



FUNDED BY THE EUROPEAN UNION  
بتمويل من الاتحاد الأوروبي



## **Invitation to Quotation Implementation Services for the Project 'Youth Resolve 2' GAME Academy Platform Invitation to Bid: GAME-YR-2021001**

**Beirut, 4 February 2021**

### **1. Introduction**

As part of Youth Resolve II Project, GAME will work on building communities' resilience and strengthening social stability through Street-Sports and for the first time in Lebanon, through Street Sports Incubator.

Youth Resolve II is the continuation of a project funded by the European Union, through the European Union's Regional Trust Fund, the "EU MADAD" fund, and carried out by World Vision, UTOPIA, DPNA and GAME. The goal of the consortium is to empower youth by providing them with the tools to become leading actors in their communities.

### **2. Confidentiality**

GAME will treat the content of all tenders/quotations as being confidential and information provided in the tenders will be used for the purpose of deciding on the award of a contract as described in this document.

### **3. GAME Background**

GAME is working for social change through youth-led street sports and culture in Africa, Europe and the Middle East.

GAME establishes innovative facilities, offers youth-leader's trainings as coaches and role models in street sports and civil society and gives them the opportunity to use entrepreneurship to make positive changes for themselves and for peers and children.

GAME is a top 150 NGO with nearly 20 years of experience in lowering the threshold to the positive social communities of street sports and culture. Together with likeminded partners GAME is empowering children and youth from vulnerable areas and refugee settings.

### **4. Scope of Work**

GAME is seeking consultant or local firm to support in the digital implementation of GAME online platform 'GAME Academy'.





FUNDED BY THE EUROPEAN UNION  
بتمويل من الاتحاد الأوروبي



GAME Academy is a free, online educational platform for GAME Playmakers and other volunteers and to all those who want to use Street-Sports activities to empower young people.

GAME is looking for a Web Platform and App Developer to develop, program, design, prototype, test, maintain and assist in the launch of new features for GAME Academy Platform.

Features to be delivered:

- Street-Sports Events/Sessions reporting tool
- Street-Sports Events Organizing tool
- E-Learning Courses tool
- Participatory Workshops Tool
- Volunteers Forum Tool

## 5. General Terms and Conditions

GAME will accept the most appropriate offer based on experience, expertise and cost effectiveness.

GAME will not be liable for any costs or expenses incurred in the preparation of a tender or quotation.

Local companies and/or consultants are welcome to apply.

## 6. Conflict of Interest

Any conflicts of interest involving an applicant must be fully disclosed to GAME. Failure to disclose a conflict may disqualify an application or invalidate an award of the contract.

## 7. Contract Period

The contract shall start the date of awarding for a period of one year. The division and expected working days on the project are:

- Designer: 5 days
- Website developer: 50 days
- Mobile developer: 37.5 days
- Project manager: 16 days
- Subtotal: 108.5 days





FUNDED BY THE EUROPEAN UNION  
بتمويل من الاتحاد الأوروبي



## 8. Intellectual Property

Any concept, digital development, guidelines or other material developed during the contract will be considered a copyrighted property of GAME.

## 9. Application, Documents and Offer

Applicants apply through this [Link](#). The needed documents to be uploaded in the link.

In case of Company application:

### **Administrative documents:**

- Copy of certified business registration
- Copy of tax registration (VAT documents)
- Copy of ID of the authorized signatory
- Bank account details if payments through banking system
- Sign Supplier Code of Conduct and GAME Safeguarding document

### **Technical documents:**

- Proposed digital solutions
- Detailed work plan, including delivery date of each deliverable
- CVs of key personnel proposed for the implementation of the consultancy. Any change of names will require formal approval from GAME.
- Portfolio
- Any other information considered useful

### **Financial documents:**

- The bid shall be for the works specified in this ToR, and shall be broken down in details
- The currency for the bid shall be in US Dollars
- All duties, taxes (except the VAT) and other levies payable by the Bidder under the Contract, or for any other cause, as of the date of the deadline for submission of bids, shall be included in the rates and prices.
- Any other expenses such as insurance, transportation, or phone bills should also be included in the above rates and prices. No additional expenses will be covered.

In case of individual consultant application:

### **Administrative documents:**

- CV





FUNDED BY THE EUROPEAN UNION  
بتمويل من الاتحاد الأوروبي



- *Copy of tax registration (If registered)*
- *Copy of ID of the consultant*
- *Bank account details if payments through banking system*

**Technical documents:**

- *Proposed digital solutions*
- *Detailed work plan, including delivery date of each deliverable*
- *Portfolio*
- *Any other information considered useful*

**Financial documents:**

- *The bid shall be for the work specified in this ToR, and shall be broken down in details*
- *The currency for the bid shall be in US Dollars*
- *All duties, taxes (except the VAT) and other levies payable by the Bidder under the Contract, or for any other cause, as of the date of the deadline for submission of bids, shall be included in the rates and prices.*
- *Any other expenses such as insurance, transportation, or phone bills should also be included in the above rates and prices. No additional expenses will be covered.*

Kindly apply through your own templates.

## 10. Process

Applicants apply through this Link, then bids will be reviewed in 7 days after the bid closing date. GAME procurement committee will take a decision to interview a maximum of 3 bidders who are technically qualified based on their financial offer to discuss the technical solutions they are offering.

After the interviews, GAME procurement committee will offer the contract to the best applicant and offer.

## 11. Evaluation Criteria

The evaluation of the technical bids, submitted by consultants/consultancy firms, would be conducted according to the following criteria: Professional Experience, Experience in conducting web platforms and mobile apps, educational qualifications, experience in Lebanon and quality of technical proposal. The analysis of the technical bids is 75% and the financial bids will constitute the 25% left.



FUNDED BY THE EUROPEAN UNION  
بتمويل من الاتحاد الأوروبي



## 12. Contact for Clarification

For clarification you can contact Mrs. Lynn Hajj via email: [lh@game.ngo](mailto:lh@game.ngo) or call GAME Lebanon office on +96176795954 to appoint a clarification meeting.

## 13. Deadline

- In case the Consultant is not registered with Ministry of Finance, a deduction of 7.5 % should always be considered.
- Deadline for the submission and Questions is February 12, 2021 04:00 PM Lebanon Time since the deadline of Submission offers is February 15, 2021.
- Deadline for the submission of Offers is Monday, February 15, 2021 11:59 PM Lebanon Time.
- Any Offer received after the deadline (Monday, February 15, 2021 11:59 PM Lebanon Time) will be rejected.