



Invitation to Tender

Developmental Action without Borders, NABAA, is a non-political, non-profit Lebanese organization that works with Palestinian and Lebanese communities. NABAA aims to create an environment where all people, regardless of their gender, religion, race, age, and nationality live together with dignity and peace. Indeed, NABAA's main objective is to empower local communities and to support the members to speak for their rights and better their lives; NABAA's vision is building a society that respects human rights and whose members are decision-makers, which can be achieved through empowering local communities and marginalized groups, including women, children, youths and refugees to play an effective role in their society.

Contracting Authority: Developmental Action without Borders- NABAA has received grants from the United Nations Office of the Coordination of Humanitarian Affairs (OCHA-LHF), to implement a project titled "Ensure Protection and Provision of Essential Food and Basic Needs for 680 Household PRL and Lebanese IDPs and Non-IDPs Sheltering in Tyre Camps and Gatherings". The intervention aims at ensuring the immediate and essential food and basic needs of affected 680 PRL & Lebanese IDPs and non-IDPs sheltering in Tyre camps and the gatherings are met, through providing food combined with ECA (Emergency Cash Assistance), and PSS (Psychosocial Support) addressing the emotional and psychological impact of emergencies, promoting resilience and mental well-being during challenging times.

The agreement includes the provision of **3876 food parcels (3 rounds of food parcels 1292 parcels each round) as detailed below:**

Description	Unit	No. of Units	Unit Cost (USD)	Taxes	Total Cost (USD) including taxes
Rice- Short grain (1800g)	2 packs 900 g each	7752			
Rice- Long grain (1800g)	2 packs 900 g each	7752			
Bulgur - coarse (1800g)	2 packs 900 g each	7752			
Bulgur - Fine (1800g)	2 packs 900 g each	7752			
Chickpeas (1800g)	2 packs 900 g each	7752			
spagittee (500g*4=2000g)	4 packs 500 g each	15504			
Red Lentils (900g)	1 pack 900 g	3876			
Split Lentils (900g)	1 pack 900 g	3876			
Beans (900 g)	1 pack 900 g	3876			
canned fish - Tuna (320g)	2 packs 160 g each	7752			
Tomato Paste (600g)	2 packs 300g each	7752			
oil (5 L)	5 L	3876			
Sugar (900g)	1 pack 900 g	3876			
salt (700 g)	1 pack 700 g	3876			
Cartoon (190g)	190 g	3876			
Total					\$

Other related costs : -----

TELE
+961-7-732601

Fax
+961-7-738839

P.O.BOX
SAIDA – 607

WEBSITE
www.nabaa-lb.org

E-MAIL
nabaa@nabaa-lb.org

CLOSING DATE: The deadline for bid submission is 28-08-2024 at 3:00 pm Beirut Time. All bids submitted after that date will be rejected.

The process: suppliers from the local market are invited to participate in this tender based on;

- The ability to provide one complete kit, including the whole described items altogether in the kit.
- The ability to deliver the kits to the Nabaa organization within one week maximum.
- The quality of items and the score list achieved by the selection committee.
- The described kit including the whole required items should be attached as a sample with the pricing list, to facilitate the comparison, as the selection committee members need the tangible materials to do the comparison and not just the pricing list or the photo of the materials.

All offers should include:

- Legal documents to be submitted (Commercial registry, VAT registration document)
- Financial Proposal signed and stamped (printed)
- Technical proposal signed, and stamped (items specifications)
A signed version of this invitation printed
- Offer validity
- Payment method

Other notes to be taken into consideration:

- VAT should be taken into consideration; this amount will be paid separately in Lebanese pounds or USD based on the country's regulations and procedures.
- Bank charges: NABAA will not be responsible for any bank charges whether local or at the intermediate bank. Bidders must consider this issue when submitting offers.
- NABAA will not be responsible for any costs related to customs, or facilitation fees. Bidders must consider this issue when submitting offers.
- The Expiry date for the requested items should minimum be one year
- The requested items will be stored in the suppliers' stores- where houses and the supplier should take care of the packaging
- NABAA will be monitoring these packages (parcels regularly) by the quality control officer and the monitoring officer.

How to Apply: All interested and eligible firms are requested to submit their offers in person and not by email in a sealed envelope and a sample to NABAA HQ (Saida, Awali area, behind Center point shopping center, Al Jawhara building 10A 1st floor);

For more information about the address Phone #: 00961 7 732 614

Contact person: Mohammed Hussein Salim- procurement and logistics officer

Email Address: procurementofficer@nabaa-lb.org

Phone# 00961 71 165056

All submitted offers will be opened in the presence of the selection committee under the authority of the quotation open protocol at NABAA.

The offers will be subjected to scoring criteria detailed below on different levels:

- 1- Administrative evaluation 10%
- 2- Technical evaluation 40%
- 3- Financial evaluation 50%