We are working on completing and submitting our proposal for the above-mentioned bid. However, I am having difficulty understanding what exactly is needed in section 1

[1.1       Completeness of response and understanding of UNICEF requirements. 3](#_Toc164082236)

[1.1.1         Approach & Methodology. 3](#_Toc164082237) To present the general methodology and approach to conduct evidence-based policy analysis and produce knowledge management products.

[1.1.2         Timeline. 3](#_Toc164082238) Please clarify in which document the request for “timeline” appears

Could you kindly clarify a bit ? the timeline as per the TOR is two years or maybe I am misunderstanding the context of this section. The Long-Term Agreement is valid for two years, renewable for one additional year based on office need. However, having a Long-Term Agreement is not considered at any point a promise for signing contracts with UNICEF

1. The Terms of Reference stipulating 8-10 years of relevant experience. With Bidder x in operation for 8 years, (and our senior leadership possessing each possessing over 20 years of experience) could clarification be provided as to whether we meet the minimum eligibility criteria? It depends on the number of years with **relevant** experience.
2. Bidder x intends to bid for both Services requested in the Terms of Reference. Do we need to submit two separate financial proposals, and should these be distinct from the 'Type of Service - Price' annex? The financial submission is to be in one proposal but clearly stating price per type of service, as per the annex table.
3. Will all previous correspondence related to this consultancy be shared with interested parties, or is there a specific process for accessing such information? Please clarify what is meant by “previous correspondence”.
4. will UNICEF only accept applications from a local organisation? If so, what does that look like more specifically? The LTAs will be established with local think tanks and national research institutions.