**LITB: 9154337 (Pipes-Wash) – UNICEF Lebanon, SAMA Beirut – 29 November 2019**

Question: Can supplier quote for only BOQ 1 or BOQ 2?

* For BoQ 1, you can submit by item based on your stock availability please quote us only if you have it in stock;
* For BoQ 2, it is a set of material for equipping one (1) well so you need to submit it as a whole package and we will treat it as 1 item;
* You are not obliged to submit for both BoQs.

Question: Is it mandatory to quote only for the items quantity available in stock? And what about the staircase?

* For the main quantities, please quote us only if you have it in stock;
* As long as you exceed the minimum e.g. in case the range is from 5001 to 8000, you must be holding the minimum of 5001 and indicate the volume available on stock.

Question: Will a pre-delivery inspection take place before the delivery?

* Offered items must be available in stock for immediate inspection after the PO is issued.

Question: Is it mandatory to fill the MDM and register in UNGM?

* All Suppliers must provide their UNGM Number

<https://www.ungm.org/Public/Pages/RegistrationProcess>

* Filling the MDM as stated in tender documents is mandatory for any new suppliers i.e. all those who have not been awarded a purchase order in the past 3 years by UNICEF.

Question: Is there any limitation on the product country origin?

* No limitation on the country of origin as long as it abides by the local regulations for import;
* As stated in the tender documents: *“Bidders must submit the technical specifications of the pumps, motors, pipes, accessories and fittings. Proposed pumps must have positive past performance records within the targeted Water Establishments. Pump suppliers must have a letter that guarantees the availability of spare parts for the pumping sets from the dealer including a 1-year warranty; copy of authenticated proof of agency must be submitted. The pump sets must be made by a single manufacturer and the motors locally rewindable. Pump suppliers must also prove access to a licensed service workshop for assembling and servicing pumps and manufacturing panels. Copy of the issued workshop permit by the ministry of industry must be submitted stating that it is valid for participating in the implementation of deals”*.

Question: If I have a warehouse in an outside country, can I import the products?

* Yes, for the optional quantities only and provided the bidder can deliver by the end of January 2020. Preference will be given to stocks available in the country.

Question: Should tenders be submitted by email or sealed bid?

* Only submissions by email are accepted for this project. Submissions must be sent to [lebtender@unicef.org](mailto:lebtender@unicef.org) as per the bid instructions;
* Please send in both excel format and PDF signed and stamped;
* Ensure that the you use the format shared in the ITB for your quotation.

Question: When is the contract expected to be awarded?

* Successful bidders will be notified once the evaluation of offers is finalized and the contracts are awarded, including details on where to deliver the items;
* The process is expected to be completed within 2 weeks after the bid closing date and the delivery should be done immediately;
* Bidders must be ready for immediate pre-delivery inspection upon receiving an award notice or purchase order;
* A letter of Intent may be shared in case needed to expedite the process.

Question: Data sheets are too big to be send by email what should we do?

* You can use cloud, links to whatever you want, you can be creative but make it user friendly.

Question: What is the payment modality and is it possible for local suppliers to receive the payment outside Lebanon?

* Payment is via bank transfer;
* Local suppliers requesting payment outside of Lebanon will be considered on a case by case basis.