTA for Graphic Designer
Answers to Queries

Query 1: Is this a remote opportunity or does it require us to provide a graphic designer on-site in Lebanon? If Remote - then would we qualify if we can commit to providing the required services as per your work timings?

Answer: Remotely works.

Query 2: What will be the estimated work timings as per your time-zone?

Answer: +2GMT from 8:30 to 5PM.

Query 3: Are there any language or translation prerequisites (spoken or written)?

Answer: No.

Query 4: Is there a format for the Technical Proposal? What information is expected to be included within this document?

Answer: No specific format for technical proposal. Your proposal should include the technical requirements listed in the TOR.

Query 5: Are we to provide our portfolio as an attachment, or can we share links that demonstrate our work?

Answer: Either works. What is important is to receive a portfolio of previous published work.

Query 6: Is the per-day fee inclusive of the cost of deliverables, or is it just a retainer fee and will we invoice the deliverables separately?

Answer: The daily fee is inclusive of the cost of deliverables.

Query 7: As per the pricing list (attached), only one line item is mentioned which is Graphic Designer per day in USD. Do we have to follow what is mentioned in the financial? Or can we add the list of resource designated for each task with their respective USDs per day?

Answer: We just need the cost of the Graphic Designer per day in USD.