



REQUEST FOR PROPOSAL

CIVIL WORKS

SOS CHILDREN'S VILLAGES LEBANON – KHENCHARA CENTER

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2. About SOS

SOS Children's Villages Lebanon is a non-governmental non-profit social development National Association and a member of the International Federation of SOS Children's Villages (SOS CV) which is an umbrella organization for 136 national SOS CV associations in the world among them are Nine Arab countries. We are part of the world's largest practitioner movement for supporting the right of the children who are deprived of parental care or at risk of losing it by providing them with family-based care and preventing child abandonment through our Family Strengthening Program (FSP). These 2 programs complement each other to take care of vulnerable less fortunate children.

3. Request for proposal

SOS Children's Villages Lebanon aims in this tender file to execute the "civil works" at the "SOS Khenhara Center".

4. Required documents

The bidder shall provide the following documents (SOS might request additional documents):

- a. Registration Certificate of the company.
- b. Registration in the ministry of finance.
- c. VAT registration certificate.
- d. Company profile.
- e. All insurances must be provided by the general contractor (during the tendering phase, the contractor will have to submit a signed and stamped letter stating that the contractor will provide the required insurances if awarded).
- f. List of similar executed projects (a minimum of three projects).
- g. Organization Chart reflecting the structure of the team who will be assigned to implement and monitor the required works and services.
- h. Time schedule.
- i. Material data sheets and samples.
- j. Health and safety plan.

5. Special conditions

- a. The bidder **must conduct** a site visit in order to verify the quantities and details (**site visit is mandatory**).

The proposal of a contractor who did not conduct a site visit will be rejected.

The site visit will be held on 26/6/2024 , 10 am .

- b. Electricity and water during working hours are to be provided by the contractor including water for waterproofing testing.
- c. Material technical data sheets should be submitted.

- d. Concrete properties:
 - a. Ready mixed concrete is to be used.
 - b. Concrete compressive strength is to be a minimum of 30 MPA (at 28 days).
 - c. Concrete cylinders are to be taken (by the general contractor) for compressive strength testing.
 - d. No mixing is allowed onsite (except for grout to be used in repair).
- e. Material lifting and handling onsite are to be conducted by the general contractor.
- f. All bids must be submitted in sealed envelope showing the project name, bidder's name, phone number and email to the following address:
Beirut, Sin El Fil, Monseigneur Shebli street, SOS building, 3rd floor.
Note that all pages should be stamped and signed.
- g. Rerouting of electro-mechanical connections, in order to conduct waterproofing works is to be conducted by the general contractor.
- h. All debris and resulting material are to be removed away from site by the general contractor.

6. Time frame

All the works should be completed within a period of 4 weeks.

The awarded contractor has to fully abide by the submitted time schedule.

Any delays exceeding the time schedule will result in extra cost of 150 USD/day to be induced on the contractor and deducted from his payments.

Note that idle time resulting from natural conditions such as rain, snow, etc. (the days in which works cannot be performed) are to be added to the contractors project time.

7. Warranty

Five years warranty for the works.

During the tendering phase, the contractor will have to submit a signed and stamped letter stating that the contractor will provide the required warranty if awarded.

8. Terms of payment

Terms of Payment shall be as detailed below after receipt of goods, works and/or services, submission of payment documentation, and SOS approval on completed work.

- a. Advance payment equal to 30% of contract amount
- b. 60% of contract amount after completion and handing over of works
- c. Remaining amount to be paid after six month of completion of works

The VAT amount will be paid in LBP at the official rate of 85,500 LBP for each USD

SOS reserves the right to terminate the contract without any extra cost induced on SOS

9. Payment conditions

Re-measured contract, payments are to be based on the actual executed quantities onsite.

10. Site visit

For registering an appointment for a site visit please contact Mr. Maroun Rizkallah at the phone number: +961 1 499 787.

11. Bill of quantities

Item	Description	Unit	Qty	Unit Price (USD)	Total Price (USD)
A	Civil works				
1	Cleaning of site and garden including removal of existing debris, damaged furniture, sanitary fixtures, etc. to designated municipal dump sites. The materials to be removed from site are to be as per the selection of SOS officials.	LS	1		
2	Maintenance of existing concertina wire including supply and installation of new wire where required.	LS	1		
3	Repair of damaged plaster, including removal of deteriorated plaster, cart away of resulting debris, supply and apply new sand cement base coat plaster including spatterdash layer including crack repair and installation of reinforcement mesh where required.	LS	1		
4	Replacement of damaged tile with new tile similar to the existing.	LS	1		
B	Doors and windows				
1	Replace of damaged (broken) glass with glass similar to the existing.	LS	1		
2	Maintenance of existing windows and window shutters.	LS	1		
3	Maintenance of existing doors.	LS	1		
C	Aluminum works				



1	Maintenance of kitchen cabinets	LS	1		
D	Mechanical works				
1	Check up on the existing diesel boiler (chauffage) including pressure testing for the heater pipes.	LS	1		
2	Supply and installation of new radiator elements in the location of damaged ones.	Unit	1		
3	Checkup of the existing water supply connections (cold and hot water) and water drainage and sanitary systems, including pressure testing of existing connections.	LS	1		
4	Supply and install new water faucet same as existing.	LS	1		
5	Supply and install new water mixer same as existing.	Unit	1		
6	Supply and install new toilet seat same as existing.	Unit	1		
7	Supply and install new sink same as existing.	Unit	1		
8	Supply and install new toilet flush mechanism.	Unit	1		
9	Supply and install new mirror same as existing.	Unit	1		
E	Electrical connections				
1	Check up of the existing electrical connections.	LS	1		
2	Supply and install new electric socket same as existing.	Unit	1		
3	Supply and install new one way gang switch same as existing.	Unit	1		
4	Supply and install new circuit breaker, ABB or Schneider brand.	Unit	1		
5	Supply and install new ceiling LED light bulb.	Unit	5		
F	Waterproofing works				
1	Supply and apply water repellent coating for the stone facades including scaffoldings, crack repair and jointing.	M2	900		
2	Waterproofing of roof using double layer bituminous membrane, second layer mineralized including upstands and aluminum termination flashing treated with PU mastic sealant.	M2	427		
G	Paint works				



1	Supply and apply new paint finishing layers including removal of damaged paint (color to be determined by SOS) putty pointing where required.	M2	1500		
	Total				
	VAT amount				
	Total amount including VAT				

Company name:

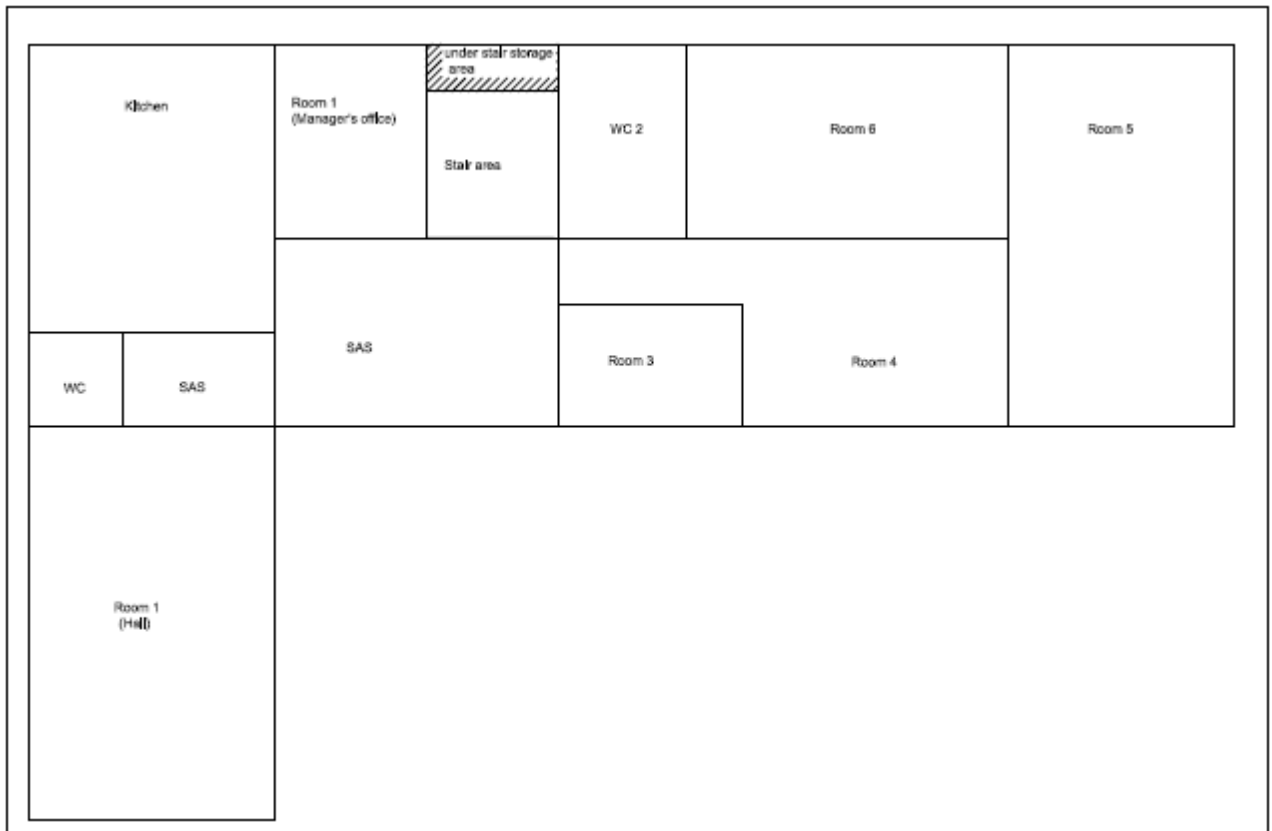
Date:

Address:

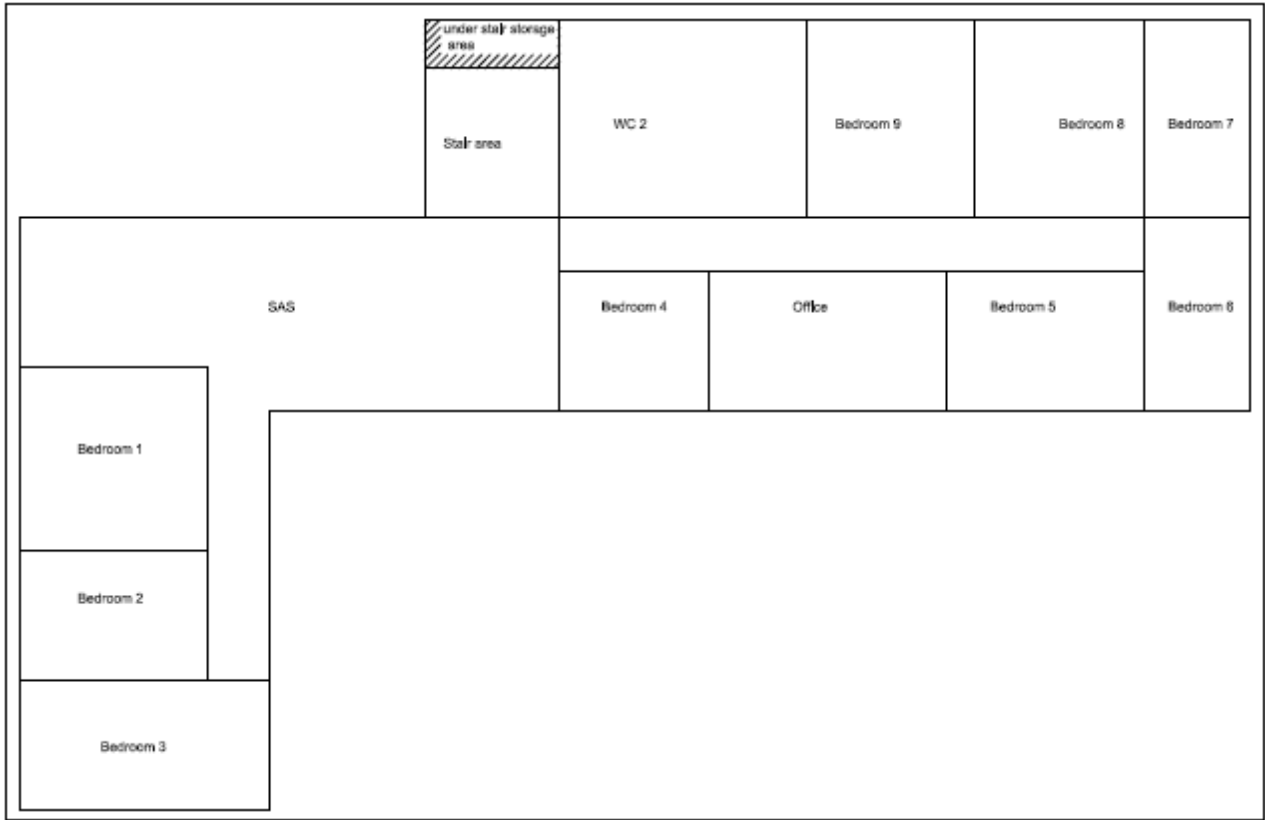
Signature:

Name of authorized personnel:

Appendix 1



Ground floor plan layout



First floor plan layout