

## Letter of Invitation to Tender

Tender Ref.: RTP/2020/001

Beirut, 14 July 2020

Dear Sir/Madam,

**SUBJECT: INVITATION TO TENDER FOR MUSIC DIGITAL SOFTWARE**

Kindly find enclosed the following documents related to the tender for Music Digital Software for “Music for Social Change” Project:

- A. **Tender Notice, Instructions to Tenderers & Tenderer’s Relevant Experience**
- B. **Bill of Quantities (BOQ) & Software Specifications**
- C. **Tenderer’s Declaration**
- D. **Child Safeguarding Policy**
- E. **Code of Conduct**

We look forward to receiving your tender on or before **12h00 on 28<sup>nd</sup> of July 2020** at the address specified in the tender profile.

Your tender bid must include the following documentation so please use the list below as a ‘Checklist’ before submitting your tender to Right To Play International.

- 1. **Completed BOQ Constituting the Financial Offer (Signed and Stamped)**
- 2. **Signed Tenderer’s Declaration**
- 3. **Completed ‘Tenderer’s Relevant Experience Form’**
- 4. **Proof of registration on Commercial Register**
- 5. **Copy of registration for tax with Ministry of Finance**

Offers must be submitted in sealed envelopes, marked “not to be opened before 11h00 on 29<sup>th</sup> of July 2020 and should bear the tender reference specified above on the outside of the envelope for identification purposes.

Yours sincerely,

Janine Ayoub

  


Country Director, Right To Play International - Lebanon

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[www.righttoplay.com](http://www.righttoplay.com)