



INJAZ LEBANON (IL) INVITATION TO BID, SOLAR-POWERED STREET LIGHT INSTALLATION

PCL-IL-Tender00019

This ITB document Contains the following:

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Section 1 Cover Letter

Lebanon, August 07,2023

Subject: Request for Bids, Solar-Powered Street Light Installation by INJAZ Lebanon (IL)

ABOUT INJAZ LEBANON

INJAZ Lebanon (IL) is a non-profit non-governmental educational organization dedicated to educating youth about work readiness, entrepreneurship, and financial literacy through experiential hands-NJAZ Lebanon will respond to all queries received in writing at least 2 working days prior to the submission deadline. on programs that help inspire a culture of entrepreneurialism and business innovation among youth in Lebanon. INJAZ Lebanon is an affiliate of INJAZ Al-ARAB and JA Worldwide, one of the world's largest and most-impactful youth-serving NGOs.

Dear Mr./Ms.,

INJAZ Lebanon (IL) is pleased to invite you to submit a bid for the installation of solar street lights in **three villages in North Lebanon (Der Ammar, Dar Baashtar, Kfarhelda)** as part of our project. Our goal in this procurement is to acquire high-quality solar street light systems that meet our specific needs and requirements, while also ensuring value for money and timely installation.

If bidders require any clarifications regarding the tender, they must submit their questions in writing to INJAZ Lebanon at least 5 working days prior to the submission deadline.

The bidder is solely responsible for all costs and expenses associated with the preparation and submission of their tender proposal, and INJAZ Lebanon shall not be liable for any such costs or expenses.

Please ensure that your tender proposal is delivered to the address specified in the Instructions to Bidders no later than **,15 August, 2023, (Also by email)** as indicated in the procurement notice. We look forward to receiving your submission.

Yours sincerely,
INJAZ Lebanon Procurement Department



Section 2 Bid Data Sheet

1. Instructions

Schedule and Deadline for Submission

The Deadline for submission of bids is 1st July, 2023. Late bids will not be accepted.

The date of Invitation to Bid	07, August, 2023	4.00 pm
The deadline for asking INJAZ Lebanon for any clarification	11, August, 2023	17.00 pm
The last date on INJAZ Lebanon issued clarification	14, August, 2023	17.00 pm
The deadline for submitting bids (receiving date, not sending date)	15, August, 2023	17.00 pm
Opening of the tender by INJAZ Lebanon	17, August, 2023	10.00 am
Notification of award to the successful tenderer	18, August, 2023	10.00 am
The signing of the agreement	TBD	

**Please be aware that the dates mentioned are subject to change and INJAZ Lebanon (IL) reserves the right to modify this schedule.*

Format for Submitting the Bid

Please ensure that your bids meet the specifications described below while submitting your proposals:

The bidding process consists of **following documents**:

1. The technical and financial proposal (section 5 Annex 1) signed and stamped or the technical and financial alternative (section 6 Annex 2) signed and stamped.
2. Administrative documents (section 3 terms and conditions) (section 4 bidding form) and other legal documents mentioned in section 2 step 1 (Administrative compliance)

The Bid documents (Administrative and Technical - Financial) must be submitted in a sealed envelope, marked only with the tender reference number **PCL_IL_TENDER 00019** either by hand delivery at INJAZ Lebanon Head Office at Bechara El Khoury, Beirut Digital District (BDD), Berytech 1294, 4th Floor or North Office at Dam w Farez, Tripoli, Lebanon, Park Center, 2nd floor, Mostafa Al Rafei Street, **and by email to** (firmas@injaz-lebanon.org) From Monday to Friday between 9.00 and 17.00 no later than **15, August, 2023** on the due date indicated above.



Any questions or clarifications are addressed via firas@injaz-lebanon.org

Evaluation criteria

The evaluation and selection criteria process will be based on the following criteria for suppliers:

Step 1: Administrative compliance check

Bidders must provide evidence of the following for their bid to be considered compliant:

1. Sections 3 terms and conditions, and Section 4 Bidding Form completed, signed and stamped.
2. Bidder has included a copy of their valid commercial registration, VAT registration and Ministry of Finance registration.

Step 2: Technical-Financial Evaluation

1. Bidders will be evaluated based on their ability to meet the technical specifications outlined in Annex 1, or in Annex 2 (Signed and stamped).
2. Bids will be evaluated based on the total price and value for money.



Section 3 INJAZ Lebanon Invitation to Bid – Terms and Conditions

1. Eligible Bidders

- 1.1. Only bidders who meet the specified criteria and requirements will be considered for the Tender. INJAZ Lebanon reserves the right to reject any bids that do not meet the eligibility criteria.
- 1.2. Bidders must comply with all applicable laws and regulations.
- 1.3. Any falsification or misrepresentation of information by bidders may result in disqualification.
- 1.4. INJAZ Lebanon reserves the right to conduct site visits, inspections of bidders of their facilities.
- 1.5. INJAZ Lebanon reserves the right to request additional information or clarification from bidders at any time during the evaluation process.
- 1.6. All information provided by bidders will be kept confidential and used only for the purpose of evaluating bids. Bidders are not allowed to disclose any information related to the tender to any third party without the prior written consent of INJAZ Lebanon.
- 1.7. Bidders must submit their technical-financial and administrative documents separately in sealed envelopes clearly marked “Technical-financial proposal”, while the envelope marked only with **PCL_IL_TENDER 00019** respectively, and by email to firmas@injaz-lebanon.org. Late or incomplete bids will not be considered.
- 1.8. Bids will be evaluated based on the criteria and weighting specified in the tender document. INJAZ Lebanon reserves the right to reject any bids that do not meet the requirements or to cancel the tender at any stage of the evaluation process.
- 1.9. The contract will be awarded to the bidder who meets all the requirements and has the highest overall score based on the evaluation criteria. The decision of INJAZ Lebanon will be final and binding.
- 1.10. The successful bidder will be required to sign a contract with INJAZ Lebanon that includes the terms and conditions of the tender, as well as any additional terms and conditions that may be required.
- 1.11. Payment will be made to the successful bidder based on the agreed-upon terms and schedule specified in the contract.
- 1.12. The successful bidder will be required to provide a warranty period as specified in the document Annexes and contract.
- 1.13. INJAZ Lebanon will not be held liable for any delay or failure in the performance of the contract by events beyond its control, such as natural disasters, wars, or government actions.
- 1.14. Any disputes arising from the tender or contract will be resolved through negotiation between the parties. If no agreement can be reached, the dispute will be referred to arbitration in accordance with the laws of Lebanon.
- 1.15. INJAZ Lebanon reserves the right to accept the whole bid or part of any bid.



2. Cost of Biding

- 2.1. The Bidder shall bear all costs associated with the preparation and submission of his Bid, and INJAZ Lebanon shall not be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

3. Clarification of bidding documents

- 3.1. A prospective Bidder requiring any clarification on the Bidding Document shall contact INJAZ Lebanon in writing. INJAZ Lebanon will respond in writing to any request for clarification before the deadline for clarification of bids.

4. Amendment of bidding documents

- 4.1. At any time, prior and until 48 hours prior to the deadline for submission of bids, INJAZ Lebanon may amend or cancel the Bidding Document by informing the bidders in writing.
- 4.2. To give prospective Bidders reasonable time in which to take an amendment or cancellation into account in preparing their bids, INJAZ Lebanon can, at his discretion, extend the deadline for the submission of bids.

5. Language of bid

- 5.1. The bid, as well as all correspondence and documents relating to the bid shall be written in English.
- 5.2. Supporting documents and printed literature that are part of the bid may be in another language.
- 5.3. Copies of official documents such as business registration, tax documents, can be provided in their issuance language.

6. Documents comprising the bid

- 6.1. The forms must be filled out in their original format without any modifications, and no replacements will be permitted. All requested information must be provided in the designated spaces without leaving any blank spaces.
- 6.2. The Bidders submission must include all the mandatory documents outlined in section 2.

7. Bid Price

- 7.1. Bidders who are subject to VAT must include the applicable VAT**



amount in their offers.

7.2. All bidder is obligated to submit their pricing in US Dollars (USD).

8. Alternative Bids

- 8.1. Bidders must submit proposals that meet the requirements specified in the bidding documents section 2 Bid Data Sheet. Bidders are responsible for carefully reviewing and understanding all requirements before submitting their proposal. Unless otherwise stated in Section 2, the Bid Data Sheet, alternative proposals will be taken into consideration as per section 6.
- 8.2. The Bidder shall enclose their bid as per section 2 Bid Data Sheet
- 8.3. The envelope(s) shall be addressed to the head office, INJAZ Lebanon, in the location specified in Section 2 – Bid Data Sheet – Format for submitting the Bid marked by **PCL-IL-Tender 0019** no other markings should be on the envelope.
- 8.4. If all envelopes are not sealed and marked as required, INJAZ Lebanon might decide to reject the bid.

9. Deadline for submission of Bids

- 9.1. Bids must be received by INJAZ Lebanon at the address given and no later than the date and time indicated in section 2 – The Bid Data Sheet.
- 9.2. INJAZ Lebanon shall not consider any bid that arrives after the deadline for submission as stipulated in Section 2 – the Bid Data Sheet. Any bid received by INJAZ Lebanon after the deadline for submission of bids shall be declared late and rejected.

10. Clarification on Bids

10.1 INJAZ Lebanon may, at its discretion, request any Bidder to provide clarifications regarding their bid. All communication between INJAZ Lebanon and the Bidder regarding the request for clarification and its response should be in writing. No revisions to the substance or price of the bid shall be allowed, except for the correction of errors.

11. Evaluation of Bid

- 11.1. INJAZ Lebanon shall examine the legal documentation stated in section 2 and other information submitted by Bidders to verify eligibility, and then will review and score bids according to the following criteria:
- 11.2. Price in comparison to INJAZ Lebanon estimated rate (Financial evaluation).
- 11.3. The required specifications (Technical evaluation)
- 11.4. INJAZ Lebanon reserves the right to reject all bids, and re-tender if no satisfactory bids are submitted.



12. Restriction on Russian Products

12.1. In relation to regulatory requirements and other considerations, it is important to acknowledge and comply with restrictions on the use, purchase, or importation of Russian products. As such, we kindly request your confirmation that none of the materials provided under this tender originate from Russia, and you will refrain from knowingly procuring any Russian products through this agreement. This restriction applies specifically to the materials supplied for the implementation of the project.

13. Signing of Contract

12.1. Upon receipt of the Letter of Acceptance, INJAZ Lebanon shall call the successful Bidder to sign the Contract.

12.2. Within an agreed timeframe, the successful Bidder shall sign, date, and return the Contract to INJAZ Lebanon.

Please print, sign, and stamp the terms and conditions and add it to the technical form



**Section 4
Bidding From**

Bidder’s General Business Details

Please provide information against each requirement.

a) General Information

Company name:	
Any other trading names of company:	
Registered name of company (If different):	
Nature of primary business/trade:	
Primary contact name:	
Job Title:	
Phone:	
Email:	
Registered Address:	
Business license number:	
Registration date:	
Legal status of company (e.g., Partnership, private, limited company, etc.)	

b) Owners/Managers/Employee

Please list the person/s who would be involved with INJAZ Lebanon in the event of contract award:

Employee Name	Job title	Phone Number	Email

**Add more lines if needed.*



c) Company bank account details

Beneficiary name:
Beneficiary account no:
Beneficiary bank:
Bank Branch:
SWIFT:
IBAN #:
Bank Address:

d) References

Please provide at least three client references.

Name	Contact Person	Phone Number	Email
1.			
2.			
3.			

**Add more lines if needed.*

By submitting this offer, we, the bidder, certify that it is a real proposal with the intent to be competitive. We also confirm that we are qualified to participate in public procurement and that we meet the requirements outlined in the invitation to bid. We confirm that the prices provided are fixed and firm for the entire time that they are in effect and won't change or be revised.

We, the bidder, attest that the documents included in this offer are those we have verified in accordance with Section 2 – Administrative – Technical and Financial.

We agree that INJAZ Lebanon may verify the information provided in this form itself or through a third party as it may deem necessary.

Please print, sign, and stamp the bidding form and add it to the technical form



Section 5

Annex 1-Technical and Financial Proposal - Specifications

The following specifications are required for the Solar light installations

• **Solar Flood Light (Projectors) Table 1**

Check Box		Yes/No
Solar Panels	50W/5V, Polycrystalline	
Battery	3.2 V/ 48000 mAh, LiFePO4,	
Light source	White, SMD5730	
Power	800W	
Lighting time	18 hours+	
CCT.	6500K	
IP Rating	IP65-IP66-IP67	
Charging time	4-6 hours	
Materials	Die-casting aluminum	
Warranty	1 year	
Remote control	ON/OFF, Brightness setting, Timing off	
Detachable Solar Panels (Important)	Detachable Solar Panels (Important)	
Required Quantity (148)	Quantity in your stock ()	
Total Price Including Installation (Excluding VAT)		
Total Price Including Installation (Including VAT)		



• **Street Light Table 2**

Check Box		Yes/No
Solar panel	50W/5V, Polycrystalline	
Battery	3.2 V/ 48000 mAh, LiFePO4	
Light source	White	
Power	1000 W	
Discharge time	One rainy day	
CCT.	6500K	
IP rating	IP65- IP66- IP67	
Luminous Flux	3000 lumens	
Charging time	4-6 hours	
Materials	Die-casting aluminum	
Warranty	1 year	
Remote control	ON/OFF, Brightness setting, Timing off	
Detachable Solar Panels (Important)	Detachable Solar Panels (Important)	
Required Quantity (365)	Quantity in your stock ()	
Total Price Including Installation (Excluding VAT)		
Total Price Including Installation (Including VAT)		

**Please complete the sections highlighted in red and the check box, sign and stamp the document.*



Section 6

Annex 2 – Technical and Financial Proposal - Alternative Specifications

Suppliers who do not meet the specified requirements are kindly requested to fill out the alternative specification table provided

• **Solar Flood Light (Projector) Table 1**

Solar Panels	
Battery	
Light source	
Power	
Lighting time	
CCT.	
IP Rating	
Charging time	
Materials	
Warranty	
Remote control	
Detachable Solar Panels (Important)	
Required Quantity (148)	Quantity in your stock ()
Total Price Including Installation (Excluding VAT)	
Total Price Including Installation (Including VAT)	

• **Solar Street Light Table 2**

Solar Panels	
Battery	
Light source	
Power	
Lighting time	
CCT.	
IP Rating	
Charging time	
Materials	
Warranty	
Remote control	
Detachable Solar Panels (Important)	
Required Quantity (365)	Quantity in your stock ()
Total Price Including Installation (Excluding VAT)	
Total Price Including Installation (Including VAT)	

**Please complete the sections, sign and stamp the document.*



Section 7
Evaluation Checklist (Procurement Committee)-Solar Flood Light

Criteria	Check	Maximum Score	Weight	Score
Technical Proposal		70	70%	
Solar Panels: 50W/5V, Polycrystalline		10		
Battery: 3.2 V/ 48000 mAh, LiFePO4,		5		
Light Source: White, SMD5730		5		
Power:800W		5		
Lighting time: 18hours+		5		
CCT.: 6500K		5		
IP rating: IP65-IP66-IP67		5		
Charging time: 4-6 hours		5		
Material: Die-casting aluminum		5		
Warranty: 1 year		5		
Remote control: ON/OFF, Brightness setting, Timing off		5		
Detachable Solar Panels (important)		5		
Quantity		5		
Financial Proposal		30	30%	
Total Price		30		
Total		100	100%	



Section 8
Evaluation Checklist (Procurement Committee)-Solar Street Light

Criteria	Check	Maximum Score	Weight	Score
Technical Proposal		70	70%	
Solar Panels: 50W/5V, Polycrystalline		5		
Battery: 3.2 V/ 48000 mAh, LiFePO4,		5		
Light Source: White		5		
Power:1000W		5		
Discharge time: one rainy day		5		
CCT.: 6500K		5		
IP rating: IP65-IP66-IP67		5		
Luminous Flux: 3000 lumens		5		
Charging time: 4-6 hours		5		
Material: Die-casting aluminum		5		
Warranty: 1 year		5		
Remote control: ON/OFF, Brightness setting, Timing off		5		
Detachable Solar Panels (important)		5		
Quantity		5		
Financial Proposal		30	30%	
Total Price		30		
Total		100	100%	

Thank you.